



## **RFI-001/13 - REQUEST FOR INFORMATION/ MARKET RESEARCH**

### **Provision of Manpower Services to Support the Implementation of UNDP-Iraq Projects in Iraq**

#### **Background:**

The UNDP Iraq Country Office is recognized with two Programme Pillars, namely: a) Governance; and b) Economic Recovery & Poverty Alleviation (ERPA) with the objective to promote a more harmonized response to Iraqi priorities.

The ERPA Programme with a mandate of supporting environmentally and socially responsible economic growth and poverty alleviation will focus on the following emerging priority areas of development cooperation:

- 1) Climate Change, Energy and Natural Resource Management;
- 2) Inclusive Growth and Private Sector Development.
- 3) Area-Based Development and Local Service Delivery; and
- 4) Post-Conflict Recovery and Mine Action

The Governance Pillar will focus on the following priority areas:

- 5) Political Governance; Rule of Law, Justice and Human Rights; Anti-Corruption and Public Sector Modernization, Decentralization & Local Governance

UNDP is now looking for suitably qualified and experienced companies which can assist in effectively delivering UNDP programmes and projects implemented in Iraq through the deployment of qualified and experienced personnel who can provide the professional guidance and support.

Contracted Personnel shall be deployed by UNDP for a defined period of time to provide:

- (i) Support services such as administrative and secretarial support, maintenance of buildings and grounds, translation and interpretation, semi-skilled labour or;
- (ii) Specialist services such as expert advisory services, technical skills and/or knowledge.

National Personnel will be providing Support and Specialized Services,  
International Personnel will be providing Specialized Services.

The company is expected to provide Personnel for the fulfillment of specific tasks in the following categories:

- 1) Vocational Training
- 2) Micro, Small Enterprise Development
- 3) Governmental
- 4) Project and Construction management
- 5) Essential service delivery (quality, coverage, management, planning etc.)
- 6) Community development
- 7) Engineering Services.
- 8) Governance and administration
- 9) Strategic planning and budget execution
- 10) Public consultation
- 11) Socio-economic development and poverty alleviation
- 12) Feasibility studies and impact assessments

- 13) External relations liaison
- 14) Data collection and research
- 15) Logistics support
- 16) External and Internal Communications.

Specialized companies for provision of manpower services are invited to submit their company profile together with submitting the following information:

- 1- What are the areas of specialization and support services the company is interested to submit an offer for?
- 2- Does the company have the ability to provide the manpower services of National Jordanian Personnel and or National Iraqi Personnel and or International Personnel.
- 3- UNDP-Iraq is looking for personnel who are capable to work in Iraq and Jordan, therefore, what are the preferred areas the company is able to recruit personnel i.e. North of Iraq/ Centre of Iraq/ South of Iraq.

Please indicate the areas where the company can provide **National Personnel**, “Support and Specialized Services” in Iraq: North, Center and or South.

Please indicate the areas where the company can provide **International Personnel**, “Specialized Services” in Iraq: North, Center and or South.

Specialized companies who are interested to be alerted for any upcoming Procurement Notices related to the provision of manpower services are required to send their company profile together with the above requested information to the following e-mail address up to **30<sup>th</sup> January 2013**: [erpap.bids.iq@undp.org](mailto:erpap.bids.iq@undp.org)