



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

TITLE OF CONSULTANT: Individual Consultants (IC) for the Preparation of Greenhouse Gas (GHG) Inventories for Biennial Update Report (BUR) of Botswana

COUNTRY: Botswana

Duration of the assignment: To be proposed by the bidder

DESCRIPTION OF ASSIGNMENT: Preparation of Greenhouse Gas (GHG) Inventories for Biennial Update Report (BUR) of Botswana

PROJECT NAME: Botswana's Third National Communication

1. BACKGROUND

The United Nations Framework Convention on Climate Change (UNFCCC) sets an overall framework for intergovernmental efforts to tackle the challenge posed by climate change. According to Articles 4.1 and 12.1 All Parties must report on the steps they are taking or envisage undertaking to implement the UNFCCC () by: “reporting to the Conference of the Parties (COP) on emissions by sources and removals by sinks of all greenhouse gases not controlled by the Montreal Protocol (greenhouse gas inventories”. The Conference of the Parties at its sixteenth session (COP 16) of the United Nations Framework Convention on Climate Change (UNFCCC) decided that non-annex 1 Parties, consistent with their capabilities and the level of support provided for reporting, should also submit biennial update reports containing updates of national greenhouse gas inventories, including a national inventory report and information on mitigation actions, needs and support received. The activities undertaken by the GHG inventory consultancy will contribute towards strengthening institutional arrangements for compiling, archiving, updating and managing GHG inventories and follow UNFCCC and IPCC guidelines.

To this end, The United Nations Development Programme in collaboration with the Ministry of Environment, Natural Resource Conservation and Tourism wishes to put together a team

of local experts to prepare the GHG inventory by sources and sinks of GHGs in Botswana. The team should comprise: A team leader, and 5 experts for each of the sectors as indicated below. To that end, we expect one (1) proposal per team and in that proposal, it should be clearly indicated who the team leader is and each sector expert will be. However please note that each expert will be engaged in their capacity and their ability to work within a multi-disciplinary team. Experts will be contracted for a fixed number of days spread over the duration of the assignment. Please note that proposals from individuals (who would not be part of a team) will not be considered.

Detailed Terms of Reference and instructions to bidders should be obtained from:

<http://procurement-notice.undp.org/>

2. SUBMISSION REQUIREMENTS

Proposals should be submitted in a sealed envelope clearly labeled: ***“Individual Consultants (IC) Preparation of Greenhouse Gas (GHG) Inventories for Biennial Update Report (BUR) of Botswana”*** and be submitted to:

The Resident Representative
United Nations Development Programme
P.O. Box 54
Gaborone, Botswana OR by email to procurement.bw@undp.org

3. SUBMISSION DATE

Proposals should be submitted to the address above no later than **12noon Botswana Time** on the **10th August 2018**

- 4. REQUEST FOR CLARIFICATION:** Any request for clarification must be sent in writing, or by standard electronic communication to enquiries.bw@undp.org UNDP Botswana will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of the inquiry to all prospective candidates.