

BBRFQ49703 Production of 10 Case Studies

Clarifications

No.	Question	Response
1.	Interview Method: Would Skype (or other similar online application) interviews be acceptable for information gathering versus in-person interviews? This would be more cost effective.	Skype or other online mechanisms are acceptable. Information will also be provided via email.
2.	Please advise if there will be a single point of contact / interview for each of the ten (10) focus areas, or if interviews must take place for each focus area in each of the eight (8) JCCCP beneficiary countries. We need to quantify the total number of interviews in order to determine the amount of time required and the potential travel costs.	No travel is envisaged. All necessary information can be had via phone/internet communication. It may be necessary to speak with several persons in the course of information gathering.
3.	Under Section #3 Scope of Work in Annex I Terms of Reference, it is mentioned that videos will be provided where applicable. Photos are also mentioned but it is unclear whether these will also be provided by the Project Unit, or if the contractor must provide the photography services and photographs. Please advise.	All videos and photos will be provided.
4.	Please confirm the validity period required.	Assuming this query pertains to validity of the quotation, 90 days.