



## PRE-BID MEETING MINUTES

### Agenda of the meeting

1. Opening remarks by the Chairperson
2. Introductions and Registration of all presented
3. Project description (Review of the bidding document)
4. Response to bidders' Questions and request for clarifications
5. A.O.B. & closure

RFQ No. <u>446/18</u>		Date of Pre-bid Meeting	<u>11th July 2018</u>
Location of Pre-Bid Meeting:			
Date/Time		Name(s) and job title of UNDP Rep.	
Start	End		
<u>12:00</u>	<u>14:00</u>	<u>Ali Abdulqadir Baiji Site Eng.</u> <u>Abdulhammed Abdul Rahman Baiji MSA</u>	

### QUESTIONS AND ANSWERS

Item No:	BIDDER QUESTIONS ASKED	UNDP RESPONSES GIVEN
<u>2 Civil</u>	<u>Building with hollow block may</u>	<u>Building with Brick only</u>
<u>3 Civil</u>	<u>Where to use the epoxy</u>	<u>Between new and old Conc.</u>
<u>5 Civil</u>	<u>Plastic pipes could be used</u>	<u>Galvanized steel pipes only.</u>

### RECORD OF ATTENDANCE

	Names of companies attended	Rep. name	Mobile/Email	Signature
<u>1.</u>	<u>Suzie Com. for General Cont.</u>	<u>Ra'ed Taha</u>	<u>07710433884</u>	
<u>2.</u>	<u>Al Khata'ab United Com.</u>	<u>Ali Talab</u>	<u>07708506005</u>	
<u>3.</u>	<u>Al-Shafar Group Com.</u>	<u>Qahtan K. Kalaf</u>	<u>07723863898</u>	
<u>4.</u>	<u>Jissir Al-Bunian Com.</u>	<u>Ali Awad</u>	<u>07710237559</u>	
<u>5.</u>	<u>Anwar Al-Bilad Ltd. Com.</u>	<u>Firas Ghassan</u>	<u>07715531133</u>	

Certification of Minutes as a true record of the proceedings of the meeting/site visit:

Prepared by:

Signature: Name: Ali Position: Baiji Site Eng. Date: Wednesday, 11th July 2018

Record of Pre-Bid Meeting/site visit to be posted on the websites.



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Location of Pre-Bid Meeting:			
Date/Time		Name(s) and job title of UNDP Rep.	
Start	End		
12:00	14:00	Ali Abdulgadir Abdulhameed Abdulrahman	Baiji Site Eng. Baiji MSA

### QUESTIONS AND ANSWERS

Item No:	BIDDER QUESTIONS ASKED	UNDP RESPONSES GIVEN
4 Elect.	Type of lights outdoor	Waterproofing lights type (1x22W)
7 Elect.	Certain mark for power socket	Good & equable origin
13 Elect.	Size of refrigerator	14 Cubic feet

### RECORD OF ATTENDANCE

	Names of companies attended	Rep. name	Mobile/Email	Signature
6,	Saralbrad Com.	Kazem Alani	07706159665	Ka
7,	Almadaniya Com.	Mohammed Abdullah	07722211187	

Certification of Minutes as a true record of the proceedings of the meeting/site visit:

Prepared by:

Signature:  Name: Ali Abdulgadir Position: Baiji Site Eng. Date: Wednesday, 9th July 2018

Record of Pre-Bid Meeting/site visit to be posted on the websites.