



**REQUEST FOR QUOTATION (RFQ)
(Goods)**

To: Interested bidders	DATE: November 9, 2018
	REF: RFQ/UNDP/084/2018 – ICT Equipment for UNDP Operations and PETRA Project

Dear Sir / Madam:

We kindly request you to submit your quotation for **RFQ/UNDP/084/2018 – ICT Equipment for UNDP Operations and PETRA Project**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **November 16, 2018 at 1500hours** (Jakarta Local Time) via email to the address below:

United Nations Development Programme

Menara Thamrin Building, 7th Floor
Jl. M.H. Thamrin, Kav. 3, Jakarta 10250

bids.id@undp.org

And should be marked / titled: **RFQ/UNDP/084/2018 – ICT Equipment for UNDP Operations and PETRA Project**

Attn: Rida Dian Trisna

Quotations submitted by email must be limited to a maximum of 8MB, virus-free and no more than *[indicate number]* email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for

whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s: *[check the condition that applies to this RFQ, delete the entire row if condition is not applicable to the goods being procured]*

Delivery Terms [INCOTERMS 2010]	DAP
Customs clearance ¹ , if needed, shall be done by:	Supplier/offeror
Exact Address/es of Delivery Location/s (identify all, if multiple)	Lot 1: UNDP Office Menara Thamrin - Jakarta Lot 2: UNDP office Palu, UNDP Office Lombok & UNDP Office Menara Thamrin - Jakarta
UNDP Preferred Freight Forwarder, if any ²	NA
Distribution of shipping documents <i>(if using freight forwarder)</i>	NA
Latest Expected Delivery Date and Time <i>(if delivery time exceeds this, quote may be rejected by UNDP)</i>	DELIVERY TIME from the issuance of the Purchase Order (PO) is mandatory: <ul style="list-style-type: none"> • For LOT 1: Lenovo X1 carbon 6th : 10 (ten) weeks Other items: 4 (four) weeks • For LOT 2: 2 (two) weeks for all item
Delivery Schedule	Required
Packing Requirements	NA
Mode of Transport	<input type="checkbox"/> AIR <input type="checkbox"/> LAND
	<input type="checkbox"/> SEA <input checked="" type="checkbox"/> OTHER as proposed by the bidders
Preferred Currency of Quotation ³	Local Currency : IDR

¹ Must be linked to INCO Terms chosen.

² Depends on INCO Terms. The suggestion to use a UNDP preferred courier is only for purposes of familiarity with procedures and documentary requirements applicable to the UNDP when clearing with customs.

³ Local vendors must comply with any applicable laws regarding doing business in other currencies. Conversion of currency into the UNDP preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of UNDP's issuance of Purchase Order.

Value Added Tax on Price Quotation ⁴	Must be exclusive of VAT and other applicable indirect taxes
After-sales services required	<input checked="" type="checkbox"/> Warranty on Parts and Labor for minimum period of 1 year <input checked="" type="checkbox"/> Technical Support <input checked="" type="checkbox"/> Provision of Service Unit when pulled out for maintenance/ repair
Deadline for the Submission of Quotation	<i>Friday, November 16, 2018 and (1500hrs Jakarta Local Time)</i>
All documentations, including catalogs, instructions and operating manuals, shall be in this language	English
Documents to be submitted ⁵	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 30 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	Permitted for each Lot (Delivery time is part of the requirement)
Payment Terms ⁶	<input type="checkbox"/> 100% upon complete delivery of goods
Liquidated Damages	NA

⁴ This must be reconciled with the INCO Terms required by the RFQ. Furthermore, VAT exemption status varies from one country to another. Pls. tick whatever is applicable to the UNDP CO/BU requiring the goods.

⁵ First 2 items in this list are mandatory for the supply of imported goods

⁶ UNDP preference is not to pay advanced amount upon signing of contract. If vendor strictly requires advanced payment, it will be limited only up to 20% of the total price quoted. For any higher percentage, or advanced payment of \$30,000 or higher, UNDP shall require the vendor to submit a bank guarantee or bank cheque payable to UNDP, in the same amount as the advanced payment made by UNDP to the vendor.

Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price ⁷ Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions <i>[this is a mandatory criteria and cannot be deleted regardless of the nature of services required]</i> <input checked="" type="checkbox"/> Earliest Delivery / Shortest Lead Time ⁸
UNDP will award to:	<input checked="" type="checkbox"/> One or more Supplier based on competitive price of each LOT
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order
General Terms and Conditions	<input checked="" type="checkbox"/> General Terms and Conditions for contracts (goods and/or services) Applicable Terms and Conditions are available at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements
Annexes to this RFQ ⁹	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3). Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.

⁷ UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

⁸ This shall be used for time-critical and/or exigent requirements (e.g., post-crisis emergencies, elections, etc.).

⁹ Where the information is available in the web, a URL for the information may simply be provided.

Contact Person for Inquiries (Written inquiries only) ¹⁰	<p><i>Rida Dian Trisna/ Rd. Allya Purnamasari</i> <i>rida.trisna@undp.org/ admin-intern.id@undp.org</i></p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>
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Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

¹⁰ This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Yusef Saifur Millah', written over a horizontal line.

Yusef Saifur Millah
November 9, 2018

Annex 1

Specifications of the Goods Required

LOT 1 – For UNDP Office in Menara Thamrin – Jakarta

No	Minimum Requirement Specification of goods	Quantity
1.	LENOVO Thinkpad X280 or Equivalent to detail description Platform Notebook Type Prosesor Intel Core i5 Processor Onboard Intel® Core™ i5-8250U Processor (1.60 GHz, Up to 3.40 GHz, 6M Cache) Storage 256 GB SSD Memory 8GB DDR4 G Raphic Intel HD Graphics Screen Size 12.5 Inch Resolution 1920 x 1080 Type Screen Anti-Glare Display Layar Sentuh Tidak Wireless Network Type Integrated Wireless Network Protocol 802.11 ac Wireless Bluetooth Integrated Antarmuka / Interface 2 x USB 3.0 USB Type-C HDMI audio combo jack Keyboard Backlit keyboard Others Input Device Touch Pad Audio Integrated Speaker Integrated Camera 720p HD Camera Operating system Microsoft Windows 10 Pro Battery 6-Cell Power External AC Adapter Dimensi (PTL) 307.7 x 209.8 x 17.4-17.8 mm Weight 1.13 Kg Fingerprint	5
2	Lenovo X1 carbon 6th or Equivalent to detail description	1

	<p>Processor Intel® Core™ i7-8650U with vPro™ (1.90GHz, up to 4.20GHz with Turbo Boost, 8MB Cache)</p> <p>Operating System Windows 10 Pro</p> <p>Graphics Integrated Intel® UHD Graphics 620</p> <p>Memory Up to 16 GB LPDDR3 2133 MHz (Onboard)</p> <p>Storage 1 TB Solid State Drive, PCIe-NVME OPAL2.0 M.2</p> <p>Camera HD 720p with ThinkShutter and microphone</p> <p>Battery Integrated 3 cell Li-Ion 57Wh with RapidCharge technology Up to 15 hours*</p> <p>Display 14" FHD (1920 x 1080) IPS anti-glare, 300 nits</p> <p>Touch Screen Available</p> <p>Audio Noise-cancelling dual-array far field microphones</p> <p>Dolby Audio™ Premium</p> <p>Colors Black with color coded hinges</p> <p>Connectivity WLAN: Intel® Dual-Band Wireless AC (2 x 2) 8265 + Bluetooth® 4.1 with vPro™</p>	
3.	<p>LENOVO Business ThinkPad X1 C5 [20HRA00BID] – Black or Equivalent to detail description</p> <p>Screen Resolution 1920 x 1080</p> <p>Type Grafis Intel HD Graphics</p> <p>Processor Onboard Intel® Core™ i7-7500U</p> <p>Processor (4M Cache, 2.70 GHz)</p> <p>Screen Size 14 Inch</p> <p>Operating System Microsoft Windows 10 Pro</p> <p>Screen Type IPS</p> <p>Wireless Bluetooth Integrated</p> <p>Storage 512 GB SSD</p> <p>Wireless Network Protocol 802.11 ac</p> <p>Platform Notebook</p> <p>Input Device Touch Pad</p> <p>Others Fingerprint</p> <p>Speaker Integrated</p> <p>Weight 1.1 Kg</p> <p>Audio Integrated</p> <p>Wireless Network Type Integrated</p> <p>2 USB 3.0</p>	1

4	<p>Lenovo™ ThinkPad® Pro Docking Station (40AH) Compatible with Lenovo Carbon X1 6th Generation or Equivalent to detail description</p> <p>ELECTRICAL SPECIFICATIONS • 3x USB 3.1 gen1 (5Gbps), 1 always-on USB charging</p> <ul style="list-style-type: none"> • 2x USB2.0 • 1x USB-C port (5Gbps, 5V 3A power) • 10/1000 Gigabit Ethernet • 2x DisplayPort 1.4 • 1x Stereo/Mic Combo Audio Port • Key lock for notebook security <p>OPERATING PACKAGING</p> <p>Brown Box</p> <p>Security</p> <p>Kensington® Lock Slot and Reserved Master Key Lock (Master Key sold separately, Option PN:4XE0Q56388)</p> <p>PORTS • 3x USB 3.1 gen1 (5Gbps), 1 always-on USB charging</p> <ul style="list-style-type: none"> • 2x USB2.0 • 1x USB-C port (5Gbps, 5V 3A power) • 10/1000 Gigabit Ethernet • 2x DisplayPort 1.4 • 1x Stereo/Mic Combo Audio Port • 1x DC-IN Maximum Resolution Support/Refresh Rate <p>4096*2160@60Hz</p> <p>POWER</p> <p>ThinkPad 135W AC adapter (Slim tip)</p> <p>SHIPMENT GROUP • Pro Docking Station (40AH)</p> <ul style="list-style-type: none"> • 135W AC Power adapter (slim tip) • Power cord • Publications: Setup Poster and Warranty Poster • 2 Security Keys 	1
5	<p>CISCO SG300-28MP 28-Port Gigabit PoE Managed Switch or Equivalent to detail description</p> <p>(Price Including Smartnet for 1 Year)</p>	1
6	<p>Cloud Pro PR4100 NAS [16TB] or Equivalent to detail description</p> <p>Included 4 x 8TB WD Gold 7200</p> <p>Interface : Gigabit Ethernet x2</p> <p>OS : Windows/Mac</p>	1

	Compatibility : Windows 10, Windows 8 or Windows 7, Mac OS X El Capitan, Yosemite, Mavericks or Mountain Lion Operating Systems. Requires DLNA/UPnP or Plex-enabled devices for streaming and a Router with internet connection	
7	Software Nitro PDF Professional (Latest Version) or Equivalent	4
8	Audio Jabra Speak 510 Wireless Bluetooth Speaker or Equivalent	2
9	Mouse Logitech M331 or Equivalent	10
10	Portable External HD 2TB USB 3 WD or Equivalent	2
11	SSD 256 Samsung 860 Pro 2.5 or Equivalent	5
12	SSD 1TB WD Blue 1 TB 2.5 or Equivalent	2
13	Memory 8GB (Compatible with HP Elitebook 840) or Equivalent	4
14	Memory 16GB DDR3L-1600 SODIMM	1
15	Memory 16GB DDR-2400 SODIMM	1
16	<p>Samsung LED Monitor 22 Inch (VGA+HDMI) (3 Unit) LS22D300HY/XU or Equivalent to detail description</p> <p>21.5"</p> <p>Aspect Ratio</p> <p>16:9</p> <p>Panel Type</p> <p>TN</p> <p>BLU Type</p> <p>LED</p> <p>Brightness</p> <p>200cd/m2(Typ.),150cd/m2(Min)</p> <p>Peak Luminance Ratio</p> <p>98 %</p> <p>Contrast Ratio</p> <p>600:1 (Typ)</p> <p>Dynamic Contrast Ratio</p> <p>Mega ∞</p> <p>Resolution</p> <p>1920x1080</p> <p>Response Time</p> <p>5 ms</p> <p>Viewing Angle (H/V)</p> <p>90°/65°</p> <p>Colour Support</p> <p>16.7 M</p>	3

17	<p>Printer HP Laserjet Pro P1606dn or Equivalent to detail description</p> <p>Resolution (black) Up to 600 x 600 x 2 dpi (1200 dpi effective output) Resolution technology 600 dpi, HP FastRes 1200 Monthly duty cycle Up to 8000 pages Recommended monthly page volume 250 to 2000 Print Technology Laser Display None Processor speed 400 MHz Number of print cartridges 1 (black) Replacement cartridges HP LaserJet CE278A Black Print Cartridge Print languages Host-based printing, HP PCL 5 Automatic paper sensor No Paper trays, standard 1 (plus 10-sheet priority input slot) Paper trays, maximum 1 (plus 10-sheet priority input slot) Mobile Printing Capability HP ePrint, Apple AirPrint™ Connectivity, standard 1 Hi-Speed USB 2.0; 1 Fast Ethernet 10/100 Connectivity, optional HP Jetdirect ew2500 802.11g Print Server J8021A Network ready Standard (built-in Ethernet) Ports 1 Hi-Speed USB 2.0; 1 Ethernet</p>	1
18	<p>Printer HP Laserjet Enterprise 600 Printer M602DN or Equivalent to detail description</p> <p>Monthly duty cycle Up to 225,000 pages Recommended monthly page volume 3000 to 15,000 Print Technology</p>	1

	<p>Laser</p> <p>Duplex Support</p> <p>Yes</p> <p>Processor speed</p> <p>800 MHz</p> <p>Number of print cartridges</p> <p>1 (black)</p> <p>Replacement cartridges</p> <p>HP 90A Black LaserJet Toner Cartridge (~10,000 pages) CE390A; HP 90X Black LaserJet Toner Cartridge (~24,000 pages) CE390X</p> <p>Print languages</p> <p>HP PCL 6, HP PCL 5 (HP PCL 5 driver available from the Web only), HP postscript level 3 emulation, native PDF printing (v 1.4)</p> <p>Automatic paper sensor</p> <p>No</p> <p>Paper trays, standard</p> <p>2</p> <p>Paper trays, maximum</p> <p>Up to 6</p> <p>Connectivity, standard</p> <p>1 Hi-Speed USB 2.0; 1 Gigabit Ethernet; 2 External Host USB (1 walk-up and 1 external accessible); 2 internal Host USB 2.0-like ports (for 3rd party connection); 1 Hi-Speed USB 2.0 HIP (for 3rd party connection)</p> <p>Network ready</p> <p>Standard (built-in Gigabit Ethernet)</p> <p>Ports</p> <p>1 Hi-Speed USB 2.0; 1 Gigabit Ethernet; 2 Host Hi-Speed USB 2.0; 1 Hardware Integration Pocket (HIP)</p> <p>Memory card compatibility</p> <p>USB Flash drive</p> <p>Memory, standard</p> <p>512 MB</p> <p>Memory, maximum</p> <p>1 GB</p> <p>Hard disk</p> <p>Standard, 8 GB Solid State Drive (SSD)</p> <p>Paper handling output, standard</p> <p>500-sheet output bin; 100-sheet rear output bin</p> <p>Print speed, black (normal)</p> <p>Up to 52 ppm</p>	
19	Network Scanner HP Scanjet Pro 4500 F1 (I2749A)	1

	or Equivalent to detail description A4 600 x 600 dpi 30 ppm Single Pass E-Duplex Scanning USB 3.0 LAN/WAN Support Scan to email and Folder Support	
20	Router Wifi TP-Link MR3420 4G LTE GSM and CDMA 300 Mbps Unlocked or Equivalent	2

LOT 2 – For PETRA Project

No	Specification of goods	Quantity	Delivery place
1.	Lenovo Business Thinkpad YOGA 370 (20JJA006ID) or Equivalent to detail description Platform Notebook Tipe Prosesor Intel Core i7 Memori Standar 8GB DDR4 Tipe Grafis Intel® HD Graphics Ukuran Layar 13.3 Inch Resolusi Layar 1920 x 1080 Tipe Layar IPS Kapasitas Penyimpanan 512 GB SSD Wireless Network Type Integrated Wireless Bluetooth Integrated Keyboard Standard Keyboard Ragam Input Device Touchpad Sistem Operasi Microsoft Windows 10 Pro Software Microsoft Office Professional 2016 Antivirus Kaspersky Internet Security 2018	8	Lombok Office (3 units) Palu Office (3 units) Jakarta Office (2 units)

	Garansi 12 Bulan dari Distributor Resmi di Indonesia Memori / RAM 8 GB Kapasitas Harddisk 512 GB SSD Ukuran Layar 13.3 Inch Sistem Operasi Windows 10 Layar Sentuh Ya Included Stylus by Lenovo Mouse Logitech M331		
2	HP ScanJet Pro 4500 fn1 Network Scanner (L2749A) or Equivalent	1	Lombok office
3	HP LaserJet Pro M501dn [J8H61A] or Equivalent		Lombok office
4	INFOCUS Projector [IN224] or Equivalent to detail description Sistem Projector DLP Technology Resolusi Native SVGA (800x600) Brightness • 3500 lumens Rasio Kontras • 17000:1 Rasio Aspek • 4 : 3 Rasio Besaran (Zoom) • 1.1x Ukuran Gambar • 30" - 298" Tipe Lampu • 190W Input • VGA-in 2, Composite video, S-video, Audio-in 2, mini USB, HDMI Output • VGA-out, Audio-out Dimensi Produk • 314.3x223.6x88.2 mm Berat Produk • 2.35 kg		Lombok office

A. WARRANTY SCHEME

For Lot 1 and 2 :

- Manufacture standard warranty for each item & if different will be rejected
- Immediately replace with supplier own cost for the new one if newly procured item is mal-functioning on test run
- Immediately replace with supplier own cost for the new one if newly procured item is mal-functioning on test run
- Unit to be provided when the purchase unit is under repair

B. DELIVERY TIME from the issuance of the Purchase Order (PO) is mandatory:

ALL ITEM SHOULD BE DELIVER TO UNDP Office Menara Thamrin for hardware check and software installation according to UNDP standard procedure before deliver to other cities (for LOT 1 & LOT2)

- **For LOT 1:**

Lenovo X1 carbon 6th : 10 (ten) weeks

Other items: 4 (four) weeks

- **For LOT 2:**

2 (two) weeks for all item

C. LOCAL SERVICE

The Supplier should describe the after-sales service that is available locally, technical support and availability of spare part in Indonesia.

Annex 2

FORM FOR SUBMITTING SUPPLIER'S QUOTATION¹¹

(This Form must be submitted only using the Supplier's Official Letterhead/Stationery¹²)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. _____:

LOT 1 – For UNDP Office in Menara Thamrin – Jakarta

No	Minimum requirement Specification of goods	Quantity	Remarks	Unit Price per item (IDR)	Total Price (IDR)
1.	LENOVO Thinkpad X280 or Equivalent to detail description Platform Notebook Type Prosesor Intel Core i5 Processor Onboard Intel® Core™ i5-8250U Processor (1.60 GHz, Up to 3.40 GHz, 6M Cache) Storage 256 GB SSD Memory 8GB DDR4 GGraphic Intel HD Graphics Screen Size 12.5 Inch Resolution 1920 x 1080 Type Screen Anti-Glare Display Layar Sentuh Tidak Wireless Network Type Integrated Wireless Network Protocol 802.11 ac Wireless Bluetooth Integrated Antarmuka / Interface 2 x USB 3.0 USB Type-C HDMI	5			

¹¹ This serves as a guide to the Supplier in preparing the quotation and price schedule.

¹² Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

	audio combo jack Keyboard Backlit keyboard Others Input Device Touch Pad Audio Integrated Speaker Integrated Camera 720p HD Camera Operating system Microsoft Windows 10 Pro Battery6-Cell Power External AC Adapter Dimensi (PTL) 307.7 x 209.8 x 17.4-17.8 mm Weight1.13 Kg Fingerprint				
2	Lenovo X1 carbon 6th or Equivalent to detail description Processor Intel® Core™ i7-8650U with vPro™ (1.90GHz, up to 4.20GHz with Turbo Boost, 8MB Cache) Operating System Windows 10 Pro Graphics Integrated Intel® UHD Graphics 620 Memory Up to 16 GB LPDDR3 2133 MHz (Onboard) Storage 1 TB Solid State Drive, PCIe-NVME OPAL2.0 M.2 Camera HD 720p with ThinkShutter and microphone BatteryIntegrated 3 cell Li-Ion 57Wh with RapidCharge technology Up to 15 hours* Display 14" FHD (1920 x 1080) IPS anti-glare, 300 nits Touch Screen Available Audio Noise-cancelling dual-array far field microphones Dolby Audio™ Premium Colors Black with color coded hinges Connectivity WLAN: Intel® Dual-Band Wireless AC (2 x 2) 8265 + Bluetooth® 4.1 with vPro™	1			

3.	LENOVO Business ThinkPad X1 C5 [20HRA00BID] – Black or Equivalent to detail description Screen Resolution 1920 x 1080 Type Grafis Intel HD Graphics Processor Onboard Intel® Core™ i7-7500U Processor (4M Cache, 2.70 GHz) Screen Size 14 Inch Operating System Microsoft Windows 10 Pro Screen Type IPS Wireless Bluetooth Integrated Storage 512 GB SSD Wireless Network Protocol 802.11 ac Platform Notebook Input Device Touch Pad Others Fingerprint Speaker Integrated Weight 1.1 Kg Audio Integrated Wireless Network Type Integrated 2 USB 3.0	1			
4	Lenovo™ ThinkPad® Pro Docking Station (40AH) Compatible with Lenovo Carbon X1 6th Generation or Equivalent to detail description ELECTRICAL SPECIFICATIONS • 3x USB 3.1 gen1 (5Gbps), 1 always-on USB charging • 2x USB2.0 • 1x USB-C port (5Gbps, 5V 3A power) • 10/1000 Gigabit Ethernet • 2x DisplayPort 1.4 • 1x Stereo/Mic Combo Audio Port • Key lock for notebook security OPERATING PACKAGING Brown Box Security	1			

	<p>Kensington® Lock Slot and Reserved Master Key Lock (Master Key sold separately, Option PN:4XE0Q56388)</p> <p>PORTS • 3x USB 3.1 gen1 (5Gbps), 1 always-on USB charging</p> <ul style="list-style-type: none"> • 2x USB2.0 • 1x USB-C port (5Gbps, 5V 3A power) • 10/1000 Gigabit Ethernet • 2x DisplayPort 1.4 • 1x Stereo/Mic Combo Audio Port • 1x DC-IN Maximum Resolution Support/Refresh Rate 4096*2160@60Hz <p>POWER</p> <p>ThinkPad 135W AC adapter (Slim tip)</p> <p>SHIPMENT GROUP • Pro Docking Station (40AH)</p> <ul style="list-style-type: none"> • 135W AC Power adapter (slim tip) • Power cord • Publications: Setup Poster and Warranty Poster • 2 Security Keys 				
5	<p>CISCO SG300-28MP 28-Port Gigabit PoE Managed Switch or Equivalent</p> <p>(Price Including Smartnet for 1 Year)</p>	1			
6	<p>Cloud Pro PR4100 NAS [16TB] or Equivalent to detail description</p> <p>Included 4 x 8TB WD Gold 7200</p> <p>Interface : Gigabit Ethernet x2</p> <p>OS : Windows/Mac</p> <p>Compatibility : Windows 10, Windows 8 or Windows 7, Mac OS X El Capitan, Yosemite, Mavericks or Mountain Lion Operating Systems. Requires DLNA/UPnP or Plex-enabled devices for streaming and a Router with internet connection</p>	1			
7	<p>Software Nitro PDF Professional (Latest Version) or Equivalent</p>	4			

8	Audio Jabra Speak 510 Wireless Bluetooth Speaker or Equivalent	2			
9	Mouse Logitech M331 or Equivalent	10			
10	Portable External HD 2TB USB 3 WD	2			
11	SSD 256 Samsung 860 Pro 2.5 or Equivalent	5			
12	SSD 1TB WD Blue 1 TB 2.5	2			
13	Memory 8GB (Compatible with HP Elitebook 840)	4			
14	Memory 16GB DDR3L-1600 SODIMM	1			
15	Memory 16GB DDR-2400 SODIMM	1			
16	Samsung LED Monitor 22 Inch (VGA+HDMI) (3 Unit) LS22D300HY/XU or Equivalent to detail description 21.5" Aspect Ratio 16:9 Panel Type TN BLU Type LED Brightness 200cd/m2(Typ.),150cd/m2(Min) Peak Luminance Ratio 98 % Contrast Ratio 600:1 (Typ) Dynamic Contrast Ratio Mega ∞ Resolution 1920x1080 Response Time 5 ms Viewing Angle (H/V) 90°/65° Colour Support 16.7 M	3			
17	Printer HP Laserjet Pro P1606dn or Equivalent to detail description	1			

Resolution (black) Up to 600 x 600 x 2 dpi (1200 dpi effective output) Resolution technology 600 dpi, HP FastRes 1200 Monthly duty cycle Up to 8000 pages Recommended monthly page volume 250 to 2000 Print Technology Laser Display None Processor speed 400 MHz Number of print cartridges 1 (black) Replacement cartridges HP LaserJet CE278A Black Print Cartridge Print languages Host-based printing, HP PCL 5 Automatic paper sensor No Paper trays, standard 1 (plus 10-sheet priority input slot) Paper trays, maximum 1 (plus 10-sheet priority input slot) Mobile Printing Capability HP ePrint, Apple AirPrint™ Connectivity, standard 1 Hi-Speed USB 2.0; 1 Fast Ethernet 10/100 Connectivity, optional HP Jetdirect ew2500 802.11g Print Server J8021A Network ready Standard (built-in Ethernet) Ports 1 Hi-Speed USB 2.0; 1 Ethernet				
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18	<p>Printer HP Laserjet Enterprise 600 Printer M602DN or Equivalent to detail description</p> <p>Monthly duty cycle Up to 225,000 pages Recommended monthly page volume 3000 to 15,000 Print Technology Laser Duplex Support Yes Processor speed 800 MHz Number of print cartridges 1 (black) Replacement cartridges HP 90A Black LaserJet Toner Cartridge (~10,000 pages) CE390A; HP 90X Black LaserJet Toner Cartridge (~24,000 pages) CE390X Print languages HP PCL 6, HP PCL 5 (HP PCL 5 driver available from the Web only), HP postscript level 3 emulation, native PDF printing (v 1.4) Automatic paper sensor No Paper trays, standard 2 Paper trays, maximum Up to 6 Connectivity, standard 1 Hi-Speed USB 2.0; 1 Gigabit Ethernet; 2 External Host USB (1 walk-up and 1 external accessible); 2 internal Host USB 2.0-like ports (for 3rd party connection); 1 Hi-Speed USB 2.0 HIP (for 3rd party connection) Network ready Standard (built-in Gigabit Ethernet) Ports</p>	1			
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	1 Hi-Speed USB 2.0; 1 Gigabit Ethernet; 2 Host Hi-Speed USB 2.0; 1 Hardware Integration Pocket (HIP) Memory card compatibility USB Flash drive Memory, standard 512 MB Memory, maximum 1 GB Hard disk Standard, 8 GB Solid State Drive (SSD) Paper handling output, standard 500-sheet output bin; 100-sheet rear output bin Print speed, black (normal) Up to 52 ppm				
19	Network Scanner HP Scanjet Pro 4500 F1 (I2749A) or Equivalent to detail description A4 600 x 600 dpi 30 ppm Single Pass E-Duplex Scanning USB 3.0 LAN/WAN Support Scan to email and Folder Support	1			
20	Router Wifi TP-Link MR3420 4G LTE GSM and CDMA 300 Mbps Unlocked or Equivalent	2			
	Total Prices of Goods¹³				
	Add : Cost of Transportation				
	Add : Cost of Insurance				
	Add : Other Charges (pls. specify)				
	Total Final and All-Inclusive Price Quotation				

LOT 2 – For PETRA Project

No	Minimum requirement Specification of goods	Qty	Delivery place	Remarks	Unit Price per item (IDR)	Total Price (IDR)
1.	Lenovo Business Thinkpad YOGA 370 (20JJA006ID) or Equivalent to detail description Platform Notebook Tipe Prosesor Intel Core i7 Memori Standar 8GB DDR4 Tipe Grafis Intel® HD Graphics Ukuran Layar 13.3 Inch Resolusi Layar 1920 x 1080 Tipe Layar IPS Kapasitas Penyimpanan 512 GB SSD Wireless Network Type Integrated Wireless Bluetooth Integrated Keyboard Standard Keyboard Ragam Input Device Touchpad Sistem Operasi Microsoft Windows 10 Pro Software Microsoft Office Professional 2016 Antivirus Kaspersky Internet Security 2018 Garansi 12 Bulan dari Distributor Resmi di Indonesia Memori / RAM 8 GB Kapasitas Harddisk 512 GB SSD Ukuran Layar 13.3 Inch Sistem Operasi Windows 10 Layar Sentuh Ya Included Stylus by Lenovo Mouse Logitech M331	8	Lombok: 3 units Palu: 3 units Jakarta: 2 units			
2	HP ScanJet Pro 4500 fn1 Network Scanner (L2749A) or Equivalent					
3	HP LaserJet Pro M501dn [J8H61A] or Equivalent					

4	INFOCUS Projector [IN224] or Equivalent to detail description Sistem Projector DLP Technology Resolusi Native SVGA (800x600) Brightness • 3500 lumens Rasio Kontras • 17000:1 Rasio Aspek • 4 : 3 Rasio Besaran (Zoom) • 1.1x Ukuran Gambar • 30" - 298" Tipe Lampu • 190W Input • VGA-in 2, Composite video, S-video, Audio-in 2, mini USB, HDMI Output • VGA-out, Audio-out Dimensi Produk • 314.3x223.6x88.2 mm Berat Produk • 2.35 kg					
	Total Prices of Goods¹⁴					
	Add : Cost of Transportation (for each cities)					
	Add : Cost of Insurance (for each cities)					
	Add : Other Charges (pls. specify)					
	Total Final and All-Inclusive Price Quotation					

TABLE 2 : Offer to Supply Goods Compliant with Technical Specifications and Requirements

Other Information pertaining to our Quotation are as follows:	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal (IF YOU CAN NOT COMPLY, YOU WILL BE AUTOMATICALLY REJECTED).</i>
Compliance to all required specification specified in Annex 1 or equivalent			
Delivery Lead Time from the issuance of the Purchase Order (PO) is mandatory: ✓ For LOT 1: Lenovo X1 carbon 6th : 10 (ten) weeks Other items: 4 (four) weeks			

✓ For LOT 2:			
Warranty and After-Sales Requirements: As specified in Annex 1 – Warranty Scheme			
Validity of Quotation: 30 days			
All Provisions of the UNDP General Terms and Conditions			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]

Annex 3

General Terms and Conditions

1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

2. PAYMENT

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

3. TAX EXEMPTION

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

5. EXPORT LICENCES

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes

expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

7. INSPECTION

7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.

7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- 9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- 9.2 Refuse to accept delivery of all or part of the goods.
- 9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

11. ASSIGNMENT AND INSOLVENCY

- 11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.
- 11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

13. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

14. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

15. MINES

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

16. SETTLEMENT OF DISPUTES

16.1 Amicable Settlement. The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

16.2 Arbitration. Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

17. PRIVILEGES AND IMMUNITIES

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

18. SEXUAL EXPLOITATION:

18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor

acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

19.0 OFFICIALS NOT TO BENEFIT:

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

20. AUTHORITY TO MODIFY:

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.