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**AMENDMENT NO.2
ANSWERS TO QUESTIONS**

Date: 14 November 2018

Subject: Amendment No.2 to Request for Proposal (RFP) for *“Services for Preparation of Sectoral Road Maps and One-on-One Consultancy to SMEs”* within the scope of Turkey Resilience Project in Response to the Syria Crisis issued on 26 October 2018.

Ref: UNDP - TUR - RFP(MC1)-2018/13

Dear Madam/Sir,

Please find attached (Attachment-1) the “Answers to Questions” received from prospective proposers in the context of subject RFP issued on October 26, 2018 for *“Services for Preparation of Sectoral Road Maps and One-on-One Consultancy to SMEs”* within the scope of Turkey Resilience Project in Response to the Syria Crisis.

You are kindly requested to prepare and submit your proposals in response to our subject RFP with the consideration of these answers, with all other clauses of the RFP remaining valid.

Please make sure that your proposals are physically delivered to the address in the RFP latest by 17:30 hrs. Turkish Time on 26 November 2018.

Attachment-1: Answers to Questions from Prospective Proposers

Yours Sincerely,

Sukhrob Khojimatov
Deputy Country Director

ATTACHMENT-1-ANSWERS TO QUESTIONS FROM PROSPECTIVE PROPOSERS

Question 1: In the case of submission of a proposal by a JV/Consortium/Association, should the required amount of proposal security be submitted separately by each partner or collectively by all partners?

Answer 1: As can be seen in Form H: Form of Proposal Security, in the case of submission of a proposal by a JV/Consortium/Association, the proposal security shall be issued to the name of the proposer (JV/Consortium/Association) and meet the minimum amount requirement specified in Item 6 of Section 3. Bid Data Sheet. Thus, partners of the JV/Consortium/Association are not required to submit separately a proposal security in the minimum amount required.

Question 2: If there are any cost items that are not specifically mentioned and shown as a separate item in Form G: Financial Proposal Form, how should they be reflected in the financial proposal?

Answer 2: Proposers may reflect such cost items in the "Other expenses" line of the price schedule of corresponding deliverable in Form G: Financial Proposal Form. Though, it is Proposers' responsibility to include cost items totally relevant to the subject deliverable and requirements of Section 5. Terms of Reference and provide details of such items.

Question 3: Is it acceptable to bundle items specified in the price schedule in Form G: Financial Proposal Form and propose a single unit price for these bundled items?

Answer 3: As specified in Form G: Financial Proposal Form, the Proposers shall fill out the price schedule provided in the form. Any price schedule quoted by the proposers other than the table provided may be rejected by UNDP.