



UNDP Thailand
TERMS OF REFERENCE

Title: Institutional Capacity Building and Innovative Management Approaches
Consultant

Type of Contract: Individual Contract

Duration : 1 year contract with a maximum of 144 working days

Duty Station: Bangkok, Thailand

Background

In line with the UN Partnership Assistance Framework with the Royal Thai Government (2007-2011), the project document of 'Catalyzing Sustainability of Thailand's Protected Area System (CATSPA)' was developed by the Department of National Parks, Plants and Wildlife Conservation (DNP), under the Ministry of Natural Resource and Environment (MONRE) in close collaboration with UNDP, for the funding support from the Global Environment Facilities (GEF).

The four-year, 3.36 M project aims to overcome barriers to sustainability of Thailand's protected area (PA) system, by looking into effective management and sustainable financing of protected areas. The project will also build the confidence and capacities of the PA management authorities and provide them with resources to test innovative PA management and financing schemes. In addition, it will support development of appropriate incentives, establishment of an effective monitoring system, and community participation in conservation efforts.

Systemic barriers will be addressed at the national level, while demonstrations of strengthened PA management on the ground through sustainable financing will be done at demonstration sites. These demonstrations will include, for example, developing novel models of PA management, increased participation by local communities and other stakeholders, and mobilization of diversified revenue sources, supported by improved knowledge-based planning and accounting systems.

Financial management capacity weaknesses and systemic barriers to effective management and budgeting will be addressed at the national level, while demonstrations of strengthened PA management, design of new financing mechanisms, and the increased use of improved models.

PA management and co-management will be pursued at the four pilot cases: (1) Doi Inthanon National Park, (2) Eastern Forest Complex consisting of 8 PAs (3) Tarutao Marine National Park, and (4) Klong Lan National Park + Mae Wong National Park + Huay Kha Kaeng Wildlife Sanctuary as part of the Western Forest Complex (WEFCOM Sub-complex).

To be able to tackle with problems on protected area management e.g. land use, encroachment, enhancing community participation and being more flexible in management aspects. Innovative management approaches equipped with capacity building and appropriate economic instruments are likely key factors paving the way to accomplish project's goal.

This TOR is for technical consultant to support project management unit in implementation of project outcome 2 and 3:

- 2) Institutional and Individual Capacities Enhanced
- 3) Revenue Generation Mechanisms and Management Approaches are Assessed and Tested at Pilot Units leading to Increased Effectiveness and Funding Levels of the PA sites and system.

Objectives of the Assignment

- To strengthen individual and institutional capacity of the “Protected Area Management Effectiveness Unit”
- To support development of new economic instruments for protected area management

Scope of Work

Consultant is required to work closely in collaboration with project management unit with specific tasks on:

Task # 1: Capacity Building Programme for individual (staff and superintendents) and institutional (Effectiveness Unit) strengthening

- 1.1 Identify strengths and weakness of current protected area management structures within Department of National Park, Wildlife and Plant Conservation
- 1.2 Provide recommendation on strengthening institutional setup e.g. structuring, staffing, general administration for sustainability of PA Management Effectiveness Unit
- 1.3 Develop and conduct capacity building programme(s) on effective and innovative PA management approaches e.g. business planning for PA, based on experiences in the Thai context and international/ regional perspectives
- 1.4 Develop guidelines, manuals, training materials for long-term application and up-scaling

Task # 2: Economic instruments for protected area management

- 2.1 Identify appropriate economics instruments to be piloted at the demo sites, (e.g. retention of earned incomes, establishment of trust funds, and payment for ecosystem services etc.)
- 2.2 Develop and implement PA business plan and partnership strategies to operationalize the economic instruments for PA management at pilot sites
- 2.3 Capture lessons learned and provide policy recommendations

Duration of Assignment, Duty Station and Expected Place of Travel

April 2013 – March 2014, Bangkok-based with travel to project’s pilot sites.

Deliverables/Output

1. Capacity building assessment report
2. At least 3 trainings/ workshops conducted including guidelines, manuals/materials developed
3. Recommendations on Institutional setup and sustainability of Effectiveness Unit
4. Report on identified economic instruments for PA
5. Business plan for project pilot sites developed
6. Operation report on Business Plans and partnership strategies
7. Lessons learned and policy recommendation report

Provision of Monitoring and Progress Control

The consultant will report to DNP Technical Review Committee as representative of Project

Management Unit. Substantive guidance to the consultant will be provided by CATSPA project manager/director.

Degree of Expertise and Qualifications

The consultant is required to have these qualifications;

- At least 15 years of experiences as technical expert on protected area management both in Thailand and abroad particularly on legal context
- At least 15 years of experiences in business or economic instruments for fund raising purposes as well as business administration
- Strong background in capacity building and institutional arrangement
- Strong knowledge and background in protected area management, especially in the context of Thailand;
- Experience in working with government agencies in Thailand and Inter-government agencies
- Good communication and facilitation skills;
- Good command of English;
- Ability to produce and publish documents as required

Price Proposal and Schedule of Payments

The consultant is to submit his/her financial proposals in daily rate. Payment will be made based on timesheet payable against work progress and delivered output duly approved by the Project Manager.

Criteria for Selection of the Best Offer

The Combined Scoring method is used for evaluation and selection. Qualification and methodology will be weighted at 70% whereas price offer will be weighted at 30%.

Please visit <http://www.th.undp.org/content/thailand/en/home/operations/procurement/> to see full job descriptions. Interested persons should submit a detailed resume, and UN Personal History Form (P11) and Price Proposal by **17 February 2013**. Women candidates are encouraged to apply. Kindly send the application to:

Procurement Unit
G.P.O Box 618, Bangkok 10501 or email to: rcb.procurement.th@undp.org
Only shortlisted candidates will be notified

Note: The closing date has been postponed to 3 March 2013