



UNDP TUNISIA is seeking a Gender advisor offering technical support for the organisation of the Tunisian Gender Equality Forum, April 2019

The terms of reference are available in the following websites:

- UNDP Procurement: <http://procurement-notice.undp.org/> under number 52521
- ONU en Tunisie: http://www.onu-tn.org/appels_offres.php.
- PNUD Tunisie: <http://www.tn.undp.org/content/tunisia/fr/home/operations/procurement/>

Applications should be submitted by email to the following address: procurement.tn@undp.org

Or by pouch, no later than Monday 14th January at 17h00 Tunisia time to:

The UNDP Resident Representative,

Rue du Lac Windermere, Immeuble le Prestige Business Center, Tour A, Les Berges du Lac 1053, Tunis, Tunisie

For Applications by pouch, please put the following mention:

“DO NOT OPEN “

“Gender advisor offering technical support for the organisation of the Tunisian Gender Equality Forum, April 2019”

REFER TO THE ATTACHED TORs FOR FURTHER DETAILS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications. Candidates that fail to submit the required information will not be considered.

- Personal CV or P11**, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references;
- Technical Proposal in English and French** detailing how they will approach the assignment, prioritizing activities to meet the deliverables as set above in the most efficient and effective manner;

Financial Proposal that indicates the all-inclusive Deliverables/Outputs based total contract price, supported by a breakdown of costs, as per template provided. The terms “all-inclusive” implies that all costs (professional fees, travel costs, living allowances, communications, consumables, etc.) that could possibly be incurred are already factored into the final amounts submitted in the proposal.