

## United Nations Development Programme

Programme of Assistance to the Palestinian People

برنامج الأمم المتحدة الإنمائي / برنامج مساعدة الشعب الفلسطيني



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ITB-2018-PAL-0000054108

Addendum No. 2 dated 29 October 2018

### Pre-bid Meeting Minutes – Addendum No. 2

ITB-2018-PAL-0000054108: Construction of Two Additional Floors to the Administration Building at Jericho Agro-Industrial Park

Issue Date: 15 October 2018

Closing date & time: 7 November 2018 at 2:00 PM (Jerusalem Time)

Extension of Deadline for Submission of Bids: Not applicable

This correspondence pertaining to the above-mentioned project should be considered as Addendum No. 2 to the Invitation to Bid (ITB-2018-PAL-0000054108), which shall be deemed to form and be read as part of the tender.

- I. The UNDP at its own discretion is amending the solicitation documents; **The original Bill of Quantities (BOQ) is hereby replaced by a revised version**, attached to this addendum. Interested bidders are therefore required to duly fill in/price and submit the revised version of the BOQ along with their bids. In case any bidder uses and submits the old version of the BOQ, his bid will be rejected as unresponsive. In case both versions of the BOQ are submitted by the bidder, then UNDP shall consider only the revised version of the BOQ when evaluating his bid.
- II. **Below are the UNDP/PAPP clarifications** and an official reply to all queries raised by participating bidders during and following the pre-bid meeting/site visit which was held on 24 October 2018 at the project site.

QUESTION No. 1:	BOQ asks for Birzeit stone, but the existing is not Birzeit. Shall the description in the BOQ be changed to deliver a matching stone type?
REPLY No. 1:	Bill No. 3 in the BOQ for stone works has been revised to specify matching stone to the existing stone in terms of color and quality.
QUESTION No. 2:	Project duration of 12 months is too short. Could you extend it by two months?
REPLY No. 2:	Due to funding constraints, it is not possible to extend the duration of the project.
QUESTION No. 3:	The deadline for submission of bids is too short and doesn't give contractors time to get prices of electrical and mechanical items from suppliers abroad. Could you extend the deadline by one week?
REPLY No. 3:	It is not possible to extend the deadline for submission of bids.

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QUESTION No. 4:	Can you confirm if a list of approved manufacturers for electro-mechanical works is included in the ITB?
REPLY No. 4:	There is no list of approved manufacturers for electro-mechanical works. Contractors' submittals shall meet the specifications and quality standards as indicated in the tender documents.
QUESTION No. 5:	Shall we keep the existing parapet?
REPLY No. 5:	The existing roof parapet shall be kept intact except the parapet where the building will be extended, which shall be removed. All coping stone shall be carefully removed and preserved for re-use on the new parapet.
QUESTION No. 6:	Can we dump the debris at the project site?
REPLY No. 6:	All debris and unwanted materials shall be removed from the project site to a location approved by the engineer.
QUESTION No. 7:	What to do with the existing water tanks, water pumps and AC outdoor units currently placed at the roof during construction?
REPLY No. 7:	All existing water tanks, pumps and AC outdoor units shall remain intact and in full operation at their current location until the roof of the second floor is finished. There shall be no disruption of the water and air conditioning services during construction. Upon completion of the roof of the second floor, the contractor shall move these items, reinstall them and put them back in operation. The contractor shall be responsible for the safety of the equipment and shall be responsible for all works needed to put the above items into operation as described in BOQ item 1.06. Moreover, the contractor is required to submit method statement for any works when requested by the engineer.
QUESTION No. 8:	Will there be an advance payment and how much?
REPLY No. 8:	The UNDP may issue an advance payment up to 30% of the contract value upon receiving a bank guarantee for the same amount. The advance payment will be deducted from due payments to the contractor so that the whole amount will be recovered when 80% of the works are completed.
QUESTION No. 9:	Do windows jambs have to be in one piece or two pieces like the existing floor?
REPLY No. 9:	Windows and doors jambs shall match the existing windows and doors in the existing ground floor.
QUESTION No. 10:	Do stone corners for building elevations and windows have to be built in one piece or two pieces like the existing floor?
REPLY No. 10:	Stone corners for building elevations and windows shall match the existing floor.
QUESTION No. 11:	Is there any special requirements for the supervision office?



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REPLY No. 11:	As indicated in the ITB, the supervision office shall be refurbished and handed over to the project owner after completion of the project. The office shall have permanent utilities (water, electricity and sewage) connections with the nearest existing connection points, including excavation, backfilling and reinstatement works.
QUESTION No. 12:	Is it possible to change the required contractor classification for civil works from Grade 1A to 1B?
REPLY No. 12:	The required minimum contractors' classification in civil works was changed to Grade 1B via Addendum No 1.
QUESTION No. 13:	Is it required that the two similar projects be 100% complete?
REPLY No. 13:	One of the two projects must be 100% complete. The second project must be at least 70% complete.
QUESTION No. 14:	We need more details for the sun breakers' types and shapes.
REPLY No. 14:	See attached revised drawing A705 for details of sun breakers
QUESTION No. 15:	Shade 01 in the drawing A705 does not exist in the BOQ.
REPLY No. 15:	Shade 01 in the drawing A705 is reflected in BOQ item 8.10
QUESTION No. 16:	Item 8.01 describes that all windows shall use aluminum sections 7700, but in fact this section is suitable for small windows and not large ones, please clarify if we can use curtain wall sections for large and tall windows
REPLY No. 16:	For aluminum window W11, use section 4400. For W8 and W4, use curtain wall frame with section 7700. All other windows as indicated in the BOQ and drawings.

Interested bidders shall acknowledge receipt of this addendum/pre-bid meeting minutes by returning a signed and stamped copy with their bids.

For your kind attention and reference,

Shehadeh Habash  
Head of Procurement Unit  
UNDP/PAPP