



## **UNDP APRC TERMS OF REFERENCE**

**Title:** Consultant N-Peace Editor  
**Type of Contract:** Individual Contractor  
**Duration:** Three months during April – June 2013  
**Duty Station:** Home based with no travel required

---

### **Background**

N-Peace (Engage for Peace, Equality, Access, Community and Empowerment) is a multi-country initiative managed by UNDP across Indonesia, Sri Lanka, Timor-Leste, Nepal, and more recently Afghanistan and the Philippines, in partnership with Search for Common Ground, the Institute for Inclusive Security and supported by AusAID.

N-Peace has two key objectives: (i) to support and promote the leadership of women as peace builders; and (ii) to provide a platform for engagement and dialogue between different stakeholders to promote the Women, Peace and Security (WPS) agenda and broader conflict prevention and peace building goals.

These two objectives are met through a range of activities, designed and implemented with network members, thereby adopting a strong community of practice approach, central to UNDP's vision as a knowledge-based organization. Through the N-Peace initiative, a regional campaign to support the leadership of peace builders is implemented. This campaign identifies, documents and showcases the work of peace builders in the six N-Peace countries, through two phases of receiving nominations and voting for N-peace awardees.

### **Objectives of the Assignment**

The purpose of this assignment is to provide editorial support to the nomination phase of the N-Peace awards campaign 2013<sup>1</sup>

### **Scope of Work**

The more specific activities for this consultancy will include:

1. Support the collection and consolidation of all nominations received for the three categories of the N-Peace awards campaign, including follow-up with nominees and nominators for images and profile information.

---

<sup>1</sup> The 2012 N-Peace awards campaign received 100 nominations. For more info on profiles, see: <http://tinyurl.com/9u88kph>

2. Edit the profiles/bios of the N-peace award nominations (the number of profiles would depend on number of nominations received, in the range of 150 short bios/profiles)

**Duration of Assignment, Duty Station and Expected Place of Travel**

**Duration of Assignment:** Three months during April – June 2013

**Duty Station and Expected Place of Travel:** Home based with no travel required

**Deliverables/Output**

Delivery of edited profiles and stories of the N-Peace nominees 2013

**Provision of Monitoring and Progress Control**

The consultant will work closely with the Regional CPR team in all aspects of the activities that s/he will be involved in. The consultant will work under the overall guidance of the Regional Programme Specialist, Gender and Crisis.

**Degree of Expertise and Qualifications**

- Minimum Bachelor's degree in social science, communications, journalism, and/or related field.
- At least 2 years of work experience in editing publications, articles and communications materials
- Good command of English required
- Excellent writing skills required
- Experience in developing promotional materials for campaigns would be an advantage

Please visit <http://asia-pacific.undp.org/whatsnew/consultants.html> to see full job descriptions. Interested persons should submit a detailed resume, and UN Personal History Form (P11) with a cover letter clearly stating the position title by **14 March 2013**. Women candidates are encouraged to apply. Kindly send the application to:

Procurement Unit

G.P.O Box 618, Bangkok 10501 or email to: [rcb.procurement.th@undp.org](mailto:rcb.procurement.th@undp.org)

Only shortlisted candidates will be notified