

Amendment No.1

To: Interested Bidders

From: UNDP Syria

Subject: Providing of Wheelchairs in Damascus City

Reference: UNDP-SYR-ITB-110-18

Date: 24 Nov. 2018

- *Revision no. 1: the deadline for the bids submission is extended till 3 Dec 2018 at 2:00PM.*
- *UNDP Syria is answering on the received questions as in the following:*

No.	Questions & Answers
1	<p>Company Profile, which should not exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods and/or services being procured.(does this means the company profile of the manufacturer of the wheelchair)</p> <p><i>Yes; the Profile is for the manufacturer company.</i></p>
2	<p>Documents of Authorized suppliers with at least 5 years of experience (do you want this from the Syrian commercial chamber or from other source).</p> <p><i>An official Authorized supplier document of the goods that will provided therefore from the manufacturer company and not from commercial chamber.</i></p>
3	<p>Proven records of no less than 1 similar project (with performance evaluation reports or reference checks from clients (what does this mean, hope to clarify more about it).</p> <p><i>It means copy of the contracts, reference checks, or recommendation letters from clients.</i></p>

4	<p>Latest Audited Financial Statements (Income Statement and Balance Sheet) including Auditor's Report for the past (3 years). could you clarify about this as well.</p> <p>It means the income Statement and Balance Sheet of the bidder for the last three years 2017, 2016, and 2015. audited by a certified public accountant.</p>
5	<p>The quality certificates and another certificate: does this mean that you need them from the manufacturer or for our company.</p> <p>For the manufacturer and for the goods and it is mentioned in the TOR (company certification & product certification). No certificates are requested from the trading company but the authorized supplier document.</p>
6	<p>We got the tender documents from facebook (providing off wheelchairs) PDF format, and we cannot fill in the forms on computers, is there any word format for the same?</p> <p>Please find below the links where you can see and download the ITB and all support documents; the word document you are requested to fill out is attached in the announcement under the name : Returnable Bidding Forms:</p> <p>http://procurement-notices.undp.org/view_notice.cfm?notice_id=51374</p> <p>https://www.facebook.com/UNDP.Syria/?ref=bookmarks</p> <p>https://www.ungm.org/Public/Notice/80091</p>
7	<p>Bid Security Cheque, where should we submit it?</p> <p>Regarding to documents which are required in original (e.g. Bid Security) it should be sent to the below address with a PDF copy submitted as part of the electronic submission:</p> <p>UNDP Syria Country Office, Procurement Unit,</p> <p>Mazzeh West Villas, Damascus, Syria</p> <p>or</p> <p>UNDP RBAS Regional Centre in Jordan, attention Ms. Hanan Abu Baker, Procurement Analyst, at the following address:</p> <p>Abu-Baker Seraj Al-Din ST. Building # 11 – Abdoun Al Shamali</p>



	<p>P O BOX 852303- AMMAN 11685 - JORDAN</p> <p>Make sure to submit the original bid security within the deadline.</p>
8	<p>As a foreign bidder it's almost impossible to issue bid bond, so we request to cancel requirement of bond. Pls kindly consider this situation.</p> <p>The bid security is a mandatory and essential document in this tender,</p>
9	<p>We ask to extend you close date due to lack of time.</p> <p>The deadline is extended till 3 Dec 2018 at 2:00PM, as mentioned in above.</p>