



REQUEST FOR PROPOSALS

**Readiness Assessment for Developing Integrated Data Platform for Official
Statistical Information**

Support to Effective and Responsive Institutions Project (SERIP)

Myanmar

United Nations Development Programme

October, 2018

Section 1. Letter of Invitation

Myanmar
October 23, 2018

Request for Proposal: Readiness Assessment for Harmonizing Data Platforms for Official Statistical Information
Dear Mr./Ms.: *[indicate name]*

The United Nations Development Programme (UNDP) hereby invites you to submit a Proposal to this Request for Proposal (RFP) for the above-referenced subject.

This RFP includes the following documents:

- Section 1 – This Letter of Invitation
- Section 2 – Instructions to Proposers (including Data Sheet)
- Section 3 – Terms of Reference
- Section 4 – Proposal Submission Form
- Section 5 – Documents Establishing the Eligibility and Qualifications of the Proposer
- Section 6 – Technical Proposal Form
- Section 7 – Financial Proposal Form
- Section 8 – Contract for Professional Services, including General Terms and Conditions

Your offer, comprising of a Technical and Financial Proposal, in separate sealed envelopes, should be submitted in accordance with Section 2.

You are kindly requested to submit an acknowledgment letter to UNDP to the following address:

Email: mmr.procurement@undp.org
United Nations Development Programme
No.6, Natmauk Road, P.O Box 650, Yangon 11211, Myanmar.
Attention: Nasantuya Chuluun

The letter should be received by UNDP no later than 6 November 2018. The same letter should advise whether your company intends to submit a Proposal. If that is not the case, UNDP would appreciate your indicating the reason, for our records.

If you have received this RFP through a direct invitation by UNDP, transferring this invitation to another firm requires your written notification to UNDP of such transfer and the name of the company to whom the invitation was forwarded.

Should you require further clarifications, kindly communicate with the contact person identified in the attached Data Sheet as the focal point for queries on this RFP.

UNDP looks forward to receiving your Proposal and thanks you in advance for your interest in UNDP procurement opportunities.

Yours sincerely,



Krishna Raj Adhikari, Head of Common Services and Transaction