



UNITED NATIONS DEVELOPMENT PROGRAMME TERMS OF REFERENCE / INDIVIDUAL CONTRACT

I. Job Information

Job Title:	International Consultant on MPTF Establishment
Type:	Individual Contract (International)
Project Title/Department:	UN Joint Programme "Building the resilience of communities affected by the Aral Sea disaster through a Multi-Partner Human Security Trust Fund for the Aral Sea Region"
Duration of the services:	September – October, 2018 (16 working days) <ul style="list-style-type: none">• 8 w.d. desk work in country of residence (September 2018, tbc)• 3 w.d. mission to Tashkent (September –October 2018, tbc)• 5 w.d. desk work in country of residence (October 2018, tbc)
Work status (full time / part time):	Part-time
Duty station:	Home based, with 3 days mission to Uzbekistan
Reports to:	UN Joint Programme Manager

II. Background

Capitalizing on the successes and lessons learned from the previous UN Joint Programme on "Sustaining livelihoods affected by the Aral Sea disaster", four UN Agencies in Uzbekistan (UNDP, UNESCO, UNFPA and UNV) have launched a new UN Joint Programme "Building the resilience of communities affected by the Aral Sea disaster through a Multi-Partner Human Security Trust Fund for the Aral Sea Region". The Joint Programme will be implemented through joint funding from the participating UN agencies and the UN Human Security Trust Fund.

The Programme aims to mitigate inter-connected risks to human security and building the resilience of communities affected by the Aral Sea Disaster through an integrated and multi-level approach as well as facilitating sustainable financial support through the establishment of a multi-partner human security Fund for the Aral Sea. The main objectives of the programme are to i) address the human security needs of the population affected by the Aral Sea disaster at local and national levels and ii) establish a well-coordinated financial mechanism for implementing and sustainable financing of human security initiatives to promote and mainstream the human security approach in the region through the creation of the Multi-Partner Human Security Trust Fund for the Aral Sea Region (MPHSTF). The new Joint Programme further integrates the human security concept that proved to be effective in addressing human security challenges faced by individuals and communities affected by the Aral Sea disaster.

Within the objective on establishing a well-coordinated financial mechanism for implementing and sustainable financing of human security initiatives as a way to promote and mainstream the human security approach in the region and in line with the approved AWP for 2018, the project plans to hire an International Consultant, who will assist the project with the MPHSTF establishment issues and share knowledge on international experience on operationalizing pooled financial mechanisms with the Joint Program team members, UNCT, key government partners of the project, civil society members and other project stakeholders.

III. Functions / Scope of work

Under the overall guidance of the UN Joint Programme Manager, in consultation with the Joint Programme Technical Coordinator and in cooperation with UN JP Fund Establishment and Coordination Specialist, relevant national and development partners, the short term International Consultant on MPTF establishment will be assigned to fulfil the following duties and responsibilities:

- Assist the project staff with finalizing Aral Sea MPHSTF ToR in accordance with UN MPTF procedures and requirements including the Programmatic framework and the Theory of Change;
- Provide advisory assistance with development of governance (to be comprised by the UN agencies, relevant government departments, HSU and UN MPTF office) and financial architecture of the MPHSTF for the Aral Sea region;
- Share knowledge and provide expertise on pooled financing mechanisms, their advantages and shortcomings, best practices of establishing them in other countries with UN JP team, UN Agencies and other stakeholders;
- Draft Operational Manual for the MPHSTF
- Propose on international mechanisms and experiences of attracting potential donors to the Fund.

IV. Deliverables and deadlines

The following tentative schedule of deliverables is expected under the current assignment. The UN Joint Programme, UNDP Uzbekistan reserves the right, if necessary, to amend the terms of reference of an International Consultant upon a written agreement. The final schedule will be agreed upon in the beginning of the assignment. All deliverables should be submitted to UNDP project in electronic form by the Consultant in English.

Outputs/Deliverables	Due date	Instalments
<ul style="list-style-type: none">• Final version of the MPHSTF Terms of Reference including final versions of the MPHSTF Programmatic Framework and Theory of Change developed; 50%• Inputs provided on forms of the Government's participation in the MPHSTF for the Aral Sea region to the relevant project team for possible incorporation to the Gov't resolution; 10%	October 15 th , 2018	1 st instalment (60 %)
<ul style="list-style-type: none">• MPHSTF Operation Manual developed; 40%	October 30 th , 2018	2 nd installment (40%)

This is a lump sum contract that should include costs of consultancy and other related costs, if any, required to produce the above deliverables.

V. Monitoring and control

Contract will be completed after the submission of final drafts of deliverables defined by the current TOR in two stages and upon acceptance by Un Joint Programme and the UNDP Sustainable Development Cluster, UNDP Uzbekistan.

VI. Qualification Requirements

Education:	Advanced university degree in one of the following areas: International Development, Finance, Business Administration, Public Administration,
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	Political Sciences and/or other related sector. Scientific degree is an asset.
Experience:	<ul style="list-style-type: none"> - Proven record of solid work experience minimum 5 years (and minimum 2 consultancy works similar to the assignment - specifically covering the consultancy on establishment of financial mechanisms such as MPTF) of relevant experience at the international level in managing and/or providing management advisory services for the design, monitoring and evaluation of Trust Funds or large scale Programmes including results based management; - Experience in drafting MPTF Operational Manual and Terms of reference including theory of change for MPTFs, and legal, regulatory, institutional and governance aspects and integrating RBM into country and MPTF strategies (highly desirable); - Practical experience of work in operationalizing the MPTF including the work of the Steering Committee, Technical Secretariat, coaching the national teams; - Experience in designing financial mechanisms for joint programs, including Multi-donor trust funds; - Knowledge of UNDP and the UN system and good understanding of the multilateral and bilateral development system. - Experience of work and consultancy in Uzbekistan/CA countries is an advantage; - Strong analytical capacity, including the ability to analyze and articulate differences of positions among a large number of stakeholders and develop acceptable solutions; - Excellent communication and negotiation skills; - Experience of work with government, international organizations and national teams in the preparation of national development policies and plans.
Language Requirements:	Fluency in English. Knowledge of Russian is an asset.
Others:	<ul style="list-style-type: none"> • Strong analytical and organizational skills, ability to work in a team • Excellent interpersonal and cross cultural communication skills. • Ability to use information technologies as a tool and resource. • Commitment to UN values.

UNDP is an equal opportunity employer. Qualified female candidates, people with disabilities, and minorities are highly encouraged to apply. UNDP Gender Balance in Management Policy promotes achievement of gender balance among its staff at all levels.

VIII. Signatures – Post Description Certification

Incumbent: *(if applicable)*

Name	Signature	Date
Supervisor:	Signature	Date