



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

INTERNATIONAL CONSULTANT

International Individual Consultant to Preparation of a Project Document "HARNESSING INNOVATIVE SOLUTIONS FOR LOCAL ECONOMIC DEVELOPMENT (Haisoled)" Project

Date: 29 Oct 2018

Procurement Notice No.: IC/TZA/2018/UNDP- 036

Duty Station: Dar Es Salaam

Eligibility: National Consultant (Women are highly encouraged to apply)

Description of the assignment

The associated contributory documents to be developed by the consultant as part of the PRODOC formulation are:

- Needs assessment
- Institutional and context analysis including PEST Politico-economy Social and Technological (PEST) analysis
- Problem tree analysis
- Solution/Objectives tree
- Theory of Change
- Concept paper for the new programme

Project name: "International Individual Consultant to Preparation of a Project Document "HARNESSING INNOVATIVE SOLUTIONS FOR LOCAL ECONOMIC DEVELOPMENT (Haisoled)" Project"

Period of Assignment/Services: 30 Working Days

Separate technical and financial proposals detailing understanding of the TOR, Assignment methodology and work plan should be submitted through; icprocurement.tz@undp.org not later than Friday 09 Nov 2018 at 12:00 hrs. (Local time):

IMPORTANT NOTE:

The reference of the IC Procurement Notice No. IC/TZA/2018/UNDP-036 "International Individual Consultant to Preparation of a Project Document "HARNESSING INNOVATIVE SOLUTIONS FOR LOCAL ECONOMIC DEVELOPMENT (Haisoled)" Project".

Any request for clarification must be sent in writing, or by standard electronic communication to the e-mail address: tenders.tz@undp.org. UNDP Tanzania will respond in writing or by standard electronic mail to the requestor and share the answer with all invited offerors without identifying the source of inquiry. Please Quote/Ref/: IC/TZA/2018/UNDP-036 ("International Individual Consultant to

Preparation of a Project Document “HARNESSING INNOVATIVE SOLUTIONS FOR LOCAL ECONOMIC DEVELOPMENT (Haisoled)” Project in all inquiries.

1. BACKGROUND

Creating innovative business ideas in view of the emerging market dynamics and changing political economy landscape is increasingly becoming inevitable to enhance local economic development and industrialisation agenda in Tanzania. In his Key Note to the FYDP II, H.E President Magufuli stressed government’s commitment to ensuring efficient delivery of public goods and to searching for innovative solutions “outside the box” when it comes to addressing the obstacles to business, promoting investments and growth as well as ensuring development of the private sector. The President further emphasised Government’s determination to continue improving the business environment; providing a wide range of appropriate incentives and support to unleash creativity of private sector and other stakeholders in harnessing Tanzania’s comparative advantages and thereby boosting productivity, enhancing innovation, and fostering economic integration and deepening participation in the regional and global value chains.

In line with the Government new thinking and positioning, UNDP Tanzania proposes a new initiative: “**Harnessing Innovative Solutions for Local Economic Development (HAISOLED)**”. This resonates with the prevailing political economy development context in Tanzania especially the need for innovative business solutions and harnessing the untapped potential to creatively unlock the opportunities to enhance successful businesses for local economic development. The HAISOLED initiative focus on Local Economic Development (LED) is motivated by the LED model approach to economic development which allows and encourages local people and communities to work together with and in partnership with other actors such as private sector to achieve environmentally sustainable and socially acceptable **economic growth and development**. The approach makes it possible to harness various potentials to deliver **economic** benefits and improved quality of life for all and spur national economic growths aspirations. The FYDP II LED framework calls for harnessing the fertile innovations ground to enhance entrepreneurship development and generate sustainable income from the otherwise would be untapped, unutilized and underutilized vast human, natural and material resources to foster local content-based LED. Overall, the Tanzania second FYDP II puts emphasis on harnessing Tanzania’s comparative advantages and vast latent potentials to boost productivity in a number of sectors through enhancing innovation, fostering economic integration and deepening participation in the local economic development. These will spur national economic growth agenda such as industrialization agenda.

2. DUTIES AND RESPONSIBILITIES

For detailed information on the tasks to be performed and expected deliverables, please refer to the Terms of Reference (TOR) attached.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS:

Academic Qualifications:

Profile of the International Consultant

Education:

- Advanced degree in Business Development, Development Economics, Business Administration, Development studies, or similar backgrounds

Experience:

- Advanced degree in Business Development, Development Economics, Business Administration, Development studies, or similar backgrounds
- Minimum of 10 years work experience and demonstrated competence in generating and testing innovations as well as supporting the scaling up of such technologies, undertaking Cost-Benefit Analysis of SMEs investment with respect to local economic development and industrialization processes.
- Minimum 10 years work experience in related fields such as project design, innovations and technologies, monitoring and evaluation, strategic planning; socio-economic analysis

- Demonstrated experience in Human rights and gender-responsive programming, gender analysis and/or gender mainstreaming;
- Extensive practical understanding SDGs and how they relate to the general development context in Tanzania.
- Demonstrated competence in tools and modelling for assessing sector and national level impacts replication of projects. (E.g Multiplier analysis, partial and general equilibrium models).
- Fluency in English. Fluency in Swahili an advantage. Be willing to travel extensively in rural areas and districts.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS:

NOTE: Technical and Financial Proposals must be submitted separately. The two must NOT be combined.

i. TECHNICAL PROPOSAL

Interested Individual Consultants must submit the following documents/information to demonstrate their qualifications:

- (i) Explanation on why they are the most suitable for the work.
- (ii) Provide a brief methodology on how they will approach and conduct the work.
1. **Personal CV** including past experience in similar projects and at least 3 references with valid contact details (Please clearly indicate names, valid telephone numbers and e-mail addresses of referees).

ii. FINANCIAL PROPOSAL

The financial proposal shall specify a **total lump sum amount**, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output (For detailed payment schedule, please refer to the TOR attached). In order to assist the Requesting Unit in the comparison of financial proposals, **the financial proposal will include a breakdown of this lump sum amount.**

Travel:

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expense should be agreed upon, between the respective Business Unit and individual Consultant, prior to travel and will be reimbursed.

Proposed format for submission of Financial Proposal:

S/Nº	Item/Description	Amount (TZS)
1.	Professional Fee (number of working day x Daily Rate)	
2.	Other expenses (please specify if any)	

5. EVALUATION METHOD

Individual Consultants will be evaluated based on the following methodology:

Cumulative Analysis:

The contract will therefore be awarded to the Individual Consultant whose offer has been evaluated and determined as both:

- a) Responsive/compliant/acceptable, and
- b) Having received the highest score out of the pre-determined set of weighted technical and financial criteria specific to the solicitation:

* Technical Criteria weight: 70%

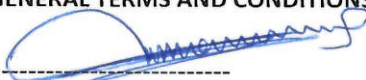
* Financial Criteria weight: 30%

Only candidates obtaining a minimum of 49% points in the technical evaluation will be considered for the Financial Evaluation.

Criteria	Weight	Max. Point
Technical :	70%	70
<ul style="list-style-type: none"> Experience in generating and testing innovations as well as supporting the scaling up of such technologies, undertaking Cost-Benefit Analysis of SMEs investment with respect to local economic development and industrialisation processes 	35	
<ul style="list-style-type: none"> Project design, innovations and technologies, monitoring and evaluation, strategic planning; socio-economic analysis 	15	
<ul style="list-style-type: none"> Experience in Human rights and gender-responsive programming, gender analysis and/or gender mainstreaming 	10	
<ul style="list-style-type: none"> competence in tools and modelling for assessing sector and national level impacts replication of projects. (Eg. Multiplier analysis, partial and general equilibrium models) 	10	
Financial:	30%	30

ANNEX 1 - TERMS OF REFERENCE (TOR)

ANNEX 2 - INDIVIDUAL CONSULTANTS GENERAL TERMS AND CONDITIONS



 Dancilla Mukarubayiza
 Deputy Country Director – Operations