

# United Nations Development Programme

برنامج الأمم المتحدة الإنمائي



*Iraq*

12<sup>th</sup> April 2013

## **Clarifications No.2 for Request for Proposal - RFP-004/13**

### **Entering into a Long Term Agreement for The Provision of Manpower Services to Support the Implementation of UNDP-Iraq Projects in Iraq**

The below are clarifications to queries received from companies.

#### **Question 1:**

Could you please provide us with an indication of the volume of activities that will be carried out for this contract, lot A ? What was the volume in the previous contracts?

#### **UNDP-Iraq Answer 1:**

Please note that we cannot really give a certain volume, as the figure of last year is inclusive of security costs and other reimbursable cost and not just consultancy fees cost, however, the number of internationally recruited individuals was of around 25, please also refer to Answer 12 in the Pre-proposal minutes of meeting.

---

#### **Question 2:**

In the ToR page 10, are the fee rates compulsorily applicable to the experts?

#### **UNDP-Iraq Answer 2:**

All fees indicated in the TORs are fixed fees.

---

#### **Question 3:**

What security services are we precisely supposed to provide to the UNDP?

#### **UNDP-Iraq Answer 3:**

The security services shall be related to the contracted individual safety which shall be required according to the area of work and as and when applicable.

---

## United Nations Development Programme

برنامج الأمم المتحدة الإنمائي



*Iraq*

### Question 4:

If we have to provide PSD services and PPE as it seems in the “Financial Hypothetical scenarios” document Annex 2 page 30, do we understand that prices filled in the table “security fees” are already fixed, and that we have only to quote a %management fees ? Is the estimation for PPE correct (20USD per day seems to be low) ? Is the estimation for PSD correct (1350 USD from the airport to Basrah seems to be low, knowing the fact that for example a return trip in Baghdad from the airport to the green zone is about 2500 USD) ?

### UNDP-Iraq Answer 4:

The rates mentioned in the Financial Hypothetical Scenario are not fixed rates and are indicated merely for evaluation purposes and will be subject to change. Note that the given rates are sourced from actual quotes.

---

### Question 5:

In the data sheet page 20, it is mentioned that documents need to be sent in "certified true copy form" only. What is your understanding of certified true copy form knowing that we have to send the proposal by email ?

### UNDP-Iraq Answer 5:

Since the submission will be electronic, bidders need to PDF the original copies.