

**Minutes of the Pre-bid meeting held on September 13, 2018**  
**RFP for Hiring firm for Developing Security Standard & Vulnerability Assessment and Penetration Testing (VAPT) for NID Enabled Payment System and Associated e-services**

Date: September 16, 2018

**Members attended the meeting:**

Name	Designation
Shamsun Nahar Airin	Procurement Associate, UNDP
Md Arfe Elahi	Chief Technology Officer, a2i, UNDP
Md. Fazle Munim	Technology Expert, a2i, UNDP
Bidders	As per attached Attendance sheet.

With reference to the subject RFP issued on September 05, 2018, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

SL	Queries	Answers
1	Is it possible to increase the proposal submission deadline?	Yes. The deadline has been extended up to 27 September 2018, 4:30 PM (Bangladesh Local Time).
2	Is it mandatory to fulfill the minimum eligibility criteria?	Yes.
3	3 <sup>rd</sup> party service will be available or not?	Yes. But the costing of the 3 <sup>rd</sup> party services will be paid by selected vendor. But Vendor can suggest tools to use in future.
4	Which party will take the responsibility in terms of any data loss?	Details NDA will be signed with selected Vendor about the responsibility in terms of any data loss.
5	Which party will take open source risk?	Selected Vendor will be responsible for the tools they will use.
6	Is there any need for inhouse data security and training?	Selected vendor will provide necessary training to a2i Officials and Solution Providers.
7	Is it possible to reduce the number of years experience for firm?	Minimum requirement for the firm has been revised as follows;  Firm must have minimum 3 years' experience in ICT Software Development related business as a registered company/entity in Bangladesh" <b>instead of</b> "Firm must have minimum 5 years' experience in ICT Software Development related business as a registered company/entity in Bangladesh"
8	Who will develop the Security Policy?	Selected vendor will develop security standards, NOT policy.
9	Who will develop Minimum Security Baseline?	Selected vendor will develop a Minimum Security Baseline.

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<b>10</b>	Who will develop the Security standards guideline documentation?	Selected vendor will develop Security standards guideline documentation.
<b>11</b>	What will be the reporting format?	Selected vendor will provide a customized and understandable report rather than only system generated report.
<b>12</b>	Is the Firm need to have ICT Software Development Business experience (minimum eligibility criteria)?	Vendor must fulfill the minimum eligibility criteria as per RFP document.
<b>13</b>	Addition in the Scope of work	<p>The following scope will be as an integral part of the scopes and deliverable mentioned in the ToR:</p> <ul style="list-style-type: none"> <li>- The selected vendor will develop Data and Application Security Standards for NID Enabled Payment System (NEPS)</li> </ul>

**Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.**