**FORM FOR SUBMITTING SUPPLIER’S QUOTATION**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery)***

We, the undersigned, hereby offer to supply the items listed below in conformity with the technical specifications and requirements of UNDP as per RFQ Reference No. RFQ/053/18.

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| **Item #** | **Item Description** | **Unit of Measure** | **Q-ty** | **Price in [CURRENCY]**  **(exclusive of VAT)** | |
|  | Provide details of required items |  |  | Unit Price | Total Price |
| 1 | Zarafshan juniper (Juniperus seravschanica) saplings 2-years-old | pcs. | 13000 |  |  |
|  | **Total Prices of Goods** | | | |  |
|  | Transportation costs | | | |  |
|  | **Total All-Inclusive Bid Price** | | | |  |

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| **UNDP Requirements** | **Bidder’s Response** |
| Validity of Offer:  🗹 60 days  In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. In such case the extension shall be confirmed in writing, without any modification whatsoever of the Quotation. | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Warranty Period Offered (as applicable):  Survival rate warranty of 12 months  Requested sort of seedling is supplied | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Description of Warranty Coverage (as applicable):  Standard Warranty | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Description of After Sales Service (as applicable):  ☐ Warranty on Parts and Labor for minimum period of 12 moths  ☐ Technical Support  ☐ Provision of Service Unit when pulled out for maintenance/ repair  🗹 Others: exchange for new similar product on any item if found any deficiency after delivery by Vendor and not survived | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Delivery Terms (linked to INCOTERMS 2010):  ☐ FCA  ☐ CPT  ☐ CIP  🗹 DAP places of installation as state below  ☐ Other: DDP places of installation as state below /customs cleared in the territory of the Republic of Uzbekistan  Customs clearance[[1]](#footnote-1), if needed, shall be done by  UNDP | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Payment Terms:  Payment to local Vendors (legal address in Uzbekistan):  🗹 in UZS: 15% advance payment after signing the contract by both parties and 85% final payment upon delivery and acceptance of goods by UNDP.  For foreign Vendors, in US Dollars (registered outside of Uzbekistan):  🗹 100% payment after delivery and acceptance of goods by UNDP. | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Delivery terms:  As soon as possible but not more than 30 calendar days from the day of receipt of advance payment by Vendor  Transportation to the exact address below included  **Attention: If the delivery period, stated in the quotation exceeds the delivery period stated above, the respective offer may be declined.**  Exact Address of Delivery:  Uzbekistan, Kashkadarya region, Kamashi district, Kamashi State Forestry | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| All documentations, including catalogs, instructions and operating manuals, shall be in:  🗹 English  ☐ French  ☐ Spanish  🗹 Others: Russian | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Liquidated Damages:  ☐ Will not be imposed  🗹 Will be imposed under the following conditions:  Percentage of contract price per day of delay: 0.5% of total contract price for each day of delay up to a maximum 10% of the contract amount, along with subsequent termination of the contract without right to reimburse incurred expenditures.  Max. no. of days of delay: 20 calendar days.  After which UNDP may terminate the contract. | ☐ Accept  ☐ Does not accept  ☐ Please explain in case of “Does not accept”: |
| Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List; | ☐ Not listed  ☐ Listed  ☐ Please explain in case of “Listed”: |
| Please confirm that you accept the UN Supplier Code of Conduct, available at <https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct> | ☐ Accept  ☐ Does not accept  ☐ Please explain in case of “Does not accept”: |

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| Offeror’s Legal Name *[insert Bidder’s legal name]* |
| Legal Address in the Country of Registration: *[insert Bidder’s legal address in country of registration]* |
| Offeror’s Authorized Representative Information  Name: *[insert Authorized Representative’s name]*  Address: *[insert Authorized Representative’s Address]*  Telephone/Fax numbers: *[insert Authorized Representative’s telephone/fax numbers]*  Email Address: *[insert Authorized Representative’s email address]* |

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. *Must be linked to INCO Terms chosen.* [↑](#footnote-ref-1)