

UNITED NATIONS DEVELOPMENT PROGRAMME
Consultancy Announcement



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I. Consultancy Information

Consultancy: Engineering/Construction Firms/Companies to undertake the refurbishment and maintenance of detention facilities of the Sierra Leone Correctional Services (SLCS).

Consultancy type: Professional Firms/Companies

Supervisor: Rule of Law Project Manager

Duration: Four (4) months

Starting Date: 25 July 2018

Application deadline: 20 July 2018

Duty Station: 2 locations: Waterloo and Bo

II. Background

The Government of Sierra Leone adopted the Correctional Services Act in 2014, aiming to transform the country's prisons from punitive to correctional facilities where human rights of inmates are respected. This legislative reform is intended to address human rights abuses currently common in prisons and resulting largely from overcrowding, lack of adequate infrastructure and resources, lack of capacity amongst some prison staff and the poor functioning of the justice sector.

The project titled "From Prisons to Corrections" supported by the Bureau of International Narcotics and Law Enforcement Affairs under the US Department of State aims to assist the Sierra Leone Correctional Services (SLCS) to implement their Strategic Plan which is geared toward the improvement of living conditions in correctional facilities, through activities relating to decongestion, development of an accommodation plan, improve file management, inmate classification and assessment, establishment of prison industries to build skills of inmates and also work towards self-sufficiency of the facilities in terms of food and furniture, training of prison staff on the Mandela Rules (Minimum Standard Rules for the Treatment of Prisoners), carrying out human rights audits of pilot facilities through trained staff and monitoring improvements, refurbishment of infrastructure and health facilities, further enabling legislative reform through drafting of new prison rules and improvements in the health and welfare of inmates.

In line with the above, the project has developed two key outputs to support reforms within the SLCS:

Output 1: Institutional capacity of Correctional Facilities is improved in accordance with international human rights standards for inmates and staff

Output 2: Capacity of SLCS staff strengthened to ensure the welfare of inmates and the safety and security of society

Sierra Leone's Correctional facilities provide dire conditions of detention for the detained population which in turn contributes to serious human rights abuses. The country's Truth and Reconciliation Commission found that conditions, specifically at Pademba Road, Freetown Central Prison were deplorable and in breach of multiple provisions in the 1991 Constitution of Sierra Leone¹ and applicable human rights instruments. In a 2015 capacity assessment of the SLCS and facilities sanctioned by the Management of the SLCS and funded by UNDP, it was found that reliance on pre-trial detention, lack of an effective bail policy have contributed to overcrowding and serious human right violations in detention facilities.

¹ See chapter three of the 1993 Constitution on Fundamental Rights and Freedoms, in particular sections 18 (freedom from arbitrary detention), 20 (protection from inhumane and degrading treatment) and 23 (fair trial rights).

One of the components of the project is to ensure the development of an Accommodation Master Plan in line with the Kampala Declaration on Prison Conditions in Africa to ensure humane living conditions. While the facilities are severely overcrowded, it is also worth noting that the physical infrastructure is critically dilapidated with some detention facilities presenting a risk to human habitation.

The support to the SLCS is also aimed at improving the conditions of detention and the provision of health services to inmates. This will be ensured through the refurbishment of dilapidated infrastructure and the renovation of health/sanitation facilities and water systems/structures.

Based on the above, UNDP Rule of Law Project seeks to recruit local construction companies to refurbish two (2) correctional facilities in two (2) locations below and in accordance with bill of quantities (BOQs) developed by a local consultant civil engineer recruited by UNDP.

III. Duties and Responsibilities

Under the supervision of the UNDP Rule of Law Project Manager and in close collaboration with the Sierra Leone Correctional Services (SLCS) Senior Management and the UNDP Consultant Civil Engineer, the recruited firms will be expected to undertake technical assessments of the existing SLCS facilities in the two (2) locations of Waterloo and Bo and consider the following aspects for rehabilitation and refurbishment:

- Plumbing and toilet equipment
- Maintenance or construction of sewage or toilet facilities;
- Reinforcement of physical structures and alteration of columns and sections of premises...etc.

IV. Deliverables

Based on the scope of work outlined above, the contractor will be expected to deliver the following outputs:

- Detailed mobilisation work plan, including timelines and activities that the contractor plans to undertake in order to complete this assignment, to be submitted for review and approval to UNDP within two weeks upon contract signature;
- Completion of the refurbishment and rehabilitation of the SLCS infrastructures across the two (2) locations identified within 3-4 months after signature of contract;
- Rectifying any defects identified after completion of works to ensure works are delivered in conformity with required refurbishment works, 2 months after completion of works.

Deliverables	Estimated Completion Date	Related payments	Review and Approvals Required
1. Detailed mobilization work plan including timelines and activities to be undertaken by the contractor	30 July 2018	30%	Rule of Law Project Manager
2. Refurbishment of selected infrastructure based on BOQs submitted by the construction company and approved by UNDP with at least 50% completion	15 August 2018	40%	
3. Refurbishment of selected infrastructures based on BOQs submitted by the construction companies and approval by UNDP with 100% completion of refurbishment works	30 September 2018	20%	
4. Retention fees to be paid to the construction companies two (2) months after handing over of facilities to beneficiary institution and upon certification of Engineer Report	15 October 2018	10%	

V. Required skills and Expertise

This assignment requires the services of construction companies or firms with architectural and engineering expertise with legal registration to work in Sierra Leone. The firms or companies should provide specialists with the following minimum qualifications:

a. Civil engineer / Architect

- Bachelor Degree in Civil engineering or Architecture;
- At least 4 years of professional experience in inspection or supervision of construction works.
- Good knowledge of construction terminology, ability to read and interpret technical drawings and specifications, construction details, notes and instructions, sequencing, scheduling and means and methods of carrying out construction;
- Effective verbal and written communication, multi-tasking, organizational and prioritization skills are necessary;
- Computer skills.

b. Construction Site Manager

- Bachelor's Degree in Administration or in a relevant field of studies;
- At least 4 years of professional experience in inspection or supervision of construction or refurbishment works.
- Good knowledge of construction terminology, ability to read and interpret technical drawings and specifications, installation details, notes and instructions, sequencing, scheduling and means and methods of carrying out installation;
- Effective verbal and written communication, multi-tasking, organizational and prioritization skills are necessary;
- Computer skills.

c. Electrical Engineer or Plumber

- Bachelor's Degree in Electrical engineering or relevant qualifications in plumbing;
- At least 4 years of professional experience in inspection or supervision in electrical installations or plumbing works;
- Good knowledge of construction terminology, ability to read and interpret technical drawings and specifications, installation details, notes and instructions, sequencing, scheduling and means and methods of carrying out plumbing installation;
- Effective verbal and written communication, multi-tasking, organizational and prioritization skills are necessary;
- Computer skills

VI. Evaluation Criteria

Evaluation Criteria: (See Table:)

VII. Locations of Facilities for Renovations and Nature of Work

#	Location of Correctional Facility	Nature of Work to be performed ²
1	Bo	Rehabilitation of existing sanitary system; provide water supply to inmates from SALWACO through settlement of bills; provide water storage facilities; improve ventilation and lighting by widening vents; grill vents.
2	Waterloo (SLCS Training School)	Erection of water tower and plumbing works; construction of a perimeter fence; construction of a kitchen facility for inmates.

² Construction companies applying should be guided by the BOQs template made available at UNDP Country Office to guide them in the development of their BOQs for the refurbishment.

Developed by:

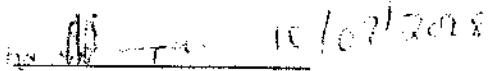


Walter-Neba Chenwi

ROL Project Manager

Date: 10/07/2018

Approved by:



Annette Nalwoga

Governance Team Leader

Date: