

ITB/006/18
PRE-BID CONFERENCE MINUTES

**CONSTRUCTION OF EXTERNAL POWER SUPPLY TO PUMPING STATIONS ON DARYELIK ARNA CANAL IN
YANGIBAZAR AND URGENCH DISTRICTS OF KHOREZM REGION**

Date: 26 October 2018
Time: 14:00-16:00 (Tashkent time)
Venue: Left-Bank Amudarya Basin of Irrigation Systems Authority
1, Khorezimiyy street, Urgench city, 220100, Khorezm region
Participants: UNDP CO Procurement Unit, EU Water Project and interested companies

THE BRIEFING BACKGROUND:

UNDP Uzbekistan has announced the Invitation to Bid (#ITB/006/18) to select a company for construction of external power supply to pumping stations on Daryelik Arna canal In Yangibazar and Urgench districts of Khorezm Region. In this regard, potential bidders were invited to the pre-bid conference, held on 26 October 2018 at 14:00 (GMT +5) in Urgench, Khorezm, Republic of Uzbekistan. The main purpose of the pre-bid conference was to brief interested companies on terms and conditions of the tender, explain scope of work and respond to the questions of bidders pertaining to the solicitation document.

THE KEY MEETING OUTCOMES:

UNDP Procurement Unit Representative, gave meeting participants a brief information on purpose of the tender, terms, conditions and requirements to the bidders.

Specifically, companies were briefed on the following important requirements outlined in the bidding document:

- Currency of bid should be either in US dollars or in local currency Uzbekistani Soum. Payment to local companies registered and operating in Uzbekistan will be Uzbekistani Soum.
- The deadline of the tender is November 8th, 2018 at 18:00 (Tashkent time) and no bids will be accepted after deadline.
- Bidder should be guided by the bill of quantities provided in the Annex, Section 5A.
- Scheme and design of work are publicly available at http://procurement-notices.undp.org/view_notice.cfm?notice_id=50477.
- Offer should remain valid for 120 days.
- Bidders are strongly recommended to study Instructions to Bidders in Section 2 of the tender document prior to preparing their bids. Bidders must pay attention to the instructions on conflict of interest, establishing joint venture or consortium, advance payment, security instruments.
- Three stage evaluation will be conducted by the independent evaluation committee to established by UNDP.
- Bidders must demonstrate their financial stand by proving their annual turnover equivalent to US Dollar 150K, liquidity ratio above 1.
- Performance security is required at the stage of contracting in the amount of 10% from the total contract price for the warranty period (12 months upon completion of work).
- If the advance payment exceeds USD \$ 30K then the Bidder shall submit a Bank Guarantee for the amount of advance payment.
- CV of key personal proposed for this assignment Project manager/Engineer (for supervision of all works assumed by this contract) must be presented. UNDP reserves the right to request evidence.

- Quality Certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder should be presented along with their bids.
- Certificate of Registration of the business, including Articles of Incorporation, or equivalent document is required from the companies.
- Company should present list of clients; the list of contracts performed by the company for the last three years by indicating contact details of contact person.
- A balance sheet for the last three years will be requested to determine the liquidity ratio.
- The minimum term of warranty for the equipment 24 months for construction-installation 12 months after commissioning.
- Under letter from the recognized bank on Bidder's financial stand UNDP expects a document to be issued by Bidder's servicing bank, but not from a third unknown bank or financial institute.
- Present copy of technical passports of machineries which will be deployed in the construction site, outlined in the Technical Specification, Section 5A. Alternatively, Bidders can present copy of rent/lease agreement for the equipment to be deployed for the project.
- The Payment shall be through advance payment in the amount of 15% from total contract price upon signature of contract by both parties, interim payment in the amount of 35 % from total contract price upon completion of 50 % of the total scope of work and in the amount of 50% upon completion of 100% of works, signature of acceptance act by both parties, submission of payment invoice by the Contractor and acceptance by UNDP.

EU Water Project Representative briefly explained technical part of the tender:

- Structure of the soil in the construction field is very salty and very aggressive to the Portland cement. Moreover, soil is collapsible, hence companies should take into consideration this circumstance.
- The power supply reliability, the consumer belongs to Category III.
- The electric substation power is 110 to 10 KW.
- The length of construction site (project) is 10 km.
- At construction of OHL-10 kV, suspension shall be provided: in bulk power supply - non-insulated wire AS (aluminium and steel)-70, on branches AS-50 and AS-35 across power-line on reinforced concrete poles SV110-3.5 as per standard series 3.407.1-143 (publication 2). At crossings, TS-1 (cross-arm) adapters shall be installed on supports.
- ASCAPC at Transformer Substation.

QUESTIONS AND ANSWERS:

#	Questions	Answers
1	Payment term outlined in the bidding document is too limiting as companies cannot invest all their funds to the one construction project and wait for final payment in the amount of 50% after completion of 100% works. In this regard, can UNDP change payment term by dividing final 50% payment into two parts like 35% and 15%?	Upon consideration of a proposal, UNDP decided to amend the term of payment to the following: United States Dollars (USD) for foreign suppliers: 1. First payment in the amount of 15% from total contract price upon completion of at least of 20% of the total scope of work

		<p>2. Interim payment in the amount of 35 % from total contract price upon completion of at least of 50 % of the total scope of work</p> <p>3. Interim payment in the amount of 15 % from total contract price upon completion of 65 % of the total scope of work;</p> <p>3. Final payment in the amount of 35% upon completion of 100% of works, signature of acceptance act by both parties, submission of payment invoice by the Contractor and acceptance by UNDP.</p> <p>Uzbekistan soum (UZS) for local Uzbekistan suppliers:</p> <p>1. Advance payment in the amount of 15% from total contract price upon signature of contract by both parties;</p> <p>2. Interim payment in the amount of 35 % from total contract price upon completion of 50 % of the total scope of work;</p> <p>3. Interim payment in the amount of 15 % from total contract price upon completion of 65 % of the total scope of work;</p> <p>4. Final payment in the amount of 35% upon completion of 100% of works, signature of acceptance act by both parties, submission of payment invoice by the Contractor and acceptance by UNDP.</p>
2	Who will supply the sim card for ASCAPC (ACKYƏ)?	As per tender requirement the Bidder is supposed to supply sim card for the equipment.
3	How many electrical substations are required?	7 new electrical substations.
4	What kind of pylers are required?	Reinforced concrete pylers.
5	What is expected duration of the contract?	180 calendar days.
6	Is subcontracting allowed in the tender?	Bid document does not contain any restricted terms on subcontracting. In order to learn more about terms for establishing joint venture companies are recommended to refer to Section 2 "Instruction to bidder".
7	Are Bidders required to submit company profile along with their bids?	Yes, the company profile information should be submitted in one set with bid.
8	How many sections are provided in Outdoor switchgear -59?	It is necessary to modify the existing Outdoor switchgear with installation of one additional section.

Notes:

1. Minutes of the conference will be posted on the website. UNDP procurement notices and all relevant ITB/006/18 documents will also be posted on the following website: http://procurement-notices.undp.org/view_notice.cfm?notice_id=50477
2. Questions on tender must be sent in writing to pu.uz@undp.org prior to bids submission deadline.