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AMENDMENT NO.1

Date: 02.11.2018

Subject: Amendment Nr.1 To e-RFQ for Procurement of IT Equipment within the scope of “Local Administrative Reform Phase III Project.”

Ref: UNDP-TUR-eRFQ(LAR3)-2018/34

Dear Madam/Sir,

Please find attached “Answers to Questions from Prospective Offerors” in the context of subject e-RFQ issued on 25.10.2018 for “Procurement of IT Equipment within the scope of “Local Administrative Reform Phase III Project””.

Please be informed that, the deadline for submission of quotations that was stated as **06.11.2018** in the e-RFQ issued on 25.10.2018 for “Procurement of IT Equipment within the scope of “Local Administrative Reform Phase III Project” **has been extended until on 11.11.2018.**

Please note that your Hard copy or e-mail submissions will **NOT** be accepted by UNDP Turkey Country Office.

You are kindly requested to prepare and submit your offers in response to our subject e-RFQ with the consideration of this amendment, with all other clauses of e-RFQ remaining valid.

Attachment-1: Answers to Questions from Prospective Proposers

Yours Sincerely,

A handwritten signature in blue ink, appearing to read 'Üsame Yalçın', is written over a blue line.

Üsame Yalçın

Assistant Resident Representative –
Operations

ATTACHMENT 1- ANSWERS TO QUESTIONS FROM PROSPECTIVE OFFERORS

Question 1: *Shall we just quote the pricing on ATLAS or shall we send some sort of offer envelope etc to your address?*

Answer 1: Please be informed that **there is no need to send any hard copy documents** for your quotation within the scope of this e-RFQ as this is an *e-Tendering* activity. As per the first page of e-RFQ **“Hard copy or e-mail submissions will NOT be accepted by UNDP Turkey Country Office.”**

Question 2: *At the documentation phase of quotation, we are asked to obtain some documents either. Shall we provide those after the Online Bidding ends or before/during the Online Bidding (such as company registration and other technical details)*

Answer 2: As per the Data Sheet section and first page of e-RFQ “Offerors are responsible to **upload** whole documents into e-Tendering (ATLAS) system **during** the Online Bidding.

Question 3: *If that equipment indicated in e-RFQ is not ready in stocks and it will take up to 6 weeks to deliver the goods. Is that acceptable?*

Answer 3: No. As per the Data Sheet section of e-RFQ **Latest Expected Delivery Date** is 22 November 2018. *(as per Delivery Terms of e-RFQ, quotations that delivery time exceeds 22 November 2018, shall be rejected by UNDP Turkey CO).*

Question 4: *Is there installation services and other technical services required? If so where will be the locations?*

Answer 4: Yes. As per the Data Sheet Section and “Form for Submission of Quotation-Price Schedule” It is the Contractor’s responsibility to install computers as per instructions of UNDP Turkey CO. 100% of payment will be made upon complete the **delivery** and **installation** of computers.

As per the **Address/es of Delivery Location/s** clause of Data Sheet section of e-RFQ **“Exact Address (in Çankaya/Ankara) will be shared with the successful offeror.”**