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**AMENDMENT NR.1
ANSWERS TO QUESTIONS**

Date: 16 October 2018

Subject: Amendment Nr.1 to Request for Proposal (RFP) for “Technical Design and Engineering Services for Sludge Management Facilities” within the scope of Turkey Resilience Project in Response to the Syria Crisis

Ref: UNDP - TUR - RFP (MC2)-2018/11

Dear Madam/Sir,

In relation to subject RFP issued on October 2, 2018 for “Technical Design and Engineering Services for Sludge Management Facilities” within the scope of Turkey Resilience Project in Response to the Syria Crisis, please find attached two components of this Amendment Nr.1;

Attachment-1: The “Answers to Questions” raised by prospective proposers,

Attachment-2: Revisions in the RFP document.

You are kindly requested to prepare and submit your proposals in response to our subject RFP with the consideration of these attachments, with all other clauses of the RFP remaining valid.

Please be informed that the deadline for submission of proposals that was stated as **October 18,2018 17:30 hrs. (cob)** has been extended to **October 23,2018 17:30 hrs.**

Please make sure that your proposals are physically delivered to the address in the RFP latest by 17:30 hrs. Turkish Time on October 23,2018.

Yours Sincerely,

Usame Yalçın
Assistant Resident Representative (Operations)

ATTACHMENT-1-ANSWERS TO QUESTIONS FROM PROSPECTIVE PROPOSERS

Question 1: In Form G. Financial Proposal Form, should Task 4 be written as “Survey and investigation report” rather than “Employer’s requirement with conceptual design drawings and cost estimate”?

Answer 1: As elaborated in Item D.iii “Employer’s requirement with conceptual design drawings and cost estimate” and Item E “Deliverables and Schedules/Expected Outputs” of Section 5. Terms of Reference (ToR), “Survey and investigation report” is placed within the “Employer’s requirement with conceptual design drawings and cost estimate” task due to their close relation; whereas it is considered as a separate deliverable due to its unique nature and different due date. Hence, the corresponding Task for Deliverable 4 “Survey and investigation report” is “Employer’s requirement with conceptual design drawings and cost estimate”.

Question 2: Among the list of non-key personnel mentioned in Section 5. Terms of Reference and Form G. Financial Proposal Form, geotechnical engineer/expert is not included. Should the cost of services to be provided by this staff be included in the “Other Expenses” line of Deliverable 4 “Survey and investigation report” in Form G. Financial Proposal Form?

Answer 2: In the proposed areas where the GSD facility is to be built; a Wastewater Treatment Plant and a landfill site already exists. Thus, the soil investigation reports of the areas are available. As elaborated in Item D.iii “Employer’s requirement with conceptual design drawings and cost estimate” of the ToR, any physical work is not expected such as drilling, sampling or testing. The aim is to obtain available soil investigation reports within the survey phase, commencing the observational site investigations and prepare an assessment providing information to be used in conceptual design. Accordingly, “Survey and investigation report” stipulated as Deliverable 4. In Form G. Financial Proposal Form does not necessitate deployment of a geotechnical engineer/expert, which was not included in the list of non-key personnel with the same logic.

Question 3: Is it acceptable to submit proposal security in Turkish?

Answer 3: As per Item 1 of Section 3. “Bid Data Sheet”, the language of proposals is English. As per Item 12.1. of Section 2. “Instruction to Bidders”, proposal security shall be provided in the amount and form indicated in the BDS. Form H. “Form of Proposal Security” is attached to the RFP document and is in English. Hence, proposal security shall be submitted in English by using Form H. “Form of Proposal Security” attached to the RFP document.

The proposers can submit proposal security in “English and Turkish” with the condition that the English version is exactly the same as Form H. “Form of Proposal Security”. Please note that English version governs the process.

ATTACHMENT-2: REVISIONS TO THE RFP DOCUMENT

Please be kindly informed that following revisions have been made in the subject RFP issued on October 2, 2018 for “Technical Design and Engineering Services for Sludge Management Facilities” within the scope of Turkey Resilience Project in Response to the Syria Crisis.

Clause Nr.	Clause in the Original RFP	Revised Clause
“Section 3. Bid Data Sheet” Item 6 “Proposal Security”	Required in the amount of USD 3.500,00 Acceptable Forms of Proposal Security <ul style="list-style-type: none">▪ Bank Guarantee (See Section 6-Form H for template) Any Bank-issued Check / Cashier’s Check / Certified Check	Required in the amount of USD 3.500,00 Acceptable Forms of Pro- posal Security <ul style="list-style-type: none">▪ Bank Guarantee (See Section 6-Form H for template)
“Section 3. Bid Data Sheet” Item 14 “Deadline for Sub- mission”	October 18,2018 17:30 hrs. (cob)	October 23,2018 17:30 hrs. (cob)