Minutes of the Pre-bid meeting held on June 17, 2018
RFP for Hiring firm to develop Skilled and Safe Migration Management System (SSMMS)-A2I.

Date: September 18, 2018

Members attended the meeting:

Name	Designation
Shamsun Nahar Airin	Procurement Associate, UNDP
KallolBanik	National Consultant Domain Expert, a2i
Fahim Bin Momen	Junior National Consultant (Vendor Management),a2i
Bidders	As per attached Attendance sheet.

With reference to the subject RFP issued on September 09, 2018, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

SL	Queries	Answers
1	Is it possible to increase the proposal submission deadline?	No
2	Is it mandatory to fulfil the minimum eligibility criteria?	Yes.
3	Will 3rd party input data?	No
4	Is it possible in the system to upload one job opportunity by more than one agency?	Yes
6	How many platform needs to be integrated in the system and kindly share the status of the platforms?	OISF(Office information service framework)- In progress Skills Portal-Developed E-learning platform- In progress BMET- Developed. Payment gateway- Developed
7	Regarding training: - Where/place the training will be held? - Who will bear the total cost of training? - There will be how many batch for training? - How many participant in total and how many in one batch?	- Training place –Dhaka - Awarded Vendor will provide venue and logistics. - About 40 participants in 1 batch.
8	How payment system will be integrated with the system?	Payment system will be integrated Through api
9	Who is the concerned ministry for this system?	a2i Project is the concern party
10	What is the exact percentage of work done between the timeframe?	100%
11	Is the gateway smooth enough for process the whole payment system?	Yes
12	Who will create the API? If the vendor does how many API they will create?	Vendor. Subject to system study
13	Who will create the establish contract centre 24/7?	a2i Project will establish contract Centre.

14	If the system is integrated with other's and who will create the API?	Vendor and respective client jointly
15	Who will be the single sign-on provider?	a2i will provide the platform but vendor will do necessary configuration in the system
16	Is the payment system is multiparty?	Yes

Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.