

**REQUEST FOR PROPOSALS - CLARIFICATION**  
**RFP for the provision of Indoor Air Quality and Water Testing Services**  
**RFP No.: UNDP-BMS-OSO-RFP-2018-010**

## IMPORTANT NOTE:

As per RFP bidding documents, the criteria for contract award will be the *Highest Combined Score* (based on the 70% technical offer and 30% price weight distribution).

The proposals compliant with the minimum requirements of the Terms of Reference will be evaluated based in the below reflected criteria and must obtain a minimum of 560 points (70% of a total of 800 points) in order to be considered for financial evaluation.

Technical Proposal Evaluation <b><u>Form 1</u></b>		Points obtainable
Expertise of firm / organization submitting proposal		
1.1	Reputation of Organization and Staff (Competence / Reliability)	50
1.2	Extent to which any work would be subcontracted (subcontracting carries additional risks which may affect deliverables, and to this end preference is for no subcontracting,	50
1.3	Quality assurance procedures, warranty	50
1.4	<b><u>Relevance of:</u></b>	90
	- Specialized Knowledge	
	- Experience on Similar Projects	
	- Work for UNDP/ major multilateral/ or bilateral projects	
<b>Total</b>		<b>240</b>

Technical Proposal Evaluation <b><u>Form 2</u></b>		Points Obtainable
Proposed approach to deliverables		
2.1	To what degree does the Offeror understand the task?	100
2.2	Have the important aspects of the task been addressed in sufficient detail?	100
2.3	Is the framework adopted appropriate for the task?	100
2.4	Is the scope of task well defined and does it correspond to the TOR?	100
<b>Total</b>		<b>400</b>

Technical Proposal Evaluation <b><u>Form 3</u></b>		Points Obtainable
Personnel		
3.1	Professional Experience in the area of specialization	40
3.2	Training Experience	40
3.3	Knowledge of applicable regulations	40
3.4	Licensed to operate in New York State	40
<b>Total</b>		<b>160</b>