


United Nations Development Programme Cyprus		INVITATION TO BID
		Ref: UNDP-CYP-ITB-081/2018
		All correspondences must show the ITB Reference

Section 1: Letter of Invitation

August 14, 2018

Invitation to Bid (ITB)

Apostolos Andreas Monastery Conservation works of the Chapel, the 1919 Building, Kitchen, Guesthouse and External works

Reference: UNDP-CYP-ITB 081/2018

The United Nations Development Programme (UNDP) hereby invites you to submit a Bid to this Invitation to Bid (ITB) for the above-referenced subject.

This ITB includes the following documents:

- Section 1 – This Letter of Invitation (pdf)
- Section 2 – Instructions to Bidders and Data Sheet (pdf)
- Section 3 – General Requirements and Specifications:
 - 3.1 Preliminaries and General Requirements (pdf)
 - 3.2 Technical Specifications
 - 3.2.1 Particular Specifications for the Chapel
 - 3.2.2 Particular Specifications for the 1919 Building, Kitchen, and Guesthouse
 - 3.2.3 Particular Specifications for the External Works
 - 3.2.4 General Technical Specifications
 - 3.2.5 Electrical Specifications
 - 3.2.6 Mechanical Specifications
 - 3.3 Drawings(pdf):
 - 3.3.1 Drawings for the Chapel
 - 3.3.2 Drawings for the 1919 Building, Kitchen and Guesthouse
 - 3.3.3 Drawings for the External Works
 - 3.3.4 Drawings for the Electrical
 - 3.3.5 Drawings for the Mechanical
- Section 4 – Bid Submission Form (word)
- Section 5 – Documents Establishing the Eligibility and Qualifications of the Bidder (word)
- Section 6 – Technical Bid Forms (word)
- Section 7 – Bills of Quantities (excel):
 - 7.1 Bills of Quantities
 - 7.2a Electrical - Analysis of Price
 - 7.2b Electrical – Unit prices
 - 7.3 Mechanical – Price schedules
- Section 8 – Bid Security Form (word)
- Section 9 – Form for Performance Security (Bank Guarantee) (pdf)
- Section 10 – Form for Advanced Payment Guarantee (pdf)
- Section 11 – Contract to be signed including Terms and Conditions (pdf)

Bids must be received by UNDP on or before **25 September 2018 at 16:00 Cyprus Local Time** at the addresses specified in the Instruction to Bidders and Data Sheet. Bids shall be opened on **25 September 2018** at the time and place specified in the Instructions to Bidders & the Data Sheet. You can download the Bid Documents from the link provided at UNDP Cyprus (<http://www.cy.undp.org/content/cyprus/en/home/operations/procurement.html>) and UNDP Procurement Notices (<http://procurement-notice.undp.org>) websites.

UNDP looks forward to receiving your Bid and thanks you in advance for your interest in UNDP procurement opportunities.

Yours sincerely,

[SIGNED]

Tiziana Zennaro

Senior Programme Manager/Head of Office
United Nations Development Programme
Cyprus