

RFPMAR2018/012 - Consultancy services for strengthening MPA management in the Republic of Mauritius (Lot 1, 2 and 3) for the Mainstreaming Biodiversity into the Management of the Coastal Zone in the Republic of Mauritius Project

Query No	Query	Response
1	Is there any general estimation of budget available for the different Lots described in the RFP?	No, it is not in UNDP policy to disclosed cost estimates of the RFP to potential proposers.
2	Does UNDP have any roster of local consultants or recommendations of experts in Mauritius that we can consider to form a partnership or consortium for this consultancy?	UNDP Mauritius and Seychelles Country Office do not have a roster of Local consultants. It is also against our policy to provide names of potential local consultant so potential bidders.
3	As for the hard copy of the proposal, would this be considered for review if it is sent by courier before or on the date of the deadline (with the official stamp indicating the date when it was mailed), but it is received at UNDP after the deadline due to longer time required for international delivery?	The deadline for submitting proposal by courier and hand delivery is as stated in the data sheet i.e <u>9 November 2018 at 15.00 hrs Mauritius Time</u> . Any proposal reaching UNDP <u>after the closing date and time will not be considered</u> and will be returned to the proposer unopened.
4	Is it possible to provide additional details on the target group for the online study course described in Lot 1? Does UNDP recommend any specific type of accreditation for this course?	The target group for the online training will be from the administrative and technical cadre of all the Ministries involved in the implementation of the project and come from the Ministry of Ocean Economy, Ministry of Environment, Ministry of Agro Industry and Food Security, Rodrigues Regional Assembly and also from parastatal bodies and NGO's.
5	Is there a pre-bid teleconference being considered? Or is it possible to have a call about the previous questions and our potential suitability for the different Lots?	There is no pre-bid conference will be held for this RFP. All clarifications will be answered through the website as well as to emails.
6	The requirement of an average annual turnover of 350.00 US-\$ for the past 3 years. Is this still ok or is the turnover a "hard" exclusion criteria?	As this is open for partial bidding for different lost, the condition remains as USD 350 k if the bidding is for all 3 lots. If the bidder bids only for one or 2 lots, the threshold will be reduced proportionately to USD 100 k each lot.

Lot 1		
1	Is it acceptable that the local expert for lot 1 appears as the key expert in two different proposals	No. The expert needs to provide interest and availability for the proposed contract as this may entail conflict of workload and time if multiple proposals are accepted.
Lot 2		
1	Will private sector and NGO stakeholders from Rodrigues be invited to the Inception and Validation Workshops? If so, will the Project have a budget to fund travel and related expenses for a selected number of representatives?	Representatives from Rodrigues Technical Committee who are mostly government officials. The project has no budget to fund travel and related expenses for representatives. Participation from Rodrigues in workshop held in Mauritius are considered as an in-kind contribution from the Rodrigues Regional Assembly. As far as Lot 3 is concerned and since it is related to SEMPA in Rodrigues, Inception and validation workshop will be held in Rodrigues.
Lot 3		
1	Does the UNDP project team anticipate that the Inception and Validation Workshops for Lot 3 will be held in Rodrigues or Mauritius?	Yes.
2	If the Inception and Validation workshops for Lot 3 will be in Rodrigues, how much time does the UNDP project team anticipate that the consultants for Lot 3 should allow for in Mauritius to meet with project staff?	For lot 3, all missions will be held in Rodrigues and it is the onus of the proposer to decide and determine how much time they will devote for consultations in Rodrigues.
3	We would like to request clarification of the payment schedule. Under section 4.7, the text says <i>"Payment will be made only on the final deliverables, and these final deliverables should be to the satisfaction of the National Project Director, the Project Manager, the Steering Committee, the Technical Committee and the UNDP Country Office.</i> Then under section 4.9 <i>"Deliverables will be the basis for the payment schedule. All reports will be submitted in draft (for comments) and then final."</i> The delivery and payment schedule in the tabular format	The final approver for any deliverable whether it is a draft or final report will come from the Project Steering Committee. Payment will be effected as per payment schedule provided good quality deliverable is submitted.

	includes payments against draft deliverables.	
4	The detailed tasks in Lot 3 include a "Review and update the SEMPA Management Plan". The requested deliverables include a "Draft and Final report on review of SEMPA Management Plan" and "Operational business plans for SEMPA". The deliverables do not request an "updated SEMPA Management Plan". Should the consultants assume that an updated SEMPA Management Plan is not expected as a deliverable from Lot 3?	The review and update the SEMPA Management Plan will ultimately be an updated SEMPA Management Plan. It will come as a draft and a final document.