

## **Minutes of Pre – Bid Meeting**

**Ref:** UNDP/SOM/ITB/2018/ 007/YES- Construction and Rehabilitation of Youth Centre Building, Kismayo, Somalia- Pre-Bid Conference

**Held on 16th Sept 2018**

**Venue: Inji building -Kismayo**

**Time: 10:00 AM to 11:00 A**

**Attendees:** SOMCESS,ASTURCONLOG, SICAD, GOBANLE, CRESENT LOGISTICS COMPANY, KENLING SERVICES COMPANY, CITY DEVELOPMENT INTIATIVE LTD, AVEN PREMIER INTERNATIONAL AND KHALIL CONSTRUCTION COMPANY .

**Purpose:** In accordance with the tender instructions to the bidders to participate site visit and pre-bid meeting on 16<sup>th</sup> September 2018. The purpose of the meeting was contractors to see the site and to provide clarification to issues and questions from bidders on any matter that is directly related to the tender if any.

Director General Ministry of Youth and Sports Mr. Aden Garane opened the meeting on behalf of Jubaland State government, he underlined the importance of the project to the communities in Kismayo and Jubaland in general and their expectation to the participants. The DG guided the attendees and started site visit having showed the bidders all the building while the representative of the prospective bidders took pictures of the site (ex-Inji building).

The UNDP focal point person made a brief introduction to the building of Inji to be rehabilitated and the new constructions to be built as well and requested from the participating bidders to see the site with engineers and also explained the bid the submission process as per the tender documents.

**Question and clarifications:** Some bidders present at the pre-bid meeting requested copies of the tender documents and UNDP focal person clarified that tender documents is available at UNDP procurement notices website and UNGM and provided the links through email to those requested.

- **Conclusion:** There being no other questions, the DG and UNDP representative thanked all the participants for their time and for coming to the Pre-bid meeting and the meeting closed. For any questions, the bidders are recommended to send them to [procurement.so@undp.org](mailto:procurement.so@undp.org) with reference to ITB number.