

CONSULTANT: PRICING AGENT

Location :	Lima, PERU
Application Deadline :	09-Jan-19 (Midnight New York, USA)
Type of Contract :	Individual Contract
Languages Required :	Spanish, English
Starting Date : (date when the selected candidate is expected to start)	01-Feb-2019
Duration of Initial Contract :	1 month
Expected Duration of Assignment :	1 month

Background

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The United Nations in Peru is looking to recruit a Pricing Agent Consultant to support the completion of the Place-to-Place Survey during the month of February 2019. The International Civil Service Commission (ICSC) in partnership with UN agencies, programs and funds periodically conducts the Place-to-Place Survey to collect information on prices of goods and services in duty stations around the world in order to adjust the salaries of the employees of the United Nations organizations to account for challenges in cost-of-living. This price survey covers items of food, clothing and footwear, transportation and miscellaneous goods and services. The Pricing Agent is responsible for data collection related to the price of these items.

Duties and Responsibilities

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Objectives of the Assignment

The pricing Agent should compete and present a report on prices of goods and services in Bahrain. This is a part-time position with limited budget. The information on the list of goods, services as well as the stores where the prices should be collected from will be provided by the UN Resident Coordinator's Office/Survey Coordinator

Monitoring and Reporting Requirements

The information should be collected during the first two weeks of February 2019 and the Pricing Form should be finalized by 25 February 2019. It should be submitted to the Survey Coordinator at the Resident Coordinator's Office.

Competencies

Deliverables

At the end of the assignment the Pricing Agent should present a fully completed Pricing Form (the booklet of approximately 255 pages will be provided by the UN Resident Coordinator's Office/Survey Coordinator).

Required Skills and Experience

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Education

The candidate should possess a High School Diploma or equivalent.

Having experience in the field of statistics, economics, project management, auditing, accounting and/or finance is an additional asset.

Experience

A successful candidate should have international shopping experience with knowledge of local market. Is available to complete the job within the given time frame.

Preferably, the candidate should have lived as expatriate at the country for at least one-year. Has the ability to get around the duty station to visit the outlets by either public transportation or his/her own means of transport if necessary.

In addition, He/She should be an independent person with no past or present work experience with any of the organizations of the United Nations Common System and not an immediate relative of a UN Staff member (child, parent, spouse, etc.).

Language

The Pricing Agent Consultant should be conversant on English and Spanish, as the job requires interaction with outlet owners and workers, and to ensure proper interpretation of item specifications as provided on the pricing forms.

Application Procedures

Documents to be included when submitted the proposal

- The Curriculum Vitae (CV) in English, including information about past experience in similar projects/ Assignments.

Evaluation Criteria

- Educational background
- Relevant professional experience
- Language skills
- Communications Skills

The selection of the Pricing Agent Consultant will be carried out by the International Civil Service Commission (ICSC).

UNDP is committed to achieving workforce diversity in terms of gender, nationality and culture. Individuals from minority groups, indigenous groups and persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence.

UNDP does not tolerate sexual exploitation and abuse, any kind of harassment, including sexual harassment, and discrimination. All selected candidates will, therefore, undergo rigorous reference and background checks.