



**REQUEST FOR QUOTATION (RFQ)**  
**(Rent one Vehicle for one Year)**

DATE: 11 October 2018

REFERENCE: RFQ-YEM-0061-2018

Dear Sir / Madam:

We kindly request you to submit your quotation for **Rent one Vehicle with driver and without fuel to work in Sana'a with potential travel outside Sana'a**, as detailed in Annex 2 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 1.

Documents uploaded in the system as part of your quotation must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation is submitted on or before the deadline indicated by UNDP in the e-Tendering system. Bids must be submitted in the online eTendering system in the following link: <https://etendering.partneragencies.org> using your username and password. If you have not registered in the system before, you can register now by logging in using username: event.guest  
password: why2change  
and follow the registration steps as specified in the system user guide.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010] (Pls. link this to price schedule)	X UNDSS Sana'a Office with potential travel to outside Sana'a, YEMEN.
Customs clearance, if needed, shall be done by:	X N/A
Exact Address/es of Delivery Location/s (identify all, if multiple)	X UNDSS with potential travel to outside Sana'a
UNDP Preferred Freight Forwarder, if any	N/A
Distribution of shipping documents (if using freight forwarder)	N/A
Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UNDP)	X Starting Date: 1 week from receipt of approved purchase order and continue for one year
Delivery Schedule	X N/A.
Packing Requirements	X N/A
Mode of Transport	X N/A
Value Added Tax on Price Quotation	X Must be exclusive of VAT and other applicable indirect taxes
After-sales services required	X Technical support and periodically maintenance for the rented vehicle as specified in the attached ToR
Deadline for the Submission of Quotation	X For exact date and time Please always adhere to E-tendering website. <a href="https://etendering.partneragencies.org">https://etendering.partneragencies.org</a>
All documentations, including catalogs, instructions and operating manuals, shall be in this language	X English
Documents to be submitted <sup>1</sup>	X Company profile with previous minimum 1-2 years of experience in providing the similar Services. X Duly Accomplished Form as provided in Annex 2 and detail specs, and in accordance with the list of requirements in Annex 1;

<sup>1</sup> First 2 items in this list are mandatory for the supply of imported goods

	<p>X Company profile not exceeding fifteen (15) pages, including; List of previous projects.</p> <p>X Quality Certificates (ISO, etc.) (if applicable);</p> <p>X Latest Business Registration Certificate ;</p> <p>X Certificate of Exclusive Distributorship in the country (if applicable, and if Supplier is not the manufacturer);</p> <p>X Evidence/Certification of Environmental Sustainability if applicable ("Green" Standards) of the Company or the Product being supplied ;</p> <p>X Complete documentation, information and declaration of any goods classified or may be classified as "Dangerous Goods".</p> <p>X Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;</p>
Period of Validity of Quotes starting the Submission Date	<p>X 60 days</p> <p>In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.</p>
Partial Quotes	X Not Permitted
Payment Terms	X 100% upon complete delivery of service (in a monthly basis).
Liquidated Damages	X 0.5% penalty from total price for each day of delay. Up to a maximum of 10% of the total contract amount. Thereafter, the contract will terminate.
Evaluation Criteria <i>[check as many as applicable]</i>	<p>X Technical responsiveness/Full compliance to requirements and lowest price</p> <p>X Comprehensiveness of after-sales services</p> <p>X Full acceptance of the PO/Contract General Terms and Conditions <i>[this is a mandatory criteria and cannot be deleted regardless of the nature of services required]</i></p>
UNDP will award to:	X One Supplier.
Type of Contract to be Signed	X Purchase Order
Special conditions of Contract	X Cancellation of PO/Contract if the delivery/completion is delayed by 30 days
Conditions for Release of Payment	<p>X Passing Inspection and final technical report.</p> <p>X Written Acceptance of service based on full compliance with RFQ requirements.</p> <p>X Original Invoice</p>

Contact Person for Inquiries (Written inquiries only) <sup>2</sup>	<p>Sameer Al-Banna / Procurement Assistant  <a href="mailto:Sameer.albanna@undp.org">Sameer.albanna@undp.org</a>  Samira Al-Farah/Head of Procurement  <a href="mailto:Samira.alfarah@undp.org">Samira.alfarah@undp.org</a>  Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>
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Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected. The system automatically calculates the final bid prices by multiplying the unit price by the quantity. In the event when the Bidder put a quantity that is different from the quantity required, provided that the Bid is substantially responsive, UNDP will re-calculate the Bidders total price based on the correct quantity and using the unit prices offered by the Bidder. Unit prices cannot be changed.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

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<sup>2</sup> This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

**UNDP encourages every prospective Vendor to** avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : [http://www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf)

**Thank you and we look forward to receiving your quotation.**

**Sincerely yours,**



*Samira Al-Farah*  
*Head of procurement*  
*11 October 2018*

## Annex 1

**Technical Specifications****Rent Vehicle**

<b>Requirement</b>	<b>Required Specs</b>	<b>Duration/Duty Station</b>
<b>Rent Soft Skin Vehicle 4*4 (Fortuner or Prado or equivalent; 2012 or above) with driver and without fuel</b> <i>Please find attached described ToR</i>	Should be as described in the attached ToR	One year to work in Sana'a with potential travel outside Sana'a

## Annex 2

**FORM FOR SUBMITTING SUPPLIER'S QUOTATION<sup>3</sup>***(This Form must be submitted only using the Supplier's Official Letterhead/Stationery<sup>4</sup>)*

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RFQ-YEM-061-2018 Rent Vehicle with driver and without fuel for one year.**

**TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements**

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date	Unit Price	Total Price per Item
1	Rent vehicle with driver and without fuel for one year as per the attached ToR	1	One year (Starting within one week from receiving th contract)		
	<b>Total Prices of Goods<sup>5</sup></b>				
	Add : Cost of Transportation				
	Add : Cost of Insurance				
	Add : Other Charges (pls. specify)				
	<b>Total Final and All-Inclusive Price Quotation</b>				

**TABLE : Offer to Comply with Other Conditions and Related Requirements**

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time	One week		
Estimated weight/volume/dimension of the Consignment:			

<sup>3</sup> This serves as a guide to the Supplier in preparing the quotation and price schedule.

<sup>4</sup> Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

<sup>5</sup> Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

Country/ies Of Origin <sup>6</sup> :			
Warranty and After-Sales Requirements			
a) Training on Operations and Maintenance			
b) Minimum one (1) year warranty on both parts and labor			
c) Service Unit to be Provided when the Purchased Unit is Under Repair			
d) Brand new replacement if Purchased Unit is beyond repair			
e) Others			
Validity of Quotation			
All Provisions of the UNDP General Terms and Conditions			
Other requirements <i>[pls. specify]</i>			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier's Authorized Person]*  
*[Designation]*  
*[Date]*

## Annex 3

### General Terms and Conditions

#### 1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and

<sup>6</sup> *If the country of origin requires Export License for the goods being procured, or other relevant documents that the country of destination may require, the supplier must submit them to UNDP if awarded the PO/contract.*



obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

## **2. PAYMENT**

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

## **3. TAX EXEMPTION**

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

## **4. RISK OF LOSS**

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

## **5. EXPORT LICENCES**

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

## **6. FITNESS OF GOODS/PACKAGING**

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

## **7. INSPECTION**

- 7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.
- 7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

## **8. INTELLECTUAL PROPERTY INFRINGEMENT**

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

## **9. RIGHTS OF UNDP**

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- 9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- 9.2 Refuse to accept delivery of all or part of the goods.
- 9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

## **10. LATE DELIVERY**

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

## **11. ASSIGNMENT AND INSOLVENCY**

- 11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.
- 11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

## **12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM**

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

## **13. PROHIBITION ON ADVERTISING**

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

## **14. CHILD LABOUR**

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

## **15. MINES**

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

## **16. SETTLEMENT OF DISPUTES**

**16.1 Amicable Settlement.** The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

**16.2 Arbitration.** Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

## **17. PRIVILEGES AND IMMUNITIES**

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

## **18. SEXUAL EXPLOITATION:**

**18.1** The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

**18.2** UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under

the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

**19.0 OFFICIALS NOT TO BENEFIT:**

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

**20. AUTHORITY TO MODIFY:**

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.

## **Safety & Security Requirements When Rental Vehicle Contracting**

### **Registration & Documentation:**

1. The company must provide a renewed business registration, and updated Tax return record.
2. The company must be specialized, officially registered, in the business by solely providing Rental Vehicles service.
3. The company must have at least 3 years' experience in this field.
4. The company must provide a complete profile with references; along with service submission methodology.
5. Previous certificates of merit from the clients already served.
6. The company must provide contact details of its branches network throughout the country.
7. The company must have full medical & Life insurance covering the driver, passengers and any/all third parties.
8. The company must provide its personnel chart who will be responsible for rendering the service to --- with their full contact information.

### **Vehicles:**

1. The company must directly and solely own all fleet vehicles whose models are not less than 2012. The company must provide supporting documents of vehicles ownership such as a list of the vehicles attached to a contracted insurance policy.
2. All Company's fleet vehicles must be covered under a full insurance policy.
3. The company must have its own maintenance workshop facility to guarantee a regular free maintenance of the rented vehicles.
4. The vehicles provided by the company must all be in a good shape & maintenance condition to serve, in the most challenging topographical environments, for no less than six months continuously without the need of replacement (unless encountered major road accidents).
5. All vehicles must have the tools and equipment as per --- standard checklist – See Annex I.
6. The company will provide Trauma First Aid Kit – ---- standards See Annex II- in all vehicles and the company's assigned driver will be responsible of keeping the kit and tracking its contents ; that In case of any shortage in quantities – for any reasons either using, missing , or perished items, the company will immediately refill/replace the needed items.
7. All vehicles must have tracking system devices.
8. The vehicle will be hold in UNDSS premises after the working hours.

### **Drivers:**

1. Drivers must be directly and officially employed by the company and have employment ID cards (No Subcontractors).
2. The company must provide well-certified trained drivers who have at least defensive driving courses.
3. The company must submit a criminal record – stating “Clean Record”- of all delegated drivers.
4. The driver assigned must have a valid driving license and hold at least 5 years' experience working as professional driver (Supported documents to be submitted by Company).
5. Advance knowledge in mechanics is an asset.
6. The company will ensure to provide the best qualified drivers who must be fixed and NOT REPLACED during the contract period unless requested by the client.

# Annex I

## VEHICLE EQUIPEMENT CHECKLIST

Details	PRESENT	ABSENT	Remark
<b>Vehicle Condition</b>			
Safety belts (front and rear)			
All lights working			
Functional Screen washers			
Functional horn			
All doors can be locked from Inside			
Good quality tires			
<b>Basic Equipment</b>			
2X Spare tires			
1 Crick/Vehicle Jack - Hi-lift			
1 Wheel spanner			
1 Hazard Warning Triangles			
1 Fire extinguisher			
1 Complete Trauma first-aid kit			SCI Standard – See Annex II
1 Flashlight/Torch			
Overalls			
Gloves			
Fuel jerrycan			
Water jerrycan			
Tool Box ( Combinations Spanners set, Screw Driver set, Adjustable spanner, Pair of pliers, Stanley knife, Hammer)			
1 Towing rope			
1 Shovel			
1 Jumper Cable			
<b>Wet season/off road kit</b>			
Machete			
Axe			
Sand ladders			
Hand winch (turfor)			
Winch cable			
<b>Remote field kit</b>			
Air (tyre) pump			
D shackles for towing			
Towing cable (10mtrs)			
Starting cables (jump Leads)			
Tyre repair kit			
Tyre valve key			
Tyre levers			

Inner tube			
Plastic sheeting			
Other			
Assorted nuts/bolts/connectors/clips/fuses/bulbs/washers etc			
Engine oil			
Gearbox oil			
Brake fluid			
Oil filter			
Air filter			
Fan belt			
Hoses (assorted)			
Insulating tape			
Electrical wire			

# Annex II

## Vehicle Trauma Kit



Line Item	Description of Content	Unit / Form	Quantity
a	conforming bandage 7cm x 4.5m 3 x conforming bandage 10cm x 4.5m 2 x crepe bandage 10cm x 4.m	roll	3
b	non-sterile, non-woven triangular bandage 10 x ambulance dressing no 1	pce	6
c	ambulance dressing no 2	pce	5
d	ambulance dressing no 3	pce	3
e	ambulance dressing no 4 4 x eyepad dressing	pce	3
f	assorted adhesive dressing, 20 pcs 5 x adhesive dressing 9cm x 10cm	pce	2
g	adhesive dressing 8.6cm x 6cm	pce	5
h	highly absorbent dressing pad 10cm x 10cm 5 x highly absorbent dressing pad 10cm x 20cm 1 x micropore low allergy tape spool, 2.5cm x 5m 50 x sterile swab 7.5cm x 5.5cm	pce	5
i	Celox hemostatic gauze	pce	2
j	Maxiflex multi-trauma dressing	pce	2
k	T281 Red medical organiser bag	pce	1
l	burns first aid kit	pce	1
m	disposable instant cold pack	pce	4
n	Guedel disposable airway, size 3 1 x Guedel disposable airway, size 4	pce	1
o	disposable BVM resuscitator bag valve mask 1 x manual suction pump	pce	1
p	lister bandage scissor 1 x splinter forceps	pce	1
q	Tuf cut clothing shears	pce	1
r	SAM splint	pce	1
s	Mediwrap high protection blanket 2 x adjustable extraction collar	pce	1
t	Clinell hand sanitizer pump spray 60ml	pce	1
u	Clinell hand and surface disinfectant wipes 200 1 x sterile wound/eye wash 250ml	pce	1
v	disposable pen torch 6 x nitrile gloves, pair Packed for export	pce	1
w	Tourniquet	pce	2