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ACCELERATING THE TRANSFORMATIONAL SHIFT TO A LOW-CARBON ECONOMY IN THE REPUBLIC OF MAURITIUS (COMPONENT 1)



RFPMAR2018/008 - Consultancy Services for the Design, Testing and Commissioning of a Management Information System (MIS) for the Mauritius Renewable Energy Agency (MARENA - Lot 1) and Utility Regulatory Authority (URA – Lot 2)

LIST OF QUERIES RECEIVED BY 22 AUGUST 2018 AND RESPONSES

Query No.	Query	Response
1	Is the bidding process open to all or are there shortlisted candidates?	This is an open tendering process for both national and international potential bidders and that no prior shortlist of candidates has been made
2	Following the revised scope for the consultancy project, can you please provide the new budget that has been allocated to same?	As per our policy, we will not be able to put an estimate on the budget for the consultancy services. We will review the bids and the most competitive bidder based on the technical and financial proposal will be awarded the contract.
3	Please confirm that no company will be allowed to produce both the specifications and the actual system.	The company being awarded the contract for the design of the MIS will indeed not be eligible to be awarded for the implementation of the website/portal or provision of hardware/software as this will represent a conflict of interest situation.
4	Partnership with Local entity - As stated in the data sheet provided, "All key experts shall provide a	If you are asking whether an international bidder needs to partner with a local counterpart, the answer is yes. It is mandatory to have a local counterpart or else your bid will not be accepted. Kindly note as per the Data Sheet Clause 35 in the RFP document, it is mandatory for an international consultant to associate with a local counterpart, for the following reasons: 1) To act as a resource person/s during site visits, to benefit from their knowledge of the local context and to facilitate communication during consultations with local stakeholders concerned;

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		<p>2) To provide onsite supervision of all installations to be effected by the IT contractor at the MARENA and URA offices. The local counterpart will hence facilitate the interaction of the international consultant with these local parties;</p> <p>3) To build capacity of the local consultants on these specialised assignments.</p>
5	The obligations under Clause 7.0 of the General Conditions of Contract for Services (GCCS) (Indemnification) should not be applicable upon termination of this Contract.	<p>Kindly note that the General Conditions of Contract for Services are general standard conditions applied to all contracts of services being procured by the UNDP. They are set to preserve the interests of UNDP during the works and services contracted to the awarded contractor. As such, the clauses set in the GCCS cannot be amended and will be applicable only where such requirements mentioned in the clauses arise.</p>
6	With respect to Clauses 8.0 and 8.4 of the GCCS (Insurance and Liabilities to Third Parties), we have group insurance as per our organisation policy and applicable laws. Please consider this. This change is accepted by one ministry in Mauritius during recent tender process.	
7	With respect to Clause 24.0 of the GCCS (Audits and Investigations), we would request you to kindly amend the clause accordingly as access to our office and system for the purpose of audit is not acceptable as we will have data / information of other clients and it would be breach of confidentiality in case we allow UNDP to audit our office / system. At the most, we will provide all project related documents to client for inspection. This change is accepted by one ministry in Mauritius during recent tender process.	
8	With respect to Section A.6. of the Instructions to Proposers (Disclosure in proposal), we would request you to kindly amend this clause as scrutiny of details pertaining to the family of key personnel will not be feasible. At the most, this should be limited to only key resources. This change is accepted by one ministry in Mauritius during recent tender process	

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9	With respect to DS 30: C.15.2 of the Data Sheet (Expected duration of contract (Target Commencement Date and Completion Date)), in view of the scope of work under this assignment we would request you to kindly increase effort estimation to 300 person-days per Lot. 60 person-days seems to be very less with respect to given scope of work.	The estimated man days to perform the activities as outlined in the TOR has been discussed and agreed that it remains as it is (60 man days).
10	With respect to the technical proposal evaluation form (key expert qualifications and competence for assignment), we would request you to kindly amend the clause as to consider similar projects in other countries rather restricting it to Mauritius only.	The experience of implementing similar projects in Governmental Bodies and parastatals in Mauritius will be an added advantage as this will help to understand the project in the Mauritian context and will ease up communication with the beneficiaries; MARENA and URA. We will also consider the experience of implementing similar projects in other countries.
11	With respect to the technical proposal evaluation form (Tables 2 and 3) (Key Expert 2 -IT/Engineer/System Analyst), We would request you to kindly revisit the marking for below as maximum marks for this is 30. Please clarify.	The max marks for the education for key expert 2 is 30 points. The scale of points for key expert 2 should read as follows: - Diploma and above (15 points) - Bachelor Degree (30 points) <u>Agreed and revised.</u>
12	With respect to the ToR for Lot 1 and Lot 2 (Proposed Sequence for implementation of MIS-phase IV), we would request you to kindly amend this clause as the operations & user maintenance manuals should be prepared and submitted by appointed implementing agency. MIS consultant shall review the same with respect to the operations of developed system and provide feedback & suggestion for incorporation, if any.	The O&M manual for the overall MIS needs to be submitted by the MIS consultant as this will be a deliverable and subject to payment upon approval. The O&M manual should describe the functionality of the overall MIS and how different components have been inter-connected to create the final system. The manual should not detail the micro components of the system but provide a detailed overview on how the MIS works in general. <u>Remains the same.</u>