

ANNEXURE C:

Technical Indicator Descriptions

Purpose

The Indicator Definition Document (IDD) for the Annual Performance Plan (APP) provides an explanation of the performance indicators in the plan and outlines the technical description of each performance indicator, how the data is collected and used. It also includes definitions of strategic objectives of the department as found in the Strategic Plan and cascaded to the APP.

The technical indicator description assist in interpreting measurements of performance indicators and strategic objectives to ensure all stakeholders have a common understanding.

Legal Requirements and Guidelines

Chapter 5 and 30 of Treasury Regulations and part 3B of the Public Services Regulations sets outs the legal requirements for strategic plans and annual performance plans. The Framework for Strategic and Annual Performance Plan specifies the requirement to develop technical indicator descriptions for strategic objectives and performance indicators.

Focus

The IDD focuses on performance indicators and strategic objectives contained in the 2017/18 APP and the 2017 – 2019 strategic plan for COGTA. The responsibility for strategic objectives is organisational and reference to the strategic plan should be made to note specific programmes to which the strategic objective applies.

Linked To

The IDD is linked to the strategic plan of COGTA for 2017 – 2020 and 2017/18 APP.

Timeframe

The applicability of the IDD for the strategic plan is in line with the period of the strategic plan, which is normally a period of five years as per the planning cycle.

The timeframe for the IDD as it pertains to the APP is for the specified year of applicability.

Updating

Once agreed among all role players, the technical indicator definitions in the IDD will not be updated unless there is a revision of the strategic plan and/or the APP.

PROGRAMME 1: ADMINISTRATION

Sub-Programme: Corporate Services

Strategic Objective: 1: To attract and retain professional and competent personnel to the department.

Strategic Objective Indicators

Indicator Title	Employment Equity targets achieved by 2020.
Short Definition	Department will focus on attracting and retaining professional and competent Women SMS and persons living with Disability in line with the Employment Equity Act.
Purpose/importance	To ensure that the areas where people may need to be supported or upskilled are identified at the beginning and they are dealt with to ensure that COGTA has a high caliber of Senior Managers.
Source/collection of data	PERSAL report and Staff Establishment.
Method of calculation	<ul style="list-style-type: none"> Total number SMS Female members / total SMS x 100= Female SMS percentage Total number of People with Disability / Total number Employees x 100= Percentage of People living with Disability.
Data Limitation	System Failure.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	100% compliance with Employment Equity targets.
Indicator responsibility	Human Capital Management.

Programme Performance Indicators

Indicator Title	Percentage of Employment Equity target reached for women in SMS positions.
Short Definition	In achieving equity and equality in the workplace all departments are required to comply with the Employment Equity Act 55 of 1998 (EEA) which promotes equal opportunities in the workplace. All departments are therefore required to achieve a 50% target for women at SMS levels and a target of 2% representation of people living with disabilities.
Purpose/importance	To ensure a workplace which is diverse in nature and where equality is promoted.
Source/collection of data	PERSAL report and the staff establishment.
Description of evidence	PERSAL report reflecting the percentage of female SMS positions which are filled.
Method of calculation	Total number SMS Female members / total SMS x 100= Female SMS percentage
Data Limitation	Employment Equity targets that are not aligned to an approved structure.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	To reach the 50% set target for women at SMS level.
Indicator responsibility	Director Human Capital Management.

Indicator Title	Percentage of Employment Equity target reached for people living with disabilities.
Short Definition	Human Capital Management: In achieving equity and equality in the workplace all departments are required to comply with the Employment Equity Act 55 of 1998 (EEA) which promotes equal opportunities in the workplace. All departments are therefore required to achieve a 50% target for women at SMS levels and a target of 2% representation of people living with disabilities.
Purpose/importance	The purpose of this indicator is to ensure a workplace which is diverse in nature and where equality is promoted.
Source/collection of data	The source of data for this report is PERSAL and the staff establishment.

Description of evidence	PERSAL report reflecting number of people living with disabilities employed by the Department.
Method of calculation	Total number of People with Disability / Total number Employees x 100= Percentage of People living with Disability.
Data Limitation	Employment Equity targets that are not aligned to an approved structure.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	To reach the 2% set target on PwDs.
Indicator responsibility	Director Human Capital Management.

Sub-Programme: Finance Management

Strategic Objective: 2 Efficient and effective departmental finance and governance support services

Strategic Objective Indicators

Indicator Title	Attain robust risk management and a sound financial management system
Short Definition	Provide departmental governance support services to enable the Department to achieve all its goals and objectives and a clean audit outcome. Ensure compliance to the PFMA thereby leading to sound financial management. Ensure that risks are anticipated and managed before they become issues. Submission of Financial and Compliance Reports timeously as prescribed by the relevant regulations and circulars.
Purpose/importance	To provide financial management support and advisory services to all programmes so that they can meet their service delivery requirements.
Source/collection of data	In-year monitoring reports, Annual Financial Statements, Interim Financial Statements, and Section 14(5) notice reports.
Method of calculation	AGSA opinion on financial statements.
Data Limitation	N/A.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Unqualified audit opinion with no findings (Clean audits).
Indicator responsibility	Chief Financial Officer

Programme Performance Indicators

Indicator Title	Percentage of invoices paid within thirty days as prescribed by Public Finance Management Act.
Short Definition	Payment of invoices received within 30 days.
Purpose/importance	Payment of supplier invoices within 30 days.
Source/collection of data	BAS and SAP systems.
Description of evidence	Register and BAS report showing list of all Service providers paid within Thirty days as prescribed by Public Finance Management Act signed by DDG and HOD.
Method of calculation	Invoices paid/invoices received *100

Data Limitation	System down time.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly
New indicator	No.
Desired performance	Payment of invoices within 30 days.
Indicator responsibility	Director: Financial Management Services.

Sub-Programme: Risk Management

Strategic Objective Indicators

Indicator Title	Risks managed to enhance good governance.
Short Definition	The indicator is intending to comply with principles of good governance. Its importance is to assist the Accounting Officer's responsibilities to ensure that the Department maintain and have effective, efficient and transparent systems of risk management, financial management and internal control an implement of the recommendations.
Purpose/importance	To manage departmental risks according to the department's tolerance level.
Source/collection of data	Signed Strategic Risk Assessment Report and Action Plan.
Method of calculation	Simple count of Strategic Risk Assessment conducted.
Data Limitation	Lack of records and non-cooperation from other relevant stakeholders
Type of indicator	Outcome
Calculation type	Non-cumulative
Reporting cycle	Annual
New indicator	No
Desired performance	A department that has issues of less than 5% materializing.
Indicator responsibility	Director: Risk Management.

Programme Performance Indicators

Indicator Title	Number of Strategic Risk Assessment conducted.
Short Definition	Gauteng provincial treasury conducts strategic risk assessment workshops where strategic risks are identified, assessed and they issue a signed strategic risk assessment report. Based on the strategic risks identified the departments drafts a strategic risk response action plan in response to how the strategic risks are going to be mitigated and that is approved by the Head of the Department. To ensure the management of risk strategy and strengthen good governance and internal control processes as well as to combat fraud within the department, the Chief risk officer in conjunction with management, review the risk register and monitor the implementation of the action plans to reduce the risk to an acceptable level on a quarterly basis.
Purpose/importance	To ensure the management of risk strategy and strengthen good governance and internal control processes as well as to combat fraud within the department.
Source/collection of data	The start to the process is the strategic risk assessment, approved strategic risk assessment report, followed by the approved strategic risk response action plan and the monitoring which is monthly or as an when need arises resulting in a revision of the residual risk in the risk register based on the evidence and the effectiveness of the controls.
Description of evidence	Signed Strategic Risk Assessment Report and Action Plan.
Method of calculation	Simple count of Strategic Risk Assessment conducted.
Data Limitation	Lack of records and non-cooperation from other relevant stakeholders.

Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	The department aims at proactively managing the risks to ensure that they meet their strategic objectives and deliver on the Departmental mandate.
Indicator responsibility	Director: Risk Management.

PROGRAMME 2: LOCAL GOVERNANCE

Strategic Objective: 3: To support co-operative governance between the three spheres of government through effective intergovernmental relations.

Indicator Title	3. To support co-operative governance between the three spheres of government through effective intergovernmental relations.
Short Definition	Promotion of integrated planning between the three spheres of government to improve service delivery. Increasing the fight against corruption. Assisting the department with forward planning and decision-making through the research conducted.
Purpose/importance	To ensure that the governance structures are functional.
Source/collection of data	Minutes of meetings/forums, completed research reports, Municipal reports on corruption.
Method of calculation	Simple count.
Data Limitation	None.
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Good governance through functional structures.
Indicator responsibility	Chief Director: Governance, IGR, Research, Policy and Leadership.

Sub-Programme: Governance and IGR

Strategic Objective Indicators

Indicator Title	A municipality that is able to meet the needs of the community of the West-Rand.
Short Definition	There was a municipal merger in the West Rand region. The merger was between the Westonaria and Randfontein municipalities. The department is assisting with pre-merger and post-merger activities. The merger has taken place so the department is supporting the municipality to become a fully-fledged municipality based on the following Legislative and policy frameworks: Municipal Structures Act, 1998; Municipal System Act, 2000; Local Government White Paper, 1998; and Municipal Demarcation Act, 1998.
Purpose/importance	To have a well-functioning municipality in the West-rand.
Source/collection of data	<ul style="list-style-type: none"> • Council resolutions; • Project Steering Committee meetings; and • Minutes.
Method of calculation	Simple count of support interventions provided.
Data Limitation	Getting reports and minutes signed off.
Type of indicator	Outcome.

Calculation type	Cumulative
Reporting cycle	Annual
New indicator	No
Desired performance	A well-established municipality in the West-Rand District.
Indicator responsibility	Chief Director: Governance, IGR, Research, Policy and Leadership.

Indicator Title	Strengthened intergovernmental arrangements for a functional system of cooperative governance for local government.
Short Definition	The department is expected to play the coordination role for the three spheres of government. This is done through the formation of forums where the different spheres can come together to plan and do problem solving.
Purpose/importance	To support integrated planning.
Source/collection of data	IGR monitoring reports. Minutes of meetings/forums.
Method of calculation	Simple count of functional IGR structures.
Data Limitation	Late/no submission of reports by municipalities.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	Yes.
Desired performance	Functional municipal IGR structures to ensure service delivery.
Indicator responsibility	Director: Governance and IGR.

Indicator Title	Initiatives to improve the ease of doing business at a local level.
Short Definition	The department is tasked with identifying areas that cause bottlenecks that ultimately lead to a lack of service delivery. The department is to work with municipalities to come up with solutions that will lead to business efficiency. This should also lead to the public being able to conduct business with municipality seamlessly.
Purpose/importance	To improve investment attraction to Gauteng.
Source/collection of data	Municipal and Provincial Quarterly reports.
Method of calculation	Simple count of municipalities supported.
Data Limitation	Non-cooperation by municipality
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Improved ease of doing business at local level.
Indicator responsibility	Red Tape Panel.

Indicator Title	Good governance through corruption in municipalities being tackled more effectively and consistently.
Short Definition	Anti-corruption measures include the establishment and functionality of a structure that deals with Anti-corruption issues, towards combating fraud and corruption and/or maladministration in municipalities. This covers fraud, corruption and maladministration.
Purpose/importance	To ensure coordination of all anti-corruption activities per province.
Source/collection of data	Municipal reports on anti-corruption measures, progress report on cases reported.
Method of calculation	Simple count of completed reports.
Data Limitation	Delays and non-submission of anti-corruption reports. Political intervention.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Seamless implementation of the anti-corruption strategy.
Indicator responsibility	Directorate: Governance and IGR.

Programme performance Indicators

Indicator Title	Number of post-merger support interventions provided to Rand-West City Municipality.
Short Definition	To support merging municipalities during their transitional process. Provide support based on the following Legislative and policy frameworks: Municipal Structures Act, 1998; Municipal System Act, 2000; Local Government White Paper, 1998; and Municipal Demarcation Act, 1998.
Purpose/importance	To ensure that merging municipalities have financial and HR systems in place to support the merger.
Nature of Support	Asses the financial needs and where possible liaise with Gauteng Treasury and CoGTA for support. Provide administrative support to the Rand West City Local Municipality based on the six metrics. <ul style="list-style-type: none"> • The Section 12 Notice is drafted and published; • Governance Structures are established in terms of the Section 12; • Implementation Plan is prepared with key milestones; • Annual Business Plans are prepared and submitted to National DCOG; • Grant transfers are agreed to and published; • Monthly meetings of the governance structures are held and financial and project progress reports are produced in line with National Treasury and DCOG requirements.
Source/collection of data	<ul style="list-style-type: none"> • Council resolutions; • Project Steering Committee meetings; and • Minutes.
Description of evidence	A quarterly report on the key performance indicators as adopted by MINMEC and approved organisational structure. Section 12 Notice. Implementation Plan. Annual Business Plans.
Method of calculation	Simple count of support interventions provided.
Data Limitation	Getting reports and minutes signed off.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	Yes.
Desired performance	Merging municipalities to have a seamless transition.
Indicator responsibility	Director: Governance and IGR.

Indicator Title	Number of IGR Structures functional in accordance with the IGR Framework by 2020.
Short Definition	Providing support to municipalities to ensure that functional IGR structures are in place in accordance with the IGR Framework. All support provided is in line with the following Legislative and policy frameworks: Constitution, 1996 (Chapter3); IGR Framework Act; and White Paper on Local government.
Purpose/importance	To improve integrated planning in Gauteng.
Nature of Support	<ul style="list-style-type: none"> • Coordination of meetings/forums; • Take minutes and monitor resolutions; • Have capacity building meetings/workshops should there are need; • Draft Municipal IGR Reporting Framework; • Consult municipalities and SALGA for inputs; • Evaluate inputs and Draft Development of IGR Reporting Framework; and • Send template to municipalities to report on IGR policy and activities.
Source/collection of data	IGR monitoring reports. Minutes of meetings/forums.
Description of evidence	Minutes of meetings/forums.
Method of calculation	Simple count of functional IGR structures.
Data Limitation	Late/no submission of reports by municipalities.
Type of indicator	Output.
Calculation type	Cumulative.

Reporting cycle	Annual.
New indicator	Yes.
Desired performance	Functional municipal IGR structures to ensure service delivery.
Indicator responsibility	Governance and IGR.

Nationally Prescribed Indicators

Indicator title	Number of municipalities supported to implement the Red Tape reduction programme (Sub-outcome 4)
Short definition	Provision support to municipalities with regard to the implementation of red tape reduction programme to ensure investment attraction and retention at local level. Support to be provided through facilitation of municipal-business partnership for red tape reduction in targeted municipalities. The primary objective of the Red Tape Project is to research the manifestations of Red Tape, how it affects service delivery in the Gauteng City Region and make recommendations on how to reduce such and encourage more efficiency.
Purpose/importance	To improve investment attraction and retention and SMME developments
Nature of Support	<ul style="list-style-type: none"> – Conduct secondary research and desktop studies. – Conduct primary research through walk-ins, site visits, mystery shopping, etc. – Focus groups – opportunity for public input. – Process re-design and re-engineering. – Piloting and recommendation of changes. – Supplemented by internal change management processes.
Source/collection of data	Municipal and Provincial Quarterly reports.
Description of evidence	Research report on red tape reduction with findings and recommendations
Method of calculation	Simple count of municipalities supported.
Data limitations	Non-cooperation by municipality
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Improved ease of doing business at local level.
Indicator responsibility	Red Tape Commission.

Indicator title	Number of reports produced on the extent to which municipalities comply with the implementation of the Anti-corruption measures (Sub-outcome 3, Action 8).
Short definition	To monitor and report on the extent to which municipalities successfully implement anti-corruption measures towards promoting good governance. The support provided is in line with the following applicable legislations and policy frameworks: Prevention and Combating of Corruption Activities Act No.12 of 2003; 2009 Gauteng and Combating of Corruption Strategy; Local Government: Municipal Finance Management Act No.5 of 2003; and Local Government Anti-corruption Strategy.
Purpose/importance	To ensure coordination of all anti-corruption activities in the province.
Nature of Support	<ul style="list-style-type: none"> • One on one meetings to help municipalities to comply with legislation, i.e. Local Government Anti-corruption Strategy; • Receive quarterly reports on corruption cases investigated; and • Compile quarterly reports on the basis of reports received from municipalities.
Source/collection of data	Municipal reports on anti-corruption.
Description of evidence	A quarterly report detailing progress on municipal compliance signed off by the DDG and HOD.
Method of calculation	Simple count of completed reports.
Data limitations	Delays and non-submission of anti-corruption reports. Political intervention.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.

New indicator	No.
Desired performance	Seamless implementation of the anti-corruption strategy.
Indicator responsibility	Directorate: Governance and IGR.

Indicator title	Number of reports on fraud, corruption and maladministration cases reported and investigated (Sub-outcome 3, Action 8).
Short definition	Comprehensive reports on the analysis of cases reported, investigated and concluded that demonstrate corruption trends in municipalities. Applicable legislations and policy frameworks: Prevention and Combating of Corruption Activities Act No.12 of 2003; 2009 Gauteng and Combating of Corruption Strategy; Local Government: Municipal Finance Management Act No.5 of 2003; and Local Government Anti-corruption Strategy.
Purpose/importance	To reduce incidences of corruption in municipalities.
Nature of Support	<ul style="list-style-type: none"> Where necessary provide support by conducting meetings to help clarify and speed up the investigation of cases. Receive Nach cases, allegations of corruption from DCOG, Media, Chapter 9 institution: <ul style="list-style-type: none"> Draft a memo and letters to municipal concern; and Send letters and attachment requesting municipalities to investigation.
Source/collection of data	Quarterly reports on cases referred and investigated and municipal reports on anti-corruption.
Description of evidence	A quarterly report detailing cases reported and investigated over the quarter signed off by the DDG and HOD.
Method of calculation	Simple count of completed reports.
Data limitations	Delays and non-submission of reports by municipalities.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Corruption in municipalities is tackled more effectively and consistently.
Indicator responsibility	Directorate: Governance and IGR.

Strategic Objective Indicators

Indicator Title	Increased evidence-based decisions.
Short Definition	The department needs to keep abreast of developments in the municipal space in order to plan properly and provide the necessary support to municipalities.
Purpose/importance	To improve future planning in the department.
Source/collection of data	Research reports.
Method of calculation	Manual count of number of research reports produced.
Data Limitation	Lack of records and non-cooperation from relevant stakeholders.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Research output that guides and improves the department's support and interventions programmes in the municipal space.
Indicator responsibility	Policy and Research Directorate.

Indicator Title	Number of research reports on key local government policy issues.
Short Definition	Research will be undertaken to inform policy development and review on local government matters.
Purpose/importance	To provide policy advice to the department on local government matters, and ensure that all local government support interventions are adequately informed by verifiable evidence.
Nature of Support	Conduct Desktop research or literature review; Develop Concept paper or Terms of Reference developed; Gather information / Data Collection; Analysis of information;

	Draft Report and recommendations for stakeholder engagement; Final research report produced.
Source/collection of data	Information is sourced by means of desktop research and primary data collection with relevant stakeholders.
Description of evidence	Research reports on identified topics with findings and recommendations.
Method of calculation	Manual count of number of research reports produced.
Data Limitation	Lack of records and non-cooperation from relevant stakeholders.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Research output that guides and improves the department's support and interventions programmes in the municipal space.
Indicator responsibility	Policy and Research Directorate.

Strategic Objective: 4: To promote and improve public trust in local government through active and purposeful citizen engagement

Indicator Title	4. To promote and improve public trust in local government through active and purposeful citizen engagement by 2020.
Short Definition	Ensuring that ward committees are established and ward councillors are inducted in order for them to serve communities better. Putting a system in place where community concerns can be recorded and managed by municipalities.
Purpose/importance	To ensure that citizens have a way to communicate their concerns to the government and get resolutions.
Source/collection of data	Municipal reports.
Method of calculation	Qualitative.
Data Limitation	Accuracy of municipal reports.
Type of indicator	Outcome.
Calculation type	Non-cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Improved service delivery through community engagement.
Indicator responsibility	Chief Director: CDW, Public Participation and Stakeholder Liaison

Sub-Programme: Public Participation

Strategic Objective Indicators

Indicator Title	To improve the accountability of ward committees and municipal structures to the communities they serve.
Short Definition	The department is responsible to produce the template to be used by municipalities to report their ward committee members and councillors to reports based on indicators determined by CoGTA.
Purpose/importance	To ensure a structured way of reporting on ward committee issues.
Source/collection of data	DCoG customized template, municipal IDP and Ward operational plans.
Method of calculation	Simple count of ward committees supported.
Data Limitation	Lack of cooperation from councillors and lack of capacity at municipal level to reach all wards.
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.

Desired performance	To ensure structured ward committee operations thereby improving the accountability of ward committees and municipal structures to the communities they serve.
Indicator responsibility	Director: Public Participation.

Indicator Title	Municipalities responding to community concerns for increase public trust.
Short Definition	There are different mechanisms in which community concerns are reported to the municipalities so they need to have a mechanism to record these in order to be able to monitor progress.
Purpose/importance	To have a warning system to address issues at an early stage.
Source/collection of data	Municipal reports.
Method of calculation	Simple count of municipalities with ward level databases.
Data Limitation	Lack of credible information, lack of cooperation of Speakers Office, lack of municipal capacity
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Improved rate of response to community concerns by municipalities.
Indicator responsibility	Public Participation.

Indicator Title	Communication between municipalities and communities on service delivery issues enhanced.
Short Definition	Councillors are expected to have meetings with their members and record whatever concerns are raised by communities and come up with solutions. They are then responsible for going back to the community and providing feedback in terms of their concerns.
Purpose/importance	To ensure communication channels are open between the government and its citizens.
Source/collection of data	Municipal functionality reports on quarterly community engagements.
Method of calculation	Simple count of completed reports.
Data Limitation	Failure and delays in submission of reports by municipalities
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Improved communication between municipalities and communities on service delivery issues.
Indicator responsibility	Public Participation.

Nationally Prescribed Indicators

Indicator Title	Number of ward committees supported on implementation of ward operational plans (Sub-outcome 2).
Short Definition	Functionality of ward committees in relation to the implementation of ward operational plans in municipal wards that include basic ward level issues (potholes, non-functioning traffic lights, service interruptions, billing queries, etc.) to be addressed. Provide support and advice to municipalities, on ward committee support on the implementation of ward operational plans.
Purpose/importance	To strengthen ward committee functionality and enhance community participation.
Nature of Support	<ul style="list-style-type: none"> • Develop ward operational plan template; • Assist municipalities to populate template; • Convene meetings with municipalities to confirm ward operational plans; • Submit to the speaker office, report progress; and • Monitor progress on ward operational plans submitted to municipalities.
Source/collection of data	DCoG customized template, municipal IDP and Ward operational plans.

Description of evidence	Ward operational plans; municipal progress reports.
Method of calculation	Simple count of ward committees supported.
Data Limitation	Lack of cooperation from councillors and lack of capacity at municipal level to reach all wards.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	To ensure structured ward committee operations thereby improving the accountability of ward committees and municipal structures to the communities they serve.
Indicator responsibility	Public Participation.

Indicator title	Number of municipalities supported on the development of ward level database with community concerns and remedial actions produced (Sub - outcome 2, Action 5).
Short definition	Establishment of systems and processes to register and respond to community concerns raised in the Speakers Office.
Purpose/importance	To ensure a structured two way communication between municipalities and communities on service delivery concerns. To act as an early warning system to address issues at an early stage.
Nature of Support	<ul style="list-style-type: none"> • Develop a database template for municipalities; • Assist municipalities to utilize the database template; and • Monitor the progress on complaints logged.
Source/collection of data	Municipal reports.
Description of evidence	Monitoring report on database utilised by municipalities to address community concerns and remedial actions.
Method of calculation	Simple count of municipalities with ward level databases.
Data limitations	Lack of credible information, lack of cooperation of Speakers Office, lack of municipal capacity
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Improved rate of response to community concerns by municipalities.
Indicator responsibility	Public Participation.
Indicator Title	Report on the number of community report back meetings convened by Councillors in each ward (Sub-outcome 2).
Short Definition	Strengthening community feedback mechanisms by municipal councillors.
Purpose/importance	To ensure compliance with schedule 5 of the MSA.
Nature of Support	<ul style="list-style-type: none"> • Send out functionality reporting template to municipalities; • Consolidate information received; and • Produce a report.
Source/collection of data	Municipal functionality reports on quarterly community engagements.
Description of evidence	Quarterly reports on councilor report back meetings.
Method of calculation	Simple count of completed reports.
Data Limitation	Failure and delays in submission of reports by municipalities
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Improved communication between municipalities and communities on service delivery issues.
Indicator responsibility	Public Participation.

Sub-Programme: Community Development Workers

Strategic Objective Indicators

Indicator Title	Service delivery improvement through community engagement.
Short Definition	CDWs through Door to Door visits assist communities to identify and communicate their needs and concerns to government. They also make communities aware of and participate in various advocacy campaigns around social and economic issues.
Purpose/importance	To provide a mechanism for communities to engage with government.
Source/collection of data	Household visits and CDW reports.
Method of calculation	Simple count of participatory processes supported.
Data Limitation	Lack of tools of trade (laptops, transport, workspace); lack of human capacity; violent community protests (security compromised); election campaign periods
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Build public trust.
Indicator responsibility	Community Development Worker's Programme.

Programme Performance Indicators

Indicator Title	Number of reports on participatory democracy processes supported.
Short Definition	Strengthening of democratic participatory processes between community and government. Provide support by mobilization and participation through the following platforms: IDP and Community Based Planning processes, Izimbizo, public hearings, public meetings, Ntirhisano Outreach Programmes, stakeholder engagements.
Purpose/importance	To facilitate sustainable community development.
Nature of Support	<p>IDP Processes:</p> <ul style="list-style-type: none"> • Municipalities engage CDWs to share IDP consultation and participation plans; • CDWs through household visits and broader community stakeholder engagements to inform them of processes; and • Participate in the IDP processes. <p>Izimbizo:</p> <ul style="list-style-type: none"> • Obtain information from relevant government stakeholders; • Participate in preparatory meetings; • Assist in community awareness through household visits and broader stakeholder engagements; • Compile environmental scan on service delivery related issues in partnership with GCIS; • Assist in capturing issues raised in the Izimbizo and submit to relevant authority. <p>Public hearings/meetings:</p> <ul style="list-style-type: none"> • Obtain information from relevant government stakeholders; • Participate in preparatory meetings; • Assist in community awareness through household visits and broader stakeholder engagements. <p>Ntirhisano:</p> <ul style="list-style-type: none"> • Participate in Ntirhisano forums; • Preparatory meeting for outreach programmes; • Share environmental scan from Izimbizo with forums; • Assist in capturing issues raised in outreach programmes.
Source/collection of data	Household visits and CDW reports.
Description of evidence	Quarterly consolidated reports on the various participatory democracy processes that were supported.
Method of calculation	Simple count of participatory processes supported.
Data Limitation	Lack of tools of trade (laptops, transport, workspace); lack of human capacity; violent community protests (security compromised); election campaign periods
Type of indicator	Output.
Calculation type	Cumulative.

Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Build public trust.
Indicator responsibility	Community Development Worker's Programme.

Strategic Objective: 5: To improve the quality of management, financial governance and accountability within municipalities.

Indicator Title	To improve municipal financial viability and management by 2020.
Short Definition	To support municipalities in the appointment of senior managers. To increase financial viability through targeted support.
Purpose/importance	To ensure optimal use of resources in municipalities.
Source/collection of data	Section 71 reports, Asset Registers, Annual financial statements and Audit Reports and Municipal reports on compliance.
Method of calculation	Simple count of support interventions.
Data Limitation	None.
Type of indicator	Outcome.
Calculation type	Non-cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Improved institutional and administrative capability to effectively perform and deliver services.
Indicator responsibility	Chief Director: Local Government Support.

Sub-Programme: Back 2 Basics

Strategic Objective Indicators

Indicator Title	Programmes implemented to support and capacitate municipalities.
Short Definition	The aim of the B2B programme is to coordinate all stakeholder commitments and support interventions within the B2B support plans based on the following pillars: <ul style="list-style-type: none"> • Putting people first • Delivering basic services • Good governance • Sound financial management • Building capacity
Purpose/importance	To improve coordination of support interventions directed to municipalities by national, provincial, sector departments and other key stakeholders.
Source/collection of data	Municipal progress reports on action plans and other key stakeholders.
Method of calculation	Report on the progress made in terms of the B2B pillars.
Data Limitation	Lack of submission of reports by stakeholders.
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	To improve service delivery.
Indicator responsibility	Chief Director: B2B

Nationally Prescribed Indicator

Indicator Title	Number of reports on the implementation of Back to Basics support plans by municipalities (Sub-outcome 1).
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Short Definition	This indicator focusses on improving the performance of 11 municipalities based on their challenges. The Back to Basic Programme will identify priority/remedial actions aligned to the 8 Pillars and 8 Point Plan. The support plan is the action that the department will be taking to support the municipality. The support plan is agreed upon by the department and the municipality.
Purpose/importance	To improve performance of municipalities through the implementation of the B2B Programme.
Nature of Support	<ul style="list-style-type: none"> Facilitate the development of action plans with municipalities based on challenges identified at the B2B Forum; Monitor the implementation of the action plans; Track progress on the implementation of B2B action plan; and Compile a B2B report on action plan implemented.
Source/collection of data	Municipal progress reports on action plans.
Description of evidence	Quarterly progress reports detailing the implementation of the B2B action plans by municipalities.
Method of calculation	Simple count of completed reports.
Data Limitation	Non-submission of progress reports from municipalities.
Type of indicator	Output
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Municipalities with improved performance and service delivery.
Indicator responsibility	Back to Basic Unit.

Sub-Programme: Municipal Finance Support

Strategic Objective Indicators

Indicator Title	Municipalities supported to improve financial management and performance.
Short Definition	Municipalities are supported to improve their audit outcomes in order to assist them to achieve clean audit outcomes. They are also assisted to have infrastructure asset registers as this is also a requirement to achieve a clean audit.
Purpose/importance	To support municipalities with their audit outcomes.
Source/collection of data	AGSA Audit Reports and management letters.
Method of calculation	Simple count of municipalities supported.
Data Limitation	Non-submission of progress reports from municipalities
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Improved audit outcomes in municipalities.
Indicator responsibility	MFS

Indicator Title	Municipalities that are financially viable through revenue management.
Short Definition	Municipalities supported to improve revenue collection.
Purpose/importance	To monitor municipal credit control and debt collection policies and their implementation in order to improve revenue collection.
Source/collection of data	Section 71 reports.
Method of calculation	Simple count of municipalities supported.
Data Limitation	Non-implementation of debt collection policies by municipalities and incorrect or inconsistent data submitted on s71 reports.
Type of indicator	Outcome
Calculation type	Cumulative
Reporting cycle	Annual
New indicator	No
Desired performance	Improved revenue management in local government
Indicator responsibility	MFS

Programme Performance Indicators

Indicator title	Number of OPCA PCCs convened to provide advisory support to municipalities on the implementation of the audit response plan.
Short definition	The indicator entails the convening of advisory support through the Operation Clean Audit Provincial Coordinating Committee (OPCA PCC) engagements for all Gauteng Municipalities. The engagements bring together stakeholders who have extensive experience in the Municipal Finance arena to support municipalities to develop and effectively implement credible audit response plans based on findings raised by the Auditor-General. The different stakeholders represented in the OPCA PCC are officials from the Auditor General's office, CoGTA, Treasury, SALGA and CIGFARO (Formerly referred to as IMFO).
Purpose/importance	To support municipalities to improve audit outcomes.
Nature of Support	<ul style="list-style-type: none"> • Convene quarterly OPCA PCC engagements with municipalities to assess the Municipal audit response plans. • Provide the advisory support to municipalities on the development and implementation of the audit response plan. • Advisory support on the implementation of the action plans through the Municipal OPCA Steering Meetings and Audit Steering Committee Meetings • Track the resolutions taken at the OPCA PCC Engagements.
Source/collection of data	Audit reports, AG management letter, audit response plans (action plan)
Description of evidence	Minutes of the OPCA PCC engagements
Method of calculation	Simple count of number of OPCA PCCs convened.
Data limitations	Quality of audit response plans, non-submission of quarterly progress reports by municipalities.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Improved audit outcomes of municipalities.
Indicator responsibility	Municipal Finance Support

Indicator Title	Number of Municipalities provided with financial support to update and maintain Infrastructure Asset Registers in line with the GRAP 17 requirements.
Short Definition	The indicator entails the provision of financial support to acquire additional expertise and capacity to assist municipalities in updating and maintaining their Infrastructure Asset Registers in four (4) Municipalities (Merafong, Emfuleni, Lesedi and Rand-West City Local Municipalities).
Purpose/importance	To assist the municipalities to update and maintain asset registers which are compliant with GRAP 17 standards.
Nature of Support	<ul style="list-style-type: none"> • Transfer of funds as per the approved Gazette Project Management: • Monitoring of the development of the project plans. • Establishment of Project Steering Committees. • Monitoring the implementation of the project plan and expenditure.
Source/collection of data	AGSA Audit Reports and management letters.
Description of evidence	Gazette; Project Steering Committee minutes; project plans
Method of calculation	Simple count of municipalities supported.
Data Limitation	Reliance on AGSA audit reports.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Improved audit outcomes in the area of property, plant and equipment.
Indicator responsibility	Municipal Finance Support.

Nationally Prescribed Indicator

Indicator Title	Number of municipalities supported to improve revenue management and debt collection (Sub-outcome 3).
Short Definition	The indicator entails providing additional capacity to Emfuleni and Rand-West Local Municipalities to develop and implement simplified revenue plans. The initiative supports municipalities to put systems and mechanisms in place to facilitate collection of debt owed to municipalities. The indicator will be implemented over two financial years, 2017/18 and 2018/19. The 2017/18 FY will commence with an assessment of the status quo of the revenue value chain of the two municipalities to identify weaknesses within the revenue value chain. One area within the revenue value chain will then be agreed on with the municipality as the area in which the support will be focused. A municipal specific simplified revenue plan will then be developed to address the identified weaknesses within the agreed upon area of focus within the revenue value chain. 2018/19 FY support will entail supporting the municipalities to implement the developed simplified revenue plans.
Purpose/importance	To assist municipalities to put in place effective techniques, systems and mechanisms in an identified area of focus within the revenue value chain in order to improve revenue management and debt collection procedures.
Nature of Support	Project management of the implementation of the initiative through: <ul style="list-style-type: none"> • Conducting monthly steering committee meetings; • Monitoring the assessment of the Status Quo of the Municipal revenue value chains of the two municipalities; • Monitoring the development of the simplified revenue plans.
Source/collection of data	Various Municipal financial reports.
Description of evidence	Minutes of the Steering Committee meetings; Assessment report of status of the Revenue Value Chains.
Method of calculation	Simple count of municipalities supported.
Data Limitation	Lack of buy-in by municipalities
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Improved revenue management and debt collection in local government.
Indicator responsibility	Municipal Finance Support.

Indicator Title	Number of municipalities provided with additional capacity to resolve top 100 defaulting Residential debtor through improving billing data quality.
Short Definition	The indicator entails providing additional capacity in the form of experts and training to Emfuleni, Midvaal, Lesedi, RandWest City, Merafong and COJ Municipalities to implement a data cleansing initiative on the top 100 defaulting residential debtors in each of the six municipalities. The initiative is implemented in three phases which encompass: <ul style="list-style-type: none"> • Data extract and analysis. • Data purification Strategy Development; and • Implementation of the Data purification Strategy which is the resolution of data. This is done to enhance the billing part of the Revenue value chain by providing correct and accurate billing data. The correct data is then updated by the municipalities on the municipal finance system.
Purpose/importance	To support the municipalities to have improved billing data quality to facilitate effective credit control and debt collection.
Nature of Support	Project management of the implementation of the initiative through: <ul style="list-style-type: none"> • Conducting monthly steering committee meetings;

	<ul style="list-style-type: none"> Monitoring the Data extract, analysis and Strategy Development process; Coordinating training sessions on the K'DOS system which is a municipal trace data repository system; and Monitoring Data Purification and Debt Resolution process.
Source/collection of data	Municipal financial System and section 71 reports.
Description of evidence	Minutes of the Steering Committee meetings.
Method of calculation	Simple count of municipalities supported.
Data Limitation	Lack of buy-in by municipalities.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Improved revenue management and debt collection in local government.
Indicator responsibility	Municipal Finance Support.

Indicator Title	Number of municipalities provided with additional capacity support to implement a cost reflective provincially developed Tariff Models.
Short Definition	The indicator entails providing additional capacity in the form of experts and training to Mogale, Rand-West City, Merafong and Lesedi Municipalities to implement Provincially developed Tariff models. The indicator speaks to the implementation of the tariff models that Gauteng CoGTA developed on behalf of the municipalities, to assist municipalities to structure cost reflective tariffs.
Purpose/importance	To assist Municipalities in setting cost reflective tariffs to improve revenue collection.
Nature of Support	Project management of the implementation of the initiative through: <ul style="list-style-type: none"> Conducting monthly steering committee meetings; Populating the tariff Models; Conducting training sessions and workshops on the populated tariff models; Development of the tariff register; and Reporting on project.
Source/collection of data	Municipal Financial systems and Municipal services consumption reports.
Description of evidence	Reports on relevant municipalities supported to implement tariff models.
Method of calculation	Simple count of municipalities supported.
Data Limitation	N/A.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Improved revenue management in local government.
Indicator responsibility	Municipal Finance Support.

Sub-Programme: Municipal Institutional Support

Strategic Objective Indicators

Indicator Title	Support initiatives to improve HR Policies, Procedures and Systems in municipalities.
Short Definition	Municipalities are support to have performance management at all levels of the organisation and also to conduct HR audits.
Purpose/importance	To improve people management in municipalities.
Source/collection of data	Progress reports, SLA, minutes and attendance registers of steercoms; progress reports.
Method of calculation	Simple count of municipalities supported.
Data Limitation	Non-submission of required documents for audit by municipalities.
Type of indicator	Outcome.
Calculation type	Cumulative

Reporting cycle	Annual.
New indicator	No.
Desired performance	Improved institutional performance in municipalities.
Indicator responsibility	MIS

Indicator Title	To strengthen the capability of officials and councillors to accomplish governance and management responsibilities.
Short Definition	Municipalities are supported in terms of the appointment of Senior Managers in line with MSA regulations. They are also supported with capacity building to ensure that officials meet the prescribed minimum competency requirements and councillors are able to fulfil their governance obligations.
Purpose/importance	To capacitate municipalities.
Source/collection of data	MIS/Training Provider reports. Agenda, minutes, reports and presentations.
Method of calculation	Simple count of the number of training interventions conducted in municipalities.
Data Limitation	Non-attendance to the Dialogue and lack of attendance by delegates and submission of POEs from municipalities/Lack of support from municipal supervisors.
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Municipalities that are run efficiently.
Indicator responsibility	MIS

Programme Performance Indicators

Indicator title	Number of municipalities provided with support to conduct a Human Resource (HR) Audit.
Short definition	Provide technical and advisory support to municipalities to develop HR strategies and plans. Share the developed standardized HR policies in line with Chapter 7 of the MSA. Conduct HR audit to identify gaps on HR strategies and plans. 5 municipalities supported with identified gaps from HR Audit.
Purpose/importance	Improve service delivery and accountability in terms of Chapter 7 of the MSA.
Nature of Support	<ul style="list-style-type: none"> • Conduct needs assessment on needs required on HR policies • Development of PIDs; and • Establishment of the HR steering committee to oversee the implementation of the project; • Develop TORs for the appointment of service provider. • Conduct an annual HR Dialogue in partnership with DCoG and SALGA with all municipalities. • Monitor identified gaps from HR audit conducted.
Source/collection of data	Progress reports, SLA, minutes and attendance registers of steercoms; progress reports.
Description of evidence	HR audit reports, Minutes of the Steering committee meetings and progress report on implementation of HR audit recommendations.
Method of calculation	Simple count of municipalities supported.
Data limitations	Municipalities have competing priorities, non-submission of required documents for audit by municipalities.
Type of indicator	Output.
Calculation type	Non-cumulative
Reporting cycle	Quarterly.
New indicator	Yes.
Desired performance	Improved organisational service delivery in municipalities.
Indicator responsibility	Municipal Institutional Support Directorate.

Nationally Prescribed Indicators

Indicator title	Number of municipalities supported to institutionalize performance management system (PMS)
Short definition	Provide financial and hands on support to cascade PMS to employees below management. Assist municipalities to develop and implement PMS core components in line with Chapter 6 of the MSA to manage organizational and individual performance. The main focus was on organisational performance i.e. Section 56 and 57 of the MSA (management), now the focus is on cascading PMS to individual employees below senior management and creating a performance culture.
Purpose/importance	Improve service delivery and accountability in terms of Chapter 6 of the MSA.
Nature of Support	<ul style="list-style-type: none"> • Development of PIDs (Commitment letters and Funding agreement); and Establishment of the PMS steering committee to oversee the implementation of the project; • Provide guidance on TORs for the appointment of service provider. • Assist the municipality with Change Management initiatives in institutionalizing the performance culture. • Conduct an annual PMS Indaba in partnership with DCoG and SALGA with all municipalities.
Source/collection of data	Training progress reports, Gazette, commitment letters, SLA (Funding agreement).
Description of evidence	Minutes of the Steering Committee meetings; quarterly progress reports on implementation and certificates.
Method of calculation	Simple count of municipalities supported.
Data limitations	Difference between provincial and municipal financial years in implementing projects, Municipalities have competing priorities.
Type of indicator	Output.
Calculation type	Cumulative
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Improved Performance Management in Municipalities.
Indicator responsibility	Municipal Institutional Support Directorate.

Indicator title	Number of capacity building interventions conducted in municipalities (Sub-outcome 3 Action 6).
Short definition	Institutionalise capacity building for municipalities so that officials meet the prescribed minimum competency requirements and councillors are able to fulfil their governance obligations in terms of providing services to the community. Provide capacity building initiatives to improve the capabilities of municipalities and to enhance service delivery. Capacity building interventions will be provided on Finance Management (Revenue Management); Contract Management; Project Management; Supply Chain Management and Councilors with oversight functions (NQF3; 4 and 5) targeted at 200 officials in targeted municipalities (Lesedi, Emfuleni, Rand-West City, Merafong, Mogale City and Midvaal) and 100 councillors in municipalities.
Purpose/importance	To improve the capabilities and abilities of municipal officials and councilors with oversight functions to enhance service delivery.
Nature of Support	<ul style="list-style-type: none"> • Monitor the progress made on the implementation of the Scarce and Critical Skills Strategy. • Conduct quarterly District Skills Development Forums (DSDF) to identify the municipal needs and Provincial Municipal Capacity Coordinating and Monitoring Committee (PMCCMC). • On request we conduct a skills audit. • Provide advice and support on training and development. • Provide capacity building to targeted municipalities on Finance (Revenue Management), SCM, Contract, Project Management and Councilors with oversight functions. • Project Management (activities) of the Service Provider. • Development of PIDs to appoint service provider.

	<ul style="list-style-type: none"> Letters to MMs to confirm nominations for training. Conduct training.
Source/collection of data	Municipal update on training conducted and MIS/Training Provider reports on capacity building initiatives on the training implemented.
Description of evidence	Certificates. MIS progress report.
Method of calculation	Simple count of the number of training interventions conducted in municipalities.
Data limitations	Lack of attendance by delegates and submission of POEs from municipalities/Lack of support from municipal supervisors.
Type of indicator	Output.
Calculation type	Non-cumulative
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	To strengthen the capability and ability of officials and councillors to accomplish their governance and management responsibilities.
Indicator responsibility	Municipal Institutional Support Directorate.

Indicator Title	Number of municipalities supported to comply with Municipal Systems Act (MSA) regulations (Sub outcome 3, Action 6).
Short Definition	Issue a circular/notice/guideline to the respective municipality detailing steps to be undertaken in the filling of the senior manager positions. Develop a report on compliance of municipalities with the Regulations on appointment of Assist and support municipalities through meetings and workshops to interpret and apply the Regulations Intervene where municipalities do not comply and provide support (support differs from province to province).
Purpose/importance	To promote the appointment of competent and suitably qualified senior managers.
Nature of Support	<ul style="list-style-type: none"> Participate in the interview panels and address gaps contained in M&E Quarterly reports. Build capacity within municipality through an HR Dialogue to assist on the appointment of Senior Managers in partnership with DCoG and SALGA.
Source/collection of data	Agenda, minutes, reports and presentations.
Description of evidence	Quarterly reports on compliance by municipalities.
Method of calculation	Simple count of the number of municipalities supported.
Data Limitation	Non-attendance to the Dialogue; non-submission of reports by municipalities and M&E.
Type of indicator	Output.
Calculation type	Non-Cumulative.
Reporting cycle	Quarterly.
New indicator	Yes.
Desired performance	Improved institutional and administrative capability to effectively perform and deliver services.
Indicator responsibility	Municipal Institutional Support Directorate.

Sub-Programme: Municipal Administration – Transformation Programmes

Strategic Objective Indicators

Indicator Title	Gender mainstreaming in municipalities.
Short Definition	Support is provided to municipalities by inducting women councillors on gender issues so that they can be gender advocates and to understand the role they are expected to play. The municipalities are also supported to roll out the gender policy framework.
Purpose/importance	To promote gender issues in municipalities.
Source/collection of data	Attendance register for women councillors who attended induction.
Method of calculation	Simple count women councillors inducted and municipalities supported.
Data Limitation	Non-submission of nominations for induction by municipalities and non-attendance of induction by women councilors. Non submission of the required documents and non-co-operation by municipalities.

Type of indicator	Outcome
Calculation type	Cumulative
Reporting cycle	Annual
New indicator	No
Desired performance	Gender mainstreaming in municipalities.
Indicator responsibility	Municipal Administration (Transformation Programmes)

Indicator Title	Access to higher education and training opportunities for persons with disabilities.
Short Definition	The department offers bursaries to people with disabilities in order to empower them. 5 bursaries are offered on a yearly basis.
Purpose/importance	To empower people with disabilities.
Source/collection of data	Departmental HR reports/documents/letters.
Method of calculation	Simple count of bursaries awarded to suitable persons with disabilities.
Data Limitation	None.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Improved access to higher education and training opportunities for persons with disabilities.
Indicator responsibility	Municipal Administration (Transformation).

Programme Performance Indicators

Indicator title	Number of women councilors inducted on GEYODI.
Short definition	Induction programme for 50 women councilors on GEYODI.
Purpose/importance	To capacitate women councilors to perform their oversight function on GEYODI.
Nature of support	<ul style="list-style-type: none"> • Development of terms of reference for women councilor induction. • Appointment of service provider for women councilor induction. • Communication with municipalities to nominate women councilors for the induction. • Actual induction programme for women councilors. • Close-out report.
Source/collection of data	Attendance register for women councilors who attended induction.
Description of evidence	Induction programme; attendance registers; close-out report.
Method of calculation	Simple count of women councilors who attended the induction programme.
Data limitations	Non-submission of nominations for induction by municipalities and non-attendance of induction by women councilors.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Improved understanding and knowledge of GEYODI mainstreaming and oversight function by women councilors.
Indicator responsibility	Municipal Administration (Transformation).

Nationally Prescribed Indicator

Indicator title	Number of municipalities supported on the roll-out of gender policy framework.
Short definition	Support 11 municipalities on the roll out of the gender policy framework.
Purpose/importance	To support municipalities to implement gender policy framework.
Nature of support	<p>Support 11 municipalities on the roll out of the gender policy framework through the following:</p> <ul style="list-style-type: none"> • Analysis and comments on municipal gender policies/strategies to ensure alignment to national gender policy framework.

	<ul style="list-style-type: none"> Analysis of municipal staff establishment to determine progress on gender equity in municipalities and advise municipalities on measures to improve performance. Workshops/engagements with municipalities to support them on the roll-out of gender policy framework.
Source/collection of data	National Gender Policy Framework; municipal gender policies/strategies; municipal reports.
Description of evidence	Report signed off by HOD.
Method of calculation	Simple count of municipalities supported.
Data limitations	Non submission of the required documents and non-co-operation by municipalities.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	Yes.
Desired performance	Improved gender mainstreaming in municipalities.
Indicator responsibility	Municipal Administration (Transformation).

Indicator title	Number of departmental bursaries awarded to suitable persons with disabilities as part of the TMR objectives.
Short definition	Bursaries allocated by the department to 5 persons with disabilities.
Purpose/importance	To enable people with disabilities to have access to higher education and training opportunities.
Type of monitoring	Monitoring number of bursaries awarded by HR Directorate in the department to persons with disabilities. This is done through meetings with HR Directorate in the department and obtaining letters of bursary award from the HR Directorate.
Source/collection of data	Departmental HR reports/documents/letters.
Description of evidence	HR report on bursaries awarded.
Method of calculation	Simple count of bursaries awarded to suitable persons with disabilities.
Data limitations	None.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Improved access to higher education and training opportunities for persons with disabilities.
Indicator responsibility	Municipal Administration (Transformation).

Strategic Objective: 6: To monitor and evaluate municipal performance

Indicator Title	To monitor and evaluate municipal performance.
Short Definition	To promote accountable and transparent municipalities and ensure compliance with all regulatory and legislative prescripts and frameworks.
Purpose/importance	To ensure municipal compliance.
Source/collection of data	Municipalities; Gauteng Provincial Treasury, National Treasury, The Auditor General; SALGA, National DCOG.
Method of calculation	Simple count.
Data Limitation	Accuracy of municipal reports.
Type of indicator	Outcome.
Calculation type	Non-cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Improve performance, build effective systems and resilient institutions of Local Government.

Indicator responsibility	Chief Director: Performance, Monitoring and Evaluation.
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Sub-Programme: Municipal Performance, Reporting and Evaluation (Municipal Finance)

Strategic Objective Indicators

Indicator Title	Improve performance, build effective systems and resilient institutions of Local Government.
Short Definition	Monitor municipal compliance with legislative requirements (MPRA, MFMA, POBA and MSA) through conducting assessments.
Purpose/importance	To improve municipal compliance.
Source/collection of data	Quarterly consolidated report on municipal compliance in line with the MPRA, MFMA, POBA and MSA signed off by DDG and HOD.
Method of calculation	Simple count of completed reports.
Data Limitation	Credibility of data/information and non/late submission of reports/documents by relevant stakeholders.
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Quarterly
New indicator	No.
Desired performance	Improved municipal compliance with MPRA, MFMA, POBA and MSA and regulations.
Indicator responsibility	Municipal Finance Monitoring and Evaluation Unit.

Indicator Title	Municipalities that are compliant with critical aspects of the MPRA and its regulations.
Short Definition	Municipalities monitored, assessed and guided to comply with the MPRA
Purpose/importance	To monitor and assess municipal compliance with the MPRA and provide guidance with respect to non-compliance.
Source/collection of data	Quarterly consolidated report on municipal compliance in line with the MPRA.
Method of calculation	Simple count of municipalities guided to comply with the MPRA.
Data Limitation	Late submission of reports/documents by relevant stakeholders.
Type of indicator	Outcome.
Calculation type	Non-Cumulative.
Reporting cycle	Annually.
New indicator	No.
Desired performance	All municipalities comply with MPRAA and its regulations. To make provision for fair and equitable valuation methods of properties and rating.
Indicator responsibility	Municipal Finance Monitoring and Evaluation Unit.

Indicator Title	Improved audit outcomes in municipalities.
Short Definition	To strengthen the municipal council oversight responsibility over the executive obligations of council, thereby increasing the council awareness of the financial and performance issues of the municipality.
Purpose/importance	To strengthen municipal oversight.
Source/collection of data	Quality financial statements, audit reports and audit response plans.
Method of calculation	Simple count of municipalities supported.
Data Limitation	Lack of cooperation by identified role players.
Type of indicator	Outcome
Calculation type	Cumulative
Reporting cycle	Annual
New indicator	No
Desired performance	Increase in the number of municipalities with clean audits.
Indicator responsibility	Municipal Finance Monitoring and Evaluation Unit.

Programme Performance Indicators

Indicator Title	Number of reports in terms of Section 131 (2) (b) of the Municipal Finance Management Act.
Short Definition	This indicator assesses the omissions by all 11 municipalities to adequately address audit issues raised by the AGSA in the audit reports. The minimum achievement threshold is an assessment of 6 municipalities on the audit findings by the AGSA.
Purpose/importance	To develop a report as required in terms of Section 131 (2) (b) of the MFMA.
Type of monitoring	<ul style="list-style-type: none"> Assess the adequacy of municipal responses on the audit issues as raised by the AGSA during a regularity audit process. Hold consultative engagements with various sector stakeholders to assess and make recommendations on actions to be implemented by each municipality to address audit findings raised by the AGSA. Prepare and submit a consolidated report on municipal audit omissions to Provincial Legislature in terms of section 131 of the MFMA.
Source/collection of data	AGSA audit reports for municipalities, municipal audit action plans, municipal management letters on audit findings.
Description of evidence	Consolidated report on municipal audit omissions.
Method of calculation	Simple count of completed reports.
Data Limitation	Non/late submission of Municipal Audit Action Plans, Late/No feedback from stakeholders (AGSA, SALGA, municipalities, Gauteng Provincial Treasury, National Treasury and DCoG).
Type of indicator	Output.
Calculation type	Non-Cumulative.
Reporting cycle	Annually.
New indicator	No.
Desired performance	Improve municipal performance.
Indicator responsibility	Municipal Finance Monitoring and Evaluation Unit.

Indicator Title	Number of municipal compliance reports in terms of Municipal Finance Management Act; Municipal Property Rates Act; Municipal Systems Act and Remuneration of Public Office Bearers Act.
Short Definition	<p>The indicator monitors compliance of 11 municipalities in terms of the following pieces of legislation:</p> <ol style="list-style-type: none"> 1. Municipal Finance Management Act (MFMA): <ul style="list-style-type: none"> • Tabling of municipal draft budgets (Section 16); • Approval of municipal budgets (Section 24); • Submission of annual and oversight reports to the Provincial Legislature (Section 132); • Submission of Annual Financial Statements (AFS) to the Office of the Auditor General South Africa (AGSA) (Section 126); • Internal audit units and audit committees (Section 165 and 166); and • Unauthorised, Irregular, Fruitless and Wasteful expenditure (Section 32). 2. Municipal Property Rates Amendment Act (MPRAA): <ul style="list-style-type: none"> • Submission of General Valuation Roll (GVR) (Section 34); • Compliance with the rates policies (Section 3, 4, 5, 6 and 14); • Publication of valuation rolls (Section 49, 51, 52, 54 and 78); and • Valuation of appeal boards (Section 56, 58, 63, 64 and 72). 3. Remuneration of Public Office Bearers Act (POBA): <ul style="list-style-type: none"> • Applications for MEC concurrence (Section 7). 4. Municipal System Act (MSA) and its regulations: <ul style="list-style-type: none"> • Appointment of Senior Managers (Section 54(A) and 56). <p>The minimum achievement threshold is an assessment of 6 municipalities on the compliance report.</p>
Purpose/importance	To monitor compliance of municipalities with the MPRA, MFMA, POBA and MSA.

Type of monitoring	Monitor municipal compliance with legislative requirements (MPRA, MFMA, POBA and MSA) through conducting assessments (e.g. POBA MEC concurrence applications), attendance of municipal meetings (e.g. audit committee meetings, VAB hearings) and forums (e.g. MPRA workshops, CFO forums, OPCA PCC) and communication with municipalities on corrective measures related to compliance matters identified through monitoring.
Source/collection of data	MFMA: Municipal Council resolutions on Budget related matters, annual and oversight reports, Audit Action plans, risk based audit plan, minutes of the audit committee meetings, internal audit reports to audit committees and municipal UIFW reports and attendance of meetings. POBA: National Government Gazette on remuneration of public office-bearers and municipal applications for MEC concurrence; AGSA management letter, audited AFS and Statistics SA population information. MPRA: Step by step guide and rates policy guide, MPRA template on management of reviews and appeals, municipal MPRA presentations and attendance of meetings; and MSA: Municipal reports on appointments of senior managers.
Description of evidence	Quarterly consolidated report on municipal compliance in line with the MPRA, MFMA, POBA and MSA signed off by DDG and HOD.
Method of calculation	Simple count of completed reports.
Data Limitation	Credibility of data/information and non/late submission of reports/documents by relevant stakeholders.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly
New indicator	No.
Desired performance	Improved municipal compliance with MPRA, MFMA, POBA and MSA and regulations.
Indicator responsibility	Municipal Finance Monitoring and Evaluation Unit.

Nationally Prescribed Indicators

Indicator title	Number of municipalities guided to comply with the Municipal Property Rates Act (Sub outcome 3).
Short definition	This indicator monitors compliance of 10 municipalities with MPRA on the following sections of the MPRA. <i>(Still includes former Westonaria and Randfontein General Valuation rolls until a new integrated General Valuation roll is compiled. District municipalities are excluded by the MPRA):</i> <ul style="list-style-type: none"> • Submission of General Valuation Roll (GVR) (Section 34); • Compliance with the rates policies (Section 3, 4, 5, 6 and 14); • Publication of valuation rolls (Section 49, 51, 52, 54 and 78); and • Valuation of appeal boards (Section 56, 58, 63, 64 and 72).
Purpose/importance	To monitor compliance of municipalities with the MPRA.
Type of monitoring	Monitor municipal compliance with MPRA through conducting assessments (e.g. rates policies), attendance of municipal meetings (e.g. VAB hearings) and forums (e.g. MPRA workshops) and communication with municipalities on corrective measures related to compliance matters identified through monitoring.
Source/collection of data	Step by step guide and rates policy guide, MPRA template on management of reviews and appeals, municipal MPRA presentations, attendance of meetings and departmental quarterly reports.
Description of evidence	Report on municipal compliance to the MPRA.
Method of calculation	Simple count of municipalities guided to comply with the MPRA.
Data limitations	Late submission of reports/documents by relevant stakeholders.
Type of indicator	Output.

Calculation type	Non-Cumulative.
Reporting cycle	Annually.
New indicator	No.
Desired performance	All municipalities comply with MPRAA and its regulations. To make provision for fair and equitable valuation methods of properties and rating.
Indicator responsibility	Municipal Finance Monitoring and Evaluation Unit.

Indicator title	Number of municipalities monitored on functionality of municipal internal audit units and audit committees.
Short definition	<p>This indicator monitors the functionality of 11 municipal internal audit units and audit committees in terms of Section 165 and Section 166 of the MFMA and Circular No. 65 of the MFMA. The minimum achievement threshold is 6 municipal internal audit units and audit committees monitored on functionality in terms of the following minimum criteria as guided by section 165 and 166 of the MFMA and Circular No. 65 of the MFMA:</p> <ol style="list-style-type: none"> 1. Monitoring of internal audit units in terms of Section 165 and Circular No. 65 of the MFMA: <ul style="list-style-type: none"> • Risk-based audit plan; • Internal audit quarterly reports to the Accounting Officer and audit committee (internal controls, accounting policies and procedures, risk management, performance management and • Internal audit charter. 2. Monitoring of audit committees in terms of Section 166 and Circular No. 65 of the MFMA: <ul style="list-style-type: none"> • Minimum number of audit committees members for the purpose of a quorum; • Chairperson's quarterly reports to Council on matters relating to internal audits, risk management, accounting policies and performance management. • Review of Annual Financial Statements (AFS) by audit committee; • Audit committee responses to Council on issues raised by Auditor-General South Africa (AGSA); and • Audit committee charter.
Purpose/importance	To monitor functionality of municipal internal audit units and audit committees in terms of the minimum criteria set out in the short definition guided by section 165 and 166 of the MFMA and Circular No. 65 of the MFMA.
Type of monitoring	Monitor functionality of municipal internal audit units and audit committees in terms of the minimum criteria set out in the short definition guided by section 165 and 166 of the MFMA and Circular No. 65 of the MFMA. The monitoring is done through conducting analysis of risk based plans, charters and reports, attendance of municipal meetings (e.g. audit committee meetings) and forums (e.g. OPCA PCC) and communication with municipalities on corrective measures related to the functioning of the internal audit units and audit committees.
Source/collection of data	Audit committee meeting packs, minutes of the audit committee meetings, internal audit reports, internal audit and audit committee charters, internal audit risk based plans, reports to Council by Chairperson of the audit committee, attendance of audit committee meetings and governance structures returns.
Description of evidence	Quarterly reports on the functionality of municipal audit committees and internal audit units.
Method of calculation	Simple count of municipalities monitored
Data limitations	Non/late invitation to the municipal audit committee meetings and non/late submission of reports/documents by municipalities.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Quarterly.
New indicator	No.

Desired performance	Functional audit committees and internal audit units in 11 municipalities.
Indicator responsibility	Municipal Finance Performance Monitoring and Evaluation.

Indicator title	Number of municipalities monitored on implementation of Audit Response Plan based on the 2015/16 audit outcomes (Sub-outcome 3).
Short definition	11 Municipalities monitored on the implementation of the audit response plan in terms of the 2015/16 management letters. The minimum achievement threshold is 6 municipalities monitored.
Purpose/importance	To monitor the implementation of the audit response plans based on 2015/16 audit.
Type of monitoring	Attendance of the OPCA steering meetings, audit committees and OPCA Provincial Coordinating Committee (PCC) to obtain progress reports from municipalities on implementation of audit response plans based on 2015/16 audit.
Source/collection of data	Municipal reports, presentations and minutes obtained through OPCA PCC, OPCA steering meetings and municipal audit committees on the implementation of audit response plans for 2015/16 audit.
Description of evidence	Report on the implementation of municipal audit response plans.
Method of calculation	Manual count of the number of municipalities monitored.
Data limitations	Non-submission of progress reports by municipalities on the implementation of audit response plans; late or failure to convene OPCA PCC, OPCA steering meeting and municipal audit committee meetings.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Annually
New indicator	Yes.
Desired performance	Improved audit outcome of municipalities.
Indicator responsibility	Municipal Finance Performance Monitoring and Evaluation

Sub-Programme: Municipal Performance Monitoring, Reporting and Evaluation (Service Delivery)

Strategic Objective Indicators

Indicator Title	Municipal performance monitored to increase service delivery.
Short Definition	The department monitors municipal performance on a quarterly basis and also prepares an annual performance report as per section 47 of the Municipal Systems Act.
Purpose/importance	To monitor municipal performance.
Source/collection of data	Municipal SDBIPs, municipal quarterly performance reports based on SDBIPs and municipal indicator template, municipal Back to basics reports, and other reports from internal business units.
Method of calculation	Simple count of the number of completed reports.
Data Limitation	Credibility of data, late or non-submission of quarterly performance reports by municipalities.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Improvement in municipal performance.
Indicator responsibility	Municipal Service Delivery Monitoring and Evaluation Unit.

Programme Performance Indicators

Indicator Title	Number of municipal performance reports against the 4 key performance areas of Local Government.
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Short Definition	The indicator monitors performance of 11 municipalities in Gauteng Province based on 4 key performance areas of local government as set out in Municipal Planning and Performance Management Regulations No. 22605 of 24 August 2001. The minimum achievement threshold is a report on the performance of six (6) municipalities based on the following 4 key performance areas of local government: <ul style="list-style-type: none"> • Basic Service Delivery; • Local Economic Development; • Good Governance and Public Participation; and • Financial Viability and Management.
Purpose/importance	To monitor municipal performance on the four (4) key performance areas of local government, in line with the mandate of department as derived from the Constitution of the Republic of South Africa (Act 108 of 1996), the Local Government Municipal Systems Act as Amended (MSA, Act 32 of 2000) and the Municipal Finance Management Act (MFMA), No 56 of 2003.
Type of monitoring	Quarterly analysis of performance of municipalities against set SDBIP targets and Core Local Government Reporting Indicators.
Source/collection of data	Municipal SDBIPs, municipal quarterly performance reports based on SDBIPs and municipal indicator template, municipal Back to basics reports, and other reports from internal business units.
Description of evidence	Quarterly report on municipal performance against 4 key performance areas.
Method of calculation	Simple count of the number of completed reports.
Data Limitation	Credibility of data, late or non-submission of quarterly performance reports by municipalities.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Improvement in municipal performance.
Indicator responsibility	Municipal Service Delivery Monitoring and Evaluation Unit.

Nationally Prescribed Indicator

Indicator Title	Number of annual municipal performance reports compiled as per section 47 of the Municipal Systems Act.
Short Definition	The indicator monitors annual performance of 11 municipalities as required by Section 47 of the Local Government Municipal Systems Act as Amended (MSA, Act 32 of 2000), based on five (5) key performance areas of local government as set out in Municipal Planning and Performance Management Regulations No. 22605 of 24 August 2001. The minimum achievement threshold is an annual report on the performance of six (6) municipalities based on the following 5 key performance areas of local government: <ul style="list-style-type: none"> • Institutional Transformation and Organizational Development; • Basic Service Delivery; • Local Economic Development; • Good Governance and Public Participation; and • Financial Viability and Management.
Purpose/importance	To monitor annual municipal performance on the five (5) key performance areas of local government, in line with Section 47 of the Municipal Systems Act as Amended (MSA, Act 32 of 2000).
Type of monitoring	Annual analysis of performance of municipalities against set SDBIP targets.
Source/collection of data	Municipal annual reports, municipal quarterly performance reports based on SDBIPs, and other reports from internal business units.

Description of evidence	Annual report on municipal performance as per section 47 of the MSA.
Method of calculation	Simple count of the number of completed reports.
Data Limitation	Credibility of data, late or non-submission of annual performance reports by municipalities.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Annually.
New indicator	No.
Desired performance	Improvement in municipal performance.
Indicator responsibility	Municipal Service Delivery Monitoring and Evaluation Unit.

PROGRAMME 3: DEVELOPMENT AND PLANNING

Strategic Objective: 7: To provide support to Human Settlement Mega projects, infrastructure projects and the IDP process by 2020.

Indicator Title	To provide support to Human Settlement Mega projects and Municipal infrastructure projects.
Short Definition	<ul style="list-style-type: none"> Provision of support to Human Settlement Mega projects by assisting municipalities to have bulk infrastructure plans in place. Provide support on infrastructure projects and on the expenditure of municipal grants. Assist municipalities to plan, implement, operate and maintain bulk infrastructure programmes and projects. Providing hands-on support to municipalities in relation to the development, review and implementation of IDPs as required by applicable legislation. Municipalities in compliance with SPLUMA through reviewing of SDF's, Land Use Management schemes, By-laws, regulations and capacity buildings.
Purpose/importance	To support municipalities to improve the performance on their projects.
Source/collection of data	Sector departments, municipalities and utilities.
Method of calculation	Simple count.
Data Limitation	Unavailability of information on Mega projects. Non-compliance with SPLUMA.
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	All municipalities develop legally compliant IDPs. Municipalities complying 100% with the SPLUMA.
Indicator responsibility	Chief Director: Infrastructure Support Planning.

Sub-Programme: Integrated Development Planning

Strategic Objective Indicators

Indicator Title	All municipalities with legally compliant IDPs.
Short Definition	Support to municipalities in the development of implementable IDPs through capacity building sessions, workshops, IDP forums and IDP assessments. A legally compliant IDP should be developed according to the requirements of applicable legislation.

Purpose/importance	Municipalities developing community responsive IDPs within the legislated framework.
Source/collection of data	IDP assessment and analysis reports.
Method of calculation	Simple count of municipalities supported.
Data Limitation	IDPs not adopted by Council as per the IDP process plan.
Type of indicator	Outcome
Calculation type	Non-cumulative
Reporting cycle	Annual
New indicator	No
Desired performance	Improved planning for improved outcomes in municipalities.
Indicator responsibility	MIDP

Strategic Objective Indicators

Indicator Title	Municipalities complying 100% with the SPLUMA.
Short Definition	Municipalities in compliance with SPLUMA through reviewing of SDFs, Land Use Management schemes, bylaws, regulations and capacity building.
Purpose/importance	To improve spatial planning and land use management.
Source/collection of data	SDF
Method of calculation	Simple count of municipalities supported.
Data Limitation	Non-compliance with SPLUMA.
Type of indicator	Outcome
Calculation type	Non-cumulative
Reporting cycle	Annual
New indicator	No
Desired performance	Municipalities complying 100% with the SPLUMA.
Indicator responsibility	MIDP

Programme Performance Indicators

Nationally Prescribed Indicators

Indicator title	Number of municipalities supported with development of legally compliant IDPs.
Short definition	Comply with provisions of Chapter 5 of MSA 32 of 2000; Aligned to National and Provincial priorities (NDP, TMR); Providing hands-on support to municipalities in relation to the development, review and implementation of IDPs as required by applicable legislation.
Purpose/importance	Municipalities developing IDPs that are responsive to community needs, and reflective of National and Provincial Priorities. This is inclusive of GCR wide alignment and key Ntirhisano commitments highlighted during the public participation processes.
Nature of Support	<ul style="list-style-type: none"> • Ensure the IDP is developed in line with provisions of Chapter 5 of MSA 32 of 2000. • Assist municipality to have IDP reflecting the key National & Provincial Priorities, aligned to Sector Department Plans. • Assist municipality to have an IDP aligned to Budget and SDBIP. • Assist municipality to develop and submit IDP Process Plan; and adhere to stipulated time frames and milestones as in Process Plan. • Coordinate and ensure Intergovernmental involvement, collaboration and coordination through the IDP TSC engagements. • Receipt of municipal draft IDPs. • IDPs assessed according to the Provincial IDP analysis framework. • Assess draft IDPs along with other sector department during working sessions. • Circulate outcomes of IDP working sessions to municipalities. • Compile draft IDP report. • Municipalities submit final IDPs. • MEC commenting session on final IDPs. • MEC Letters sent to municipalities on findings on final IDPs.

Source/collection of data	Municipal Draft/Final IDPs, IDP assessment session, analysis reports, and MEC commenting letters.
Description of evidence	Analysis reports on municipal IDPs; MEC commenting letters
Method of calculation	Simple count of the municipalities supported.
Data limitations	IDPs not adopted by Council as per IDP process plan.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	11 IDPs compliant to legal requirements.
Indicator responsibility	MIDP.

Indicator title	Number of municipalities supported with the implementation of SPLUMA.
Short definition	Municipal Spatial Development Frameworks to comply with SPLUMA assessed through the IDP analysis process.
Purpose/importance	To improve spatial planning.
Nature of Support	<ul style="list-style-type: none"> Assessment of current SDF alignment to SPLUMA. Assist municipalities to finalise project proposals. Assist with Compilation terms of reference. Assist with Establish project steering committee for implementation.
Source/collection of data	SDF's and IDPs, MEC letters, analysis reports.
Description of evidence	Analysis reports on municipal IDPs; MEC commenting letters
Method of calculation	Simple count of the number of municipalities supported.
Data limitations	Lack of credible information; lack of cooperation and participation.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Quarterly.
New indicator	Yes.
Desired performance	Municipalities complying with the SPLUMA.
Indicator responsibility	MIDP.

Sub-Programme: Infrastructure Technical Support

Strategic Objective Indicators

Indicator Title	Improved completion rate of Human Settlement mega projects.
Short Definition	To provide hands on support to have municipal bulk infrastructure projects in Mega Human Settlement Projects implemented in order to increase the speed of the delivery of services.
Purpose/importance	To provide support to bulk infrastructure projects.
Source/collection of data	Sector departments and municipalities, private developers, Housing Development Agency.
Method of calculation	Count the number of municipalities implementing bulk infrastructure projects.
Data Limitation	Inadequate or lack of information; lack of cooperation from stakeholders.
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Enhanced service delivery and improve public confidence.
Indicator responsibility	Municipal Infrastructure.

Indicator Title	Municipalities supported to spend MIG.
Short Definition	Monitor compliance of infrastructure delivery programmes in collaboration with sector departments. Monitoring is performed through MIG DoRA reports.
Purpose/importance	Increased ability of municipalities to provide basic services.
Source/collection of data	Proof of payments; approved business plans; Municipal reports.

Method of calculation	Simple count of municipalities supported.
Data Limitation	Delays in proof of submissions and signed reports.
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Enhanced service delivery and improved public confidence.
Indicator responsibility	Municipal Infrastructure

Indicator Title	Increased access to free basic services by indigent households.
Short Definition	Support municipalities on the delivery of free basic services water; sanitation; electricity and refuse removal in line with municipal indigent policies.
Purpose/importance	Provision of free basic services to indigent households.
Source/collection of data	Municipal reports and approved business plans.
Method of calculation	Simple count of municipalities supported to provide indigent households with access to free basic services.
Data Limitation	Inaccuracies of indigent registers; no reporting and credibility of data from municipalities.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly
New indicator	No.
Desired performance	Increased access to free basic services by indigent households.
Indicator responsibility	Municipal Infrastructure

Indicator Title	Improved conservation of water resources.
Short Definition	Water demand/conservation management through rain water harvesting in line with the WC/WDM.
Purpose/importance	To ensure water security in schools and save revenue.
Source/collection of data	List of schools; appointment letter; proof of payment; progress report.
Method of calculation	Count rainwater tanks installed and payments made.
Data Limitation	None
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Schools have additional water supply and also save revenue.
Indicator responsibility	Municipal Infrastructure

Indicator Title	Support initiatives to the Community Work Programme.
Short Definition	The CWP is an innovative offering from government to provide a job safety net for unemployed people of working age. It provides a bridging opportunity for unemployed youth and others who are actively looking for employment opportunities. The department provides support to National CoGTA in terms of this programme.
Purpose/importance	To provide employment safety nets, alleviate poverty and community development.
Source/collection of data	National Monitoring Information System; Participant registers and wage registers.
Method of calculation	Count the number of participants employed by the programme.
Data Limitation	Late availability of information;
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Reduction in the unemployment levels; alleviation of poverty.
Indicator responsibility	Municipal Infrastructure.

Programme Performance Indicators

Indicator title	Number of municipalities supported to implement bulk infrastructure projects on Human Settlement mega projects.
Short definition	To provide hands on support to have municipal bulk infrastructure projects in Mega Human Settlement Projects implemented.
Purpose/importance	To ensure that municipalities have approved bulk infrastructure support plans link to human settlement mega projects in order to expedite implementation.
Nature of Support	Engage Provincial Human Settlement and obtain lists of all mega Human Settlement projects per corridor; Identify all bulk infrastructure projects aligned to the Mega Human Settlement projects and assess their state of readiness for implementation; Workshop with stakeholders on infrastructure readiness (Human Settlement; Municipalities) Establishment of Provincial Technical Steering Committee meeting for monitoring implementation of bulk infrastructure projects (quarterly basis). To facilitate funding of bulk infrastructure where there is a shortfall; Prepare quarterly reports detailing progress to date;
Source/collection of data	Sector departments and municipalities, private developers, Housing Development Agency.
Description of evidence	Progress reports on the implementation of bulk infrastructure projects.
Method of calculation	Count the number of municipalities implementing bulk infrastructure projects.
Data limitations	Inadequate or lack of information; lack of cooperation from stakeholders.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Enhanced service delivery and improve public confidence.
Indicator responsibility	Municipal Infrastructure.

Indicator title	Number of schools supported with installation of Rainwater Harvesting Systems in the province.
Short definition	To install Water Harvesting Systems in Schools to guarantee water supply to learners all the time and save on the water bills (revenue) from municipalities.
Purpose/importance	To ensure water security in schools and save revenue.
Nature of Support	<ul style="list-style-type: none"> Identify schools to install the systems. Procure the service to install the systems. Monitor the implementation of the project.
Source/collection of data	List of schools; appointment letter; proof of payment; progress report.
Description of evidence	SCM documentation; progress reports.
Method of calculation	Count rainwater tanks installed and payments made.
Data limitations	None
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Schools have additional water supply and also save revenue.
Indicator responsibility	Municipal Infrastructure

Nationally Prescribed Indicators

Indicator title	Number of municipalities supported with service delivery programmes (MIG).
Short definition	Monitor the implementation of the Municipal Infrastructure Grant allocated to municipalities and other capital projects, to provide basic services to communities.
Purpose/importance	To provide programme and project management support for increased access to basic level of services to communities.
Nature of Support	<ul style="list-style-type: none"> Assist local municipalities with Business Plan compilation.

	<ul style="list-style-type: none"> • Evaluation and approval of business plans. • Evaluate Project Budgeting in relation to MIG Registered amount. • Expenditure monitoring through evaluation of proof of payment per project.
Source/collection of data	Proof of payments; approved business plans; Municipal reports.
Description of evidence	Expenditure report from DCOG; approved business plans.
Method of calculation	Simple count of municipalities supported.
Data limitations	Delays in proof of submissions and signed reports.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Enhanced service delivery and improved public confidence.
Indicator responsibility	Municipal Infrastructure

Indicator title	Number of municipalities supported to implement indigent policies (Sub-outcome 1, Action 6).
Short definition	Support municipalities on the delivery of free basic services water; sanitation; electricity and refuse removal in line with municipal indigent policies.
Purpose/importance	Improve provision of free basic services to indigent households.
Nature of Support	Monitor through the business plan appraisal and approval process that infrastructure projects benefit the indigent.
Source/collection of data	Municipal reports and approved business plans.
Description of evidence	Progress report
Method of calculation	Simple count of municipalities supported to provide indigent households with access to free basic services.
Data limitations	Inaccuracies of indigent registers; no reporting and credibility of data from municipalities.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly
New indicator	No.
Desired performance	Increased access to free basic services by indigent households.
Indicator responsibility	Municipal Infrastructure

Indicator title	Number of jobs created to meet the targets of the Community Works Programme (CWP).
Short definition	To coordinate the creation of short term work opportunities for the vulnerable members of the communities. Providing participants with training and skills through contract work, preparing them for longer term employment opportunities, in line with the CWP implementation manual.
Purpose/importance	To provide employment safety nets, alleviate poverty and community development.
Nature of Support	<ul style="list-style-type: none"> • Convene the Provincial Steering committee meeting. • Coordinate training for members of the local reference committees. • Monitor performance of participants and expenditure.
Source/collection of data	National Monitoring Information System; Participant registers and wage registers.
Description of evidence	List of names and ID number of beneficiaries signed by DDG and HOD.
Method of calculation	Count the number of participants employed by the programme.
Data limitations	Late availability of information;
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Reduction in the unemployment levels; alleviation of poverty.
Indicator responsibility	Municipal Infrastructure.

Sub-Programme: Energy Office

Strategic Objective Indicators

Indicator Title	Increased access to electricity to improve the lives of citizens.
Short Definition	The department provides support to municipalities in terms of energy projects. They are also tasked with producing the Gauteng Energy Security Report.
Purpose/importance	To increase the amount of access to electricity.
Source/collection of data	Sector departments, municipalities and utilities.
Method of calculation	Simple count of indigent households with access to basic electricity services. Approved Gauteng Energy Security Report.
Data Limitation	Inaccurate or no data provided.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Annually.
New indicator	Yes.
Desired performance	Energy security in Gauteng.
Indicator responsibility	Energy office.

Programme Performance Indicators

Indicator title	Number of municipalities supported to provide 11900 indigent households with access to basic electricity.
Short definition	Measurement of municipal performance on provision of basic service (electricity provision) to low-cost housing and informal settlement households.
Purpose/importance	To increase access to basic electricity services.
Nature of Support	<ul style="list-style-type: none"> • Reconciliation of municipal and Eskom electrification plans against DOE gazetted projects. • Coordinate the energy forum for monitoring progress against implementation. • Participate in Integrated National Electrification Programme planning workshop. • Site visits per project.
Source/collection of data	Sector departments, municipalities and utilities.
Description of evidence	Progress report.
Method of calculation	Simple count of indigent households with access to basic electricity services.
Data limitations	Inaccurate or no data provided.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Annually.
New indicator	Yes.
Desired performance	Energy security in Gauteng.
Indicator responsibility	Energy office.

Indicator title	Number of State of Gauteng Energy Report as stipulated in the Gauteng Energy Security strategy.
Short definition	The Gauteng Energy Security Report will provide information on energy demand and supply, renewable energy development, energy poverty.
Purpose/importance	Provide a future outlook for the province on the long and short term identified energy priorities.
Nature of support	<ul style="list-style-type: none"> • Develop terms of reference. • Appoint service provider draft a progress report. • Conduct workshop with municipalities to consult on progress report. • Publish report.
Source/collection of data	Primary and secondary data collected.

Description of evidence	Report signed off by DDG and HOD.
Method of calculation	Simple count of completed reports.
Data limitations	Non-availability of data; availability of stakeholders for consultation
Type of indicator	Output
Calculation type	Non-cumulative
Reporting cycle	Quarterly
New indicator	Yes
Desired performance	Improved energy planning and implementation in Gauteng.
Indicator responsibility	Energy office

Strategic Objective: 8: To coordinate and support the implementation of the National Disaster Management Act.

Indicator Title	To support, coordinate and implement the Disaster Management Act No. 57 of 2002 as amended.
Short Definition	<p>This indicator entails the following:</p> <p>Support: To National Disaster Management Centre and Municipal Disaster Management Centres to implement the Disaster Management Act.</p> <p>Coordinate: Organs of state and the performance of disaster management activities.</p> <p>Implement: Chapter 4 of the Disaster Management Act of 2002 as amended.</p>
Purpose/importance	<p>To reduce risk and improve the level of preparedness of government to respond to disasters.</p> <p>To provide and integrated and coordinated.</p>
Source/collection of data	<p>Support: Incident reports, Risk assessment reports, disaster management plans, municipal reports, municipal risk assessments and disaster plans.</p> <p>Coordinate: appointment letters for advisory forum members; minutes</p> <p>Implement: project plan; PDMC Committee minutes; risk assessment; disaster plan; contingency plans; sector plans</p>
Method of calculation	Simple count of functional Provincial and Municipal Disaster Centres.
Data Limitation	Lack of norms and standards for the Disaster management Centres at municipal level.
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Timeous response to disaster incidence and reduction of impact on distressed communities.
Indicator responsibility	Chief Director: Disaster Management and Rescue Support Services

Sub-Programme: Disaster Management

Strategic Objective Indicators

Indicator Title	Timeous response to disaster incidence and reduction of impact on distressed communities.
Short Definition	The department is required to ensure an efficient, effective, integrated and coordinated approach to all aspects of disaster management in the province with special emphasis on prevention and mitigation as well as ensuring the coordination and management of provincial disasters that occur in the province. The department monitors municipal disasters centres in line with the template by DCoG.
Purpose/importance	To reduce the impact of disasters.
Source/collection of data	Project plans. DCoG monitoring and evaluation tool.
Method of calculation	Simple count of functional provincial and municipal disaster management centres.
Data Limitation	Non submission of DCoG monitoring and evaluation tool by municipalities.
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	Yes.
Desired performance	Timeously response to disaster incidence and reduce the impact of distress communities.
Indicator responsibility	Disaster Management

Programme Performance Indicators

Indicator title	Number of Provincial Disaster Management Centres functional and compliant to the legislative mandate.
Short definition	The department is required to establish a Provincial Disaster Management Centre in terms of the Disaster Management Act 57 of 2002 as amended,
Purpose/importance	To ensure that the Disaster Management Centre reduce risk, prepare and respond to disasters.
Source/collection of data	Project plans.
Description of evidence	Disaster Management Policy Framework. Progress report on project plans.
Method of calculation	Simple count of functional and compliant Provincial Disaster Management Centres.
Data limitations	Lack of capacity.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	A functional Provincial Disaster Management Centre being established.
Indicator responsibility	Disaster Management Head.

Nationally Prescribed Indicator

Indicator title	Number of functional Municipal Disaster Management Centres (CoJ, CoT, ERM, Sedibeng DM, West Rand DM).
Short definition	All the municipal disaster management centres in the province have been established and is functional in terms of the Disaster Management Act, 2002.
Purpose/importance	To ensure that the disaster management centres reduce risk, prepare and respond to disasters.
Nature of Support	Quarterly report covering the following: <ul style="list-style-type: none"> • Appointment of the Heads of Disaster Management Centres in the province (District and Metro). The disaster management centre has an organisational structure and physical structure that meets the minimum standards; • Quarterly advisory forum meetings; • The Metro/District has an approved Disaster management Framework;

	<ul style="list-style-type: none"> • A Disaster Management Plan outlining strategies on prevention, mitigation, preparedness, response and recovery within the province; • Each Disaster Management Centre publishes its annual report, Provincial disaster public awareness, advocacy and awareness programmes developed and implemented;
Source/collection of data	DCoG monitoring and evaluation tool.
Description of evidence	Minutes of Advisory forum meetings; Disaster Management Plan.
Method of calculation	Simple count of functional municipal disaster management centres.
Data limitations	Non submission of DCoG monitoring and evaluation tool by municipalities.
Type of indicator	Output.
Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	Yes.
Desired performance	Timeously response to disaster incidence and reduce the impact of distress communities.
Indicator responsibility	Disaster Management.

Sub-Programme: Fire and Rescue Services

Strategic Objective Indicators

Indicator Title	Responsive and enhanced coordinating mechanisms to ensure effective Fire and Rescue Services.
Short Definition	The department is tasked to coordinate and provide capacity development support to Fire and Rescue Services to Municipalities across Gauteng.
Purpose/importance	To reduce the impact of fires in Gauteng.
Source/collection of data	Attendance registers; Status report by Service provider and certificate of competence
Method of calculation	Manual count of number of people trained.
Data Limitation	Non-attendance; emergency call outs.
Type of indicator	Output
Calculation type	Cumulative
Reporting cycle	Quarterly
New indicator	New
Desired performance	Effective Incident Command System implemented
Indicator responsibility	Director Fire Rescue Services

Programme Performance Indicators

Indicator title	Number of members trained on the Incident Command System.
Short definition	Ensuring Incident Command System capabilities on local level in accordance with the Provincial and National guidelines, in order to ensure safer management of incidents within the Gauteng Province. Training is provided for all fire and rescue service officials across all municipalities. 300 officers to be trained.
Purpose/importance	To demonstrate the number of candidates trained and made capable in being able to safely management incidents of various magnitude.
Nature of Support	Capacity building towards establishment of effective Incident Command System resource within the Gauteng Province.
Source/collection of data	Attendance registers; Status report by Service provider and certificate of competence
Description of evidence	Attendance registers; progress reports; close-out report.
Method of calculation	Manual count of number of people trained.
Data limitations	Non-attendance; emergency call outs.
Type of indicator	Output

Calculation type	Cumulative
Reporting cycle	Quarterly
New indicator	New
Desired performance	Effective Incident Command System implemented
Indicator responsibility	Director Fire Rescue Services

PROGRAMME 4: TRADITIONAL INSTITUTIONAL MANAGEMENT

Strategic Objective: 9: To improve the quality of management and administrative practices in support of Traditional Leadership.

Indicator Title	To improve the quality of management and administrative practices in support of Traditional Leadership.
Short Definition	To review the complaints within the legislative framework and respond to complainants. Ensure that systems and structures are in place to govern the cultural practice of initiation. - Capacity support is provided in respect of training, designing systems and standard operating procedures for traditional councils, financial management and project management. The two traditional councils receive grants for operational expenses in order for the traditional councils to implement their legislative mandate. In addition, the Department provides support in respect of tools of trade and infrastructure support. Coordination support is provided in terms of hosting traditional events.
Purpose/importance	To support capacity initiatives for Traditional Leaders.
Source/collection of data	Monitoring reports, minutes of meetings, financial reports, record of decisions at Traditional Council sittings, attendance registers
Method of calculation	Simple count.
Data Limitation	Willingness of external partners to participate in the project.
Type of indicator	Outcome.
Calculation type	Cumulative.
Reporting cycle	Annual.
New indicator	No.
Desired performance	Traditional Leaders that are empowered to play their role in modern society.
Indicator responsibility	Director: Traditional Affairs.

Sub-programme: Traditional Institutional Management

Strategic Objective Indicators

Indicator Title	Traditional Leaders that are empowered to play their role in modern society.
Short Definition	Traditional councils are supported towards enabling them to perform their functions in terms of the TLGFA.
Purpose/importance	To have constituted, stable and functional TC in compliance with Sec 4 of the Traditional Leadership and Governance Framework Act of 2003.
Source/collection of data	Attendance registers, minutes, monitoring report.
Method of calculation	Simple count of Traditional Councils complying with legislative prescripts.

Data Limitation	Data is dependent on multiple stakeholders.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Quarterly and Annually.
New indicator	No.
Desired performance	Traditional Leaders are fully aware of their legislative responsibilities and they improve their accountability to the provincial government who supports them and traditional communities who they lead.
Indicator responsibility	Traditional Leadership Directorate.

Indicator Title	Improved functionality of the institutions of Traditional Leadership.
Short Definition	To review the complaints within the legislative framework and respond to complainants.
Purpose/importance	Improving administrative justice and enhance the application of the legislative framework.
Source/collection of data	Complaints register.
Method of calculation	Number queries received/Number of queries resolved*100
Data Limitation	Dependent on multiple stakeholders; none of required documents supporting their claim; initiation cases does not have final verdicts reported to the Department.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Traditional communities are aware of the legislation that guides the institution of traditional leadership as well as the code of conduct that Senior Traditional Leaders must comply with. Implementation of punitive measures.
Indicator responsibility	Traditional Leadership Directorate.

Programme Performance Indicators

Indicator Title	Number of Presidential Proclamations in terms of the Remuneration of Public Office Bearers Act (POBA) implemented by target date.
Short Definition	To comment on the recommendations made by the Commission on the Remuneration of Public Office-bearers, specifically Senior Traditional Leaders and Headmen/women, and to implement the decision of the commission.
Purpose/importance	The salaries, allowances and benefits are proclaimed by the President and thus seeks to implement these decisions.
Nature of Support	<ul style="list-style-type: none"> - Receive the proposal Remuneration Commission on salary increases and/or tools of trade for traditional leaders (Oct/Nov); - Evaluate the proposal and make comments which are signed off by the HOD; - Comments are communicated to the Department of Traditional Affairs; - Final Presidential proclamation (determination of public office bearers salaries i.e. traditional leaders, headmen/headwomen) is sourced from the Remuneration Commission website in Feb/Mar; - Prepare a submission for the HOD's approval to implement the proclaimed salary increases; - Approved submission is processed by HR.
Source/collection of data	Presidential Proclamations; the Commissioner's recommendations as published.
Description of evidence	Published proclamations and report on implementation of Commissioner's recommendations.
Method of calculation	Simple count of Presidential Proclamations implemented.
Data Limitation	Timeous publications.
Type of indicator	Output.

Calculation type	Cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Timeous comments prepared on the recommendation from the Commission and timeous implementation of the Presidential Proclamation.
Indicator responsibility	Directorate: Governance and Traditional Affairs.

Indicator Title	Number of Traditional Councils complying with legislative prescripts.
Short Definition	<p>Improve the institution of Traditional Leaders adherence to legislative prescripts and enhance accountability in terms of:</p> <ul style="list-style-type: none"> • National Traditional Leadership and Governance Framework Act No. 41 of 2003; • Gauteng Traditional Leadership and Governance Act No 4 of 2010; • National House of Traditional Leaders Act No. 22 of 2009; • Municipal Structures Act No 117 of 1998; <p>Public Financial Management Act.</p>
Purpose/importance	To support capacity initiatives for Traditional Leaders.
Nature of Support	<ul style="list-style-type: none"> - National Traditional Leadership and Governance Framework Act No. 41 of 2003; Gauteng Traditional Leadership and Governance Act No 4 of 2010; and National House of Traditional Leaders Act No. 22 of 2009: <ul style="list-style-type: none"> o Recognise traditional communities, Senior Traditional Leaders and Headmen/women; o Establish Traditional Councils and Local Houses of Traditional Leaders; o Monitor the implementation of the functions assigned to traditional leaders, Traditional Councils and Local Houses of Traditional Leaders; o Monitor the grant management; and o Provide financial, administrative and technical support to the institution of traditional leadership. - Municipal Structures Act No 117 of 1998: <ul style="list-style-type: none"> o Publish the names of Senior Traditional Leaders that can participate in municipal council meetings; o Monitor their participation in municipal councils. - Public Financial Management Act, provide financial support in terms of the PFMA: <ul style="list-style-type: none"> o Traditional Council sends quarterly financial reports of the previous financial year and requests support for the next financial year (Feb/Mar); o Evaluate the financial reports in terms of the requirements in the funding agreement; o Initiate the drafting of a funding agreement by preparing a submission to Legal Services, which includes: <ul style="list-style-type: none"> ▪ Financial Reports; ▪ Traditional Council budget; ▪ Letter of request and their commitment to comply; and ▪ Essential requirements for drafting funding agreements. o Receive the Funding Agreement with recommendations from Legal Services; o Prepare submission for the HOD to sign the Funding Agreement; o Process the Funding Agreement to the Senior Traditional Leader for counter-signature; and o Submit to finance for payment.
Source/collection of data	Publication of Gazettes; Minutes of Meetings; Record of Decisions; Attendance Registers; Financial Reports and event reports.
Description of evidence	Reports on compliance of traditional councils to legislative prescripts.
Method of calculation	Simple count of Traditional Councils complying with legislative prescripts.

Data Limitation	Data is dependent on multiple stakeholders.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Quarterly and Annually.
New indicator	No.
Desired performance	Traditional Leaders are fully aware of their legislative responsibilities and they improve their accountability to the provincial government who supports them and traditional communities who they lead.
Indicator responsibility	Traditional Leadership Directorate.

Indicator title	Percentage of traditional leadership complaints resolved within 90 days after date of receipt.
Short definition	To review the complaints within the legislative framework and respond to complainants.
Purpose/importance	Improving administrative justice and enhance the application of the legislative framework.
Nature of Support	<p>Provide clear indication of what type of support if applicable and how it is executed. Support can be provided in respect of complaints to the Department on Customary practice of initiation; Applications for recognition; and Traditional leadership disputes.</p> <p>The process followed is outlined below:</p> <ul style="list-style-type: none"> • Receive complaint from the Office of the MEC/HOD; • Evaluate the complaint against the National Framework Act (No 41 of 2003) and the Gauteng Traditional Leadership and Governance Act (No 4 of 2010); • Meet with the complainant to establish the facts; • Refer the case to the relevant department, provide the applicable legislation to assist the complainant, or prepare a submission and letter; • Prepare a submission and a letter of response to the complainant which is signed by the HOD and/or the MEC detailing what course of action; <ul style="list-style-type: none"> ○ Referral to relevant institutions; ○ Rejection and closure of the complaint or claim; or ○ Requesting more information in support of their claim. • Recurring complaints are recorded as such.
Source/collection of data	Record of complaints received; submissions and letters of response; minutes of meetings and attendance registers.
Description of evidence	Quarterly report on complaints resolved.
Method of calculation	Number queries received/Number of queries resolved*100
Data limitations	Dependent on multiple stakeholders; none of required documents supporting their claim; initiation cases does not have final verdicts reported to the Department.
Type of indicator	Output.
Calculation type	Non-cumulative.
Reporting cycle	Quarterly.
New indicator	No.
Desired performance	Traditional communities are aware of the legislation that guides the institution of traditional leadership as well as the code of conduct that Senior Traditional Leaders must comply with. Implementation of punitive measures.
Indicator responsibility	Traditional Leadership Directorate.