# Section 5a: Schedule of Requirements and Technical Specifications/Bill of Quantities

UNDP Yemen requires fuel for its Project Offices, field offices within Yemen, and Country office located in Sana’a.

Normally, orders will be placed in a quantity that will be expected to meet every 3 months’ fuel consumption. The contractor issued with the Purchase Order should be able to deliver the fuel in the requested quantity and must meet the delivery timeline (due date) to be stated in the PO.

Type of fuel required are mainly diesel and petrol in the quality and quantity stated in the following table depicting the lots and quantity required by location. However, suppliers must note that the stated volume of fuel is NOT a guarantee that it will be procured within the LTA validity, this is just an indication.

**Please note, although Price Schedule and Supply Requirement are divided in several lots. Bidders can apply for entire lots or one lot depending on their capabilities.  Please use separate price list for each Lot.**

ASTM Standard is the acceptable quality under the scope of this LTA.

**LOT 1 (A) – Northern Regions**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Item to be supplied Description/Specifications[[1]](#footnote-1)** | **Quantity breakdown by location** | **Overall Quantity** |
| **1** | **Supply of PETROL (ASTM standard)** | **1,100,000 LTRs** |
| **2** | **Supply of Petrol including Transportation and insurance to Sana’a governorate (ALAMANA ALASIMA district.** | 250,000 LTR |  |
| **3** | **Supply of Petrol including Transportation and insurance to Saada governorate (Saada city)** | 300,000 LTR |  |
| **4** | **Supply of Petrol including Transportation and insurance to Amran governorate (Harf Soufian)** | 75,000 LTR |  |
| **5** | **Supply of Petrol including Transportation and insurance to West Coast ( Mukha city)** | 60,000 LTR |  |
| **6** | **Supply of Petrol including Transportation and insurance to West Coast ( Khukha city)** | 150,000 LTR |  |
| **7** | **Supply of Petrol including Transportation and insurance to Taiz governorate ( Sallah city)** | 30,000 LTR |  |
| **8** | **Supply of Petrol including Transportation and insurance to Taiz governorate ( Howban city)** | 25,000 LTR |  |
| **9** | **Supply of Petrol including Transportation and insurance to UND Sana’a office** | 210,000 LTR |  |

**LOT 1 (B) – Northern Regions**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Item to be supplied Description/Specifications** | **Quantity breakdown by location** | **Overall Quantity** |
| **1** | **Supply of DIESEL (ASTM standard)** | **900,000 LTRs** |
| **2** | **Supply of diesel including Transportation and insurance to Sana’a governorate (ALAMANA ALASIMA district.** | 300,000LTR |  |
| **3** | **Supply of diesel including Transportation and insurance to Saada governorate (Saada city)** | 400,000 LTR |  |
| **4** | **Supply of diesel including Transportation and insurance to Amran governorate (Harf Soufian)** | 80,000 LTR |  |
| **5** | **Supply of diesel including Transportation and insurance to West Coast ( Khukha city)** | 60,000 LTR |  |
| **6** | **Supply of diesel including Transportation and insurance to Taiz governorate ( Sallah city)** | 60,000 LTR |  |

**LOT 2 (A) – Southern Regions**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Item to be supplied Description/Specifications[[2]](#footnote-2)** | **Quantity breakdown by location** | **Overall Quantity** |
| **1** | **Supply of PETROL (ASTM standard)** |  | **800,000 LTRs** |
| **2** | **Supply of petrol including Transportation and insurance to Aden governorate (Almansoura district).** | **450,000 LTR** |  |
| **3** | **Supply of petrol including Transportation and insurance to Abyan governorate (Zingbar)** | **50,000 LTR** |  |
| **4** | **Supply of petrol including Transportation and insurance to Abyan governorate (Lowder)** | **70,000 LTR** |  |
| **5** | **Supply of petrol including Transportation and insurance to Lahj ( Alanad city)** | **70,000 LTR** |  |
| **6** | **Supply of petrol including Transportation and insurance to Hadramout governorate ( Almukala city)** | **160,000 LTR** |  |

**LOT 2 (B) – Southern Regions**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Item to be supplied Description/Specifications[[3]](#footnote-3)** | **Quantity breakdown by location** | **Overall Quantity** |
| **1** | **Supply of DIESEL (ASTM standard)** |  | **400,000 LTRs** |
| **2** | **Supply of diesel including Transportation and insurance to Aden governorate (Almansoura district).** | **200,000 LTR** |  |
| **3** | **Supply of diesel including Transportation and insurance to Abyan governorate (Zingbar)** | **50,000 LTR** |  |
| **4** | **Supply of diesel including Transportation and insurance to Lahj ( Alanad city)** | **60,000 LTR** |  |
| **5** | **Supply of diesel including Transportation and insurance to Aldala’a governorate ( Aldalal city)** | **90,000 LTR** |  |

# Section 5b: Other Related Requirements

Further to the Schedule of Requirements in the preceding Table, Bidders are requested to take note of the following additional requirements, conditions, and related services pertaining to the fulfillment of the requirements: *[check the condition that applies to this ITB, delete the entire row if condition is not applicable to the goods being procured]*

|  |  |
| --- | --- |
| Delivery Term [INCOTERMS 2010]  *(Pls. link this to price schedule)* | DDP to the designated destinations |
| Exact Address of Delivery/Installation Location | **LOT 1:**  Supply of Petrol and diesel including Transportation and insurance tothe following locations:   |  | | --- | | Aden ( Al Mansura) | | Abyan Zingubar | | Abyan lowder | | Lahaj ( Al Annad) | | Hadramout ( Al Mukala) | | Al Dalea'a City |   **LOT 2:**  Supply of Petrol and diesel including Transportation and insurance tothe following locations:   |  | | --- | | Sana'a ( Amant Al Asima) | | Sa'ada City | | Amran ( Harf Sufyan) | | West Coast Mukha | | West Coast Khukha | | Taiz ( Sallah) | | Taiz ( Al Howban) | |
| Mode of Transport Preferred | Up to the Contractor to decide the mode of the transport as long as delivery date is/are met. |
| UNDP Preferred Freight Forwarder, if any[[4]](#footnote-4) | N/A |
| Distribution of shipping documents  *(if using freight forwarder)* | N/A |
| Customs, if required, clearing shall be done by: | N/A |
| Ex-factory / Pre-shipment inspection | N/A |
| Inspection upon delivery | Required, quantity verification before the shipment is delivered to the destinations. |
| Installation Requirements | N/A |
| Testing Requirements | N/A |
| Scope of Training on Operation and Maintenance | N/A |
| Commissioning | N/A |
| Warranty Period | N/A |
| Local Service Support | Required, it may occasionally be required to off-load the fuel to the identified petrol stations. |
| Technical Support Requirements | Click here to enter text. |
| After-sale services Requirements | If the type of the fuel is not as per the requested standard, the vendor is required to replace the entire sub-standard quantity by quality fuel in the same volume at no additional cost to UNDP Yemen. |
| Payment Terms  *(max. advanced payment is 20% as per UNDP policy)* | 100% within 30 days upon UNDP’s acceptance of the delivered fuel as specified and receipt of invoice |
| Conditions for Release of Payment | Inspection upon arrival at destination and confirmation of accurate and timely delivery plus no issues of concern;  Written Acceptance of Goods based on full compliance with ITB requirements |
| All documentations, including catalogues, instructions and operating manuals, shall be in this language | English |

1. *Clustering items by lots, if any, is recommended, especially if partial bids will be allowed.* [↑](#footnote-ref-1)
2. *Clustering items by lots, if any, is recommended, especially if partial bids will be allowed.* [↑](#footnote-ref-2)
3. *Clustering items by lots, if any, is recommended, especially if partial bids will be allowed.* [↑](#footnote-ref-3)
4. *A factor of the Incoterms stipulated in the ITB. The use of a UNDP preferred freight forwarder may be considered for purposes of ensuring forwarder’s familiarity with procedures and processing of documentary requirements applicable to UNDP when clearing with customs authority of the country of destination.*  [↑](#footnote-ref-4)