



REQUEST FOR QUOTATION (RFQ)

	DATE: January 11, 2019
	REFERENCE: RFQ-011-PHL-2019

Dear Sir / Madame:

We kindly request you to submit your quotation for the supply and delivery of various **“Fishing Equipment”**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **January 25, 2019**, via ☒e-mail or ☒courier mail to the address below:

**United Nations Development Programme
15th Floor North Tower, Rockwell Business Center Sheridan
Sheridan Street Corner United Street
Highway Hills, 1550 Mandaluyong City
procurement.ph@undp.org**

Quotations submitted by email must be limited to a maximum of 4 MB, virus-free and no more than 3 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010] (Pls. link this to price schedule)	<input checked="" type="checkbox"/> DAP (Delivered at Place)
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Exact Address/es of Delivery Location/s (identify all, if multiple)	Lot 1: Baybay City, Leyte Lot 2: Mayorga, Leyte
Latest Expected Delivery Date and Time <i>(if delivery time exceeds this, quote may be rejected by UNDP)</i>	<input checked="" type="checkbox"/> 1-30 days upon receipt of the Purchase Order (PO)
Mode of Transport	<input checked="" type="checkbox"/> LAND
Preferred Currency of Quotation ¹	<input checked="" type="checkbox"/> Local Currency : Philippine Peso
Value Added Tax on Price Quotation ²	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes
After-sales services required	<input checked="" type="checkbox"/> Minimum 1 year warranty for parts and service for Lot 2, Item #1
Deadline for the Submission of Quotation	COB, Friday, January 25, 2019
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English
Documents to be submitted ³	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; and <input checked="" type="checkbox"/> Latest Business Registration Certificate
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 120 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Permitted
Payment Terms ⁴	<input checked="" type="checkbox"/> 100% payment upon complete delivery of goods and UNDP's receipt of Certificate of Acceptance of Goods and Invoice
Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price per item <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions
UNDP will award to:	<input checked="" type="checkbox"/> One or more Supplier, depending on the following factors: <ul style="list-style-type: none"> • Lowest compliant bid and financial quote per item; and • Agreement to UNDP General Terms and Conditions
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order

Contract General Terms and Conditions	<input checked="" type="checkbox"/> General Terms and Conditions for contracts (goods and/or services) Applicable Terms and Conditions are available at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed as per the agreed timeframe
Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements
Annexes to this RFQ ⁵	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions: http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only) ⁶	<i>Lindsey Sajonas</i> <i>Procurement Associate</i> <i>procurement.ph@undp.org</i> Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP indicated above - <http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,


Alka Aneja
Procurement Specialist

Technical Specifications

Lot 1: Baybay City, Leyte

Item No.	Descriptions/Specifications	Unit	Quantity
1	Amazon Screen: (1x6x30); 30 meters per roll	Rolls	50
2	Styrofoam Buoy: (Drum Type)	Pcs	120
3	Poly Plastic Rope: (16mm); 200 meters per coil	Coils	960
4	Pamo Net # 13x100; 100 meters per bundle	Bundle	10
5	Pamo Net #14x100; 100 meters per bundle	Bundle	5
6	Pamo Net #12x100; 100 meters per bundle	Bundle	5
7	Wet-Cell Battery: (12 Volts)	Pcs	16
8	Electrical Wire Twin Multiple Stand	Coils	10
9	LED light bulbs: (15 Volts)	Pcs	30
10	Hook Mustad (Fish Hook) #572; 80pcs per box	Box	200
11	Hook Mustad (Fish Hook) #571; 80pcs per box	Box	150
12	Hook Mustad (Fish Hook) #570; 80pcs per box	Box	75
13	Hook Mustad (Fish Hook) #558; 80pcs per box	Box	50
14	Stainless Swivel Small # 1	Pcs	100
15	Stainless Swivel Small # 2	Pcs	100
16	Stainless Swivel Small # 3	Pcs	100
17	Stainless Swivel Small # 4	Pcs	50
18	Stainless Swivel Small # 5	Pcs	50
19	Stainless Swivel Small # 6	Pcs	50
20	Stainless Swivel Small # 7	Pcs	50
21	Stainless Swivel Small # 8	Pcs	50
22	Pamo Thread Twine # 6; 282 meters per roll	Rolls	15
23	Mono Nylon 1.30 mm	Kgs	10
24	Mono Nylon 1.4 mm	Kgs	10
25	Mono Nylon 1.6 mm	Kgs	10
26	Mono Nylon 1.10 mm	Kgs	5
27	Mono Nylon 1.15 mm	Kgs	5
28	Mono Nylon 1.25 mm	Kgs	5
29	Mono Nylon 1.30 mm	Kgs	5
30	Mono Nylon 1.40 mm	Kgs	5
31	Mono Nylon 1.80 mm	Kgs	100
32	Assorted Crystallite Bait; Color Green	Yards	20
33	Assorted Crystallite Bait; Color Red	Yards	15
34	Assorted Crystallite Bait; Color White	Yards	10
35	Assorted Crystallite Bait; Color Yellow Green	Yards	10
36	Sliced Used Tire Rings (20" rim diameter)	Pcs	90
37	Mono Filament Net (8k x 0.25 x 100 md)	Meters	10,000
38	Rubber Float (Cylindrical 1.5")	Pcs	10,000
39	Lead Sinkers XXL	Kgs	150

Lot 2: Mayorga, Leyte

Item No.	Descriptions/Specifications	Unit	Quantity
1	MARINE ENGINE; 6.5HP; Gas; Air cooled; minimum 1 year warranty	UNIT	95
2	SPRING WEIGHING SCALE; 10kgs capacity; aluminum dial	PIECES	84
3	DIGITAL WEIGHING SCALE; 10kgs capacity	PIECES	3
4	ANELYO 1 ½	PIECES	6
5	CROSS-JOINT SIZE 3/4"	PIECES	1
6	EPOXY FAIR FOR BOAT	LITER	3
7	FINE MESH NET (0.20 mm X 10mm)	METER	800
8	FINE MESH NET (0.20 mm X 7mm)	METER	400
9	FINE MESH NET (0.20 mm X 9mm)	METER	1000
10	FISHING HOOK KAWEL BAHOL #15; 100pcs/box	BOX	5
11	FISHING HOOK KAWEL BAHOL #568; 80pcs/box	BOX	5
12	FISHING NEAT NO.20X3	METERS	400
13	FISHING NET FOR SHRIMP	METERS	5
14	FISHING NET NO.015X10	METERS	2533
15	FISHING NET NO.015X7	METERS	1000
16	FISHING NET NO.015X9	METERS	1700
17	FISHING NET NO.020X10	METERS	8200
18	FISHING NET NO.020X7	METERS	1000
19	FISHING NET NO.020X8	METERS	500
20	FISHING NET NO.020X9	METERS	4700
21	FISHING NET NO.025X10	METERS	1300
22	FISHING NET NO.025X3	METERS	500
23	FISHING NET NO.025X4	METERS	300
24	FISHING NET NO.025X5	METERS	1200
25	FISHING NET NO.025X7	METERS	1000
26	FISHING NET NO.025X9	METERS	1000
27	FISHING NET NO.030X10	METERS	500
28	FISHING NET NO.030X3	METERS	500
29	FISHING NET NO.030X4	METERS	2000
30	FISHING NET NO.040X3	METERS	200
31	FISHING NET NO.25X3	METERS	500
32	MARINE PAINT GREEN FOR BOAT	LITER	2
33	MARINE PAINT RED FOR BOAT	LITER	2
34	MARINE PAINT SKY BLUE FOR BOAT	LITER	2
35	HOOK #15; 100pcs/box	BOX	15
36	HOOK #16; 100pcs/box	BOX	15
37	MASKING TAPE 3/4"	ROLL	15
38	MUSTAD HOOK No.565	PIECES	800
39	NYLON #40mm	KILO	6
40	NYLON #120	KILO	2
41	NYLON #100mm	KILO	5
42	NYLON #10mm	KILO	5
43	NYLON #150	KILO	2
44	NYLON #200	KILO	2
45	NYLON #20mm	KILO	1
46	NYLON #25	KILO	14
47	NYLON #6mm	KILO	5

48	NYLON #70	KILO	25
49	NYLON NO.015	KILO	1.5
50	NYLON NO.040	KILO	1
51	NYLON NO.045	KILO	1.5
52	NYLON NO.050	KILO	1.5
53	NYLON NO.080	KILO	1
54	NYLON NO.100	KILO	25
55	NYLON NO.110	KILO	2
56	NYLON THREAD #12mm	ROLL	1
57	NYLON THREAD #18mm	ROLL	2
58	NYLON THREAD No.6	ROLL	10
59	NYLON#30mm	KILO	1
60	PETROMAX LARGE	PIECE	1
61	PLASTIC FLOATER	STICKS	50
62	RUBBER FLOATER	KILO	13
63	TIE WIRE (FIRST CLASS)	KILO	50
64	ROPE #10mm; 200m/roll	ROLL	8
65	SHARK NO.565	RM	1
66	SINKER	KILO	112
67	SOLAR PANEL WITH BULB, Input 12Wtz, Output DC12 volts USB 5 volts LED light 3wattz 12 AH battery; Lamp time 6-30H Charging Time 10Hrs	PIECE	2
68	STAINLESS EHE SHAFT 3/4" 8FT.	PIECE	6
69	STYROFOAM 12KLS	PIECE	3
70	STYROFOAM 56 x 37.5 x 42.5 cm	PIECE	66
71	STYROFOAM BIG 10 kls	PIECE	8
72	STYROFOAM BIG 30 KGS	PIECE	5
73	STYROFOAM SMALL 15kls	PIECE	7
74	FISH BOX COOLER Material: Plastic with Poly-Urethane insulation on body and cover; Capacity: 50-70 L	PIECE	23
75	COOLER ICE box Plastic; Capacity 15L; Foam Insulated	PIECE	6
76	COOLER ICE box Plastic; Capacity 30L; Foam Insulated	PIECE	2

FORM FOR SUBMITTING SUPPLIER'S QUOTATION⁷
(This Form must be submitted only using the Supplier's Official Letterhead/Stationery⁸)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. RFQ-011-PHL-2019.

TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements

Lot 1: Baybay City, Leyte

Item No.	Description/Specification of Goods	Pls. check (✓) this box if you will comply with the specifications on the left	Quantity		Latest Delivery Date	Unit Price	Total Price per Item
	Amazon Screen: (1x6x30); 30 meters per roll		Rolls	50			
	Styrofoam Buoy: (Drum Type)		Pcs	120			
	Poly Plastic Rope: (16mm); 200 meters per coil		Coils	960			
	Pamo Net # 13x100; 100 meters per bundle		Bundle	10			
	Pamo Net #14x100; 100 meters per bundle		Bundle	5			
	Pamo Net #12x100; 100 meters per bundle		Bundle	5			
	Wet-Cell Battery: (12 Volts)		Pcs	16			
	Electrical Wire Twin Multiple Stand		Coils	10			
	LED light bulbs: (15 Volts)		Pcs	30			
	Hook Mustad (Fish Hook) #572; 80pcs per box		Box	200			
	Hook Mustad (Fish Hook) #571; 80pcs per box		Box	150			
	Hook Mustad (Fish Hook) #570; 80pcs per box		Box	75			
	Hook Mustad (Fish Hook) #558; 80pcs per box		Box	50			
	Stainless Swivel Small # 1		Pcs	100			
	Stainless Swivel Small # 2		Pcs	100			
	Stainless Swivel Small # 3		Pcs	100			
	Stainless Swivel Small # 4		Pcs	50			
	Stainless Swivel Small # 5		Pcs	50			
	Stainless Swivel Small # 6		Pcs	50			
	Stainless Swivel Small # 7		Pcs	50			
	Stainless Swivel Small # 8		Pcs	50			
	Pamo Thread Twine # 6; 282 meters per roll		Rolls	15			
	Mono Nylon 1.30 mm		Kgs	10			

⁷ This serves as a guide to the Supplier in preparing the quotation and price schedule.

⁸ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

Item No.	Description/Specification of Goods	Pls. check (✓) this box if you will comply with the specifications on the left	Quantity		Latest Delivery Date	Unit Price	Total Price per Item
	Mono Nylon 1.4 mm		Kgs	10			
	Mono Nylon 1.6 mm		Kgs	10			
	Mono Nylon 1.10 mm		Kgs	5			
	Mono Nylon 1.15 mm		Kgs	5			
	Mono Nylon 1.25 mm		Kgs	5			
	Mono Nylon 1.30 mm		Kgs	5			
	Mono Nylon 1.40 mm		Kgs	5			
	Mono Nylon 1.80 mm		Kgs	100			
	Assorted Crystallite Bait; Color Green		Yards	20			
	Assorted Crystallite Bait; Color Red		Yards	15			
	Assorted Crystallite Bait; Color White		Yards	10			
	Assorted Crystallite Bait; Color Yellow Green		Yards	10			
	Sliced Used Tire Rings (20" rim diameter)		Pcs	90			
	Mono Filament Net (8k x 0.25 x 100 md)		Meters	10,000			
	Rubber Float (Cylindrical 1.5")		Pcs	10,000			
	Lead Sinker XXL		Kgs	150			
		Add : Cost of Transportation					
		Add : Cost of Insurance					
		Total Final and All-Inclusive Price Quotation					

Lot 2: Mayorga, Leyte

Item No.	Description/Specification of Goods	Pls. check (✓) this box if you will comply with the specifications on the left	Quantity		Latest Delivery Date	Unit Price	Total Price per Item
	MARINE ENGINE; 6.5HP; Gas; Air cooled; minimum 1 year warranty		UNIT	95			
	SPRING WEIGHING SCALE; 10kgs capacity; aluminum dial		PIECES	84			
	DIGITAL WEIGHING SCALE; 10kgs capacity		PIECES	3			
	ANELYO 1 ½		PIECES	6			
	CROSS-JOINT SIZE 3/4"		PIECES	1			
	EPOXY FAIR FOR BOAT		LITER	3			
	FINE MESH NET (0.20 mm X 10mm)		METER	800			
	FINE MESH NET (0.20 mm X 7mm)		METER	400			
	FINE MESH NET (0.20 mm X 9mm)		METER	1000			
	FISHING HOOK KAWEL BAHOL #15; 100pcs/box		BOX	5			

Item No.	Description/Specification of Goods	Pls. check (✓) this box if you will comply with the specifications on the left	Quantity		Latest Delivery Date	Unit Price	Total Price per Item
	FISHING HOOK KAWEL BAHOL #568; 80pcs/box		BOX	5			
	FISHING NEAT NO.20X3		METERS	400			
	FISHING NET FOR SHRIMP		METERS	5			
	FISHING NET NO.015X10		METERS	2533			
	FISHING NET NO.015X7		METERS	1000			
	FISHING NET NO.015X9		METERS	1700			
	FISHING NET NO.020X10		METERS	8200			
	FISHING NET NO.020X7		METERS	1000			
	FISHING NET NO.020X8		METERS	500			
	FISHING NET NO.020X9		METERS	4700			
	FISHING NET NO.025X10		METERS	1300			
	FISHING NET NO.025X3		METERS	500			
	FISHING NET NO.025X4		METERS	300			
	FISHING NET NO.025X5		METERS	1200			
	FISHING NET NO.025X7		METERS	1000			
	FISHING NET NO.025X9		METERS	1000			
	FISHING NET NO.030X10		METERS	500			
	FISHING NET NO.030X3		METERS	500			
	FISHING NET NO.030X4		METERS	2000			
	FISHING NET NO.040X3		METERS	200			
	FISHING NET NO.25X3		METERS	500			
	MARINE PAINT GREEN FOR BOAT		LITER	2			
	MARINE PAINT RED FOR BOAT		LITER	2			
	MARINE PAINT SKY BLUE FOR BOAT		LITER	2			
	HOOK #15; 100pcs/box		BOX	15			
	HOOK #16; 100pcs/box		BOX	15			
	MASKING TAPE 3/4"		ROLL	15			
	MUSTAD HOOK No.565		PIECES	800			
	NYLON #40mm		KILO	6			
	NYLON #120		KILO	2			
	NYLON #100mm		KILO	5			
	NYLON #10mm		KILO	5			
	NYLON #150		KILO	2			
	NYLON #200		KILO	2			
	NYLON #20mm		KILO	1			
	NYLON #25		KILO	14			
	NYLON #6mm		KILO	5			
	NYLON #70		KILO	25			

Item No.	Description/Specification of Goods	Pls. check (✓) this box if you will comply with the specifications on the left	Quantity		Latest Delivery Date	Unit Price	Total Price per Item
	NYLON NO.015		KILO	1.5			
	NYLON NO.040		KILO	1			
	NYLON NO.045		KILO	1.5			
	NYLON NO.050		KILO	1.5			
	NYLON NO.080		KILO	1			
	NYLON NO.100		KILO	25			
	NYLON NO.110		KILO	2			
	NYLON THREAD #12mm		ROLL	1			
	NYLON THREAD #18mm		ROLL	2			
	NYLON THREAD No.6		ROLL	10			
	NYLON#30mm		KILO	1			
	PETROMAX LARGE		PIECE	1			
	PLASTIC FLOATER		STICKS	50			
	RUBBER FLOATER		KILO	13			
	TIE WIRE (FIRST CLASS)		KILO	50			
	ROPE #10mm; 200m/roll		ROLL	8			
	SHARK NO.565		PIECES	800			
	SINKER		KILO	112			
	SOLAR PANEL WITH BULB, Input 12Wtz, Output DC12 volts USB 5 volts LED light 3wattz 12 AH battery; Lamp time 6-30H Charging Time 10Hrs		PIECE	2			
	STAINLESS EHE SHAFT 3/4" 8FT.		PIECE	6			
	STYROFOAM; 12KLS		PIECE	3			
	STYROFOAM; 56 x 37.5 x 42.5cm		PIECE	66			
	STYROFOAM; BIG 10 kls		PIECE	8			
	STYROFOAM; BIG 30 KGS		PIECE	5			
	STYROFOAM SMALL; 15kls		PIECE	7			
	FISH BOX COOLER Material: Plastic with Poly-Urethane insulation on body and cover; Capacity: 50-70L		PIECE	23			
	COOLER ICE box Plastic; Capacity 15L; Foam Insulated		PIECE	6			
	COOLER ICE box Plastic; Capacity 30L; Foam Insulated		PIECE	2			
		Add : Cost of Transportation					
		Add : Cost of Insurance					
		Total Final and All-Inclusive Price Quotation					

TABLE 2 : Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time: (1-30 days upon receipt of the Purchase Order)			
Warranty/Replacement Requirements:			
Minimum 1 year warranty for parts and service for Lot 2, Item #1			
Validity of Quotation: (120 days)			
All Provisions of the UNDP General Terms and Conditions			
Other requirements <i>[pls. specify]</i>			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]