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23rd January 2019

EXPRESSION OF INTEREST (EOI)

Ref: UNDP/SOM/EOI/2019/001

For

Prequalification of Companies for the Design and Supervision of Construction of Office and Accommodation Facilities within the Mogadishu International Airport (MIA)

1. Introduction

The United Nations Development Programme in Somalia (UNDP) invites interested and qualified professional companies to apply for an Expression of Interest (EOI) for the Design and Supervision of construction of office and accommodation facilities within the Mogadishu International Airport (MIA) in Mogadishu, Somalia. The preferred service providers will be ones which can clearly demonstrate the adequate capabilities and resources to provide the required service.

2. Objectives of the EOI

The purpose of this EOI is for interested organizations to provide UNDP with specific information regarding their suitability to participate at the Request for Proposal (RFP) stage. The solicitation (RFP) document will only be extended to organizations that demonstrate adequate capabilities and resources.

It is envisaged that the resulting RFP will be advertised by February 2019.

3. Scope of Services

The Contractor shall provide the following goods/services:

Stage I	The preparation of detailed design and all drawings
Stage II	The preparation of solicitation (tender) documents including specifications and Bill of Quantities required for procurement of both constructions and all fittings including office and accommodation furniture
Stage III	Supervision services for the completion of the construction of the entire facility. Kindly note that construction works will not form part of this assignment.

4. Eligibility criteria

Eligibility Criteria	Submission Details/Documents Required
Legal Status	Certificate of registration/incorporation i.e., <ul style="list-style-type: none">• Proof of registration as a legal entity in the Country of Origin.• Members of the Governing Board and their Designations duly certified by the Corporate Secretary, or its equivalent document if applicant is not a corporation
Organization profile and details	Clear organization profile and structure of the organization indicating: - <ul style="list-style-type: none">• Organization's vision, mission and objectives• Management structure

Eligibility Criteria	Submission Details/Documents Required																							
	<ul style="list-style-type: none">List of DirectorsList of associate firms/subsidiaries holding 5% or more of the stocks and other interests, or its equivalent.Proof of membership to professional associations (if any).Applicant must have at least five (5) years of relevant experience in provision of similar servicesExperience in providing similar services, highlighting regional (East African and the Horn) if any, and other conflict/post conflict zones is considered an advantageComplete contact details of the person/s to which the bidding documents and further correspondence must be sent, including name, position, email address and phone number.																							
Proof of tax registration & Payment	Tax registration and current Payment certificate(s) issued by the relevant tax authority in the country of registration demonstrating that the Applicant has met its tax obligations, or where applicable, a certificate of tax exemption if any such privilege is enjoyed by the company.																							
Financial Capacity	Applicant should have necessary logistical and financial capability required to perform the proposed service (financial strength and adequate risk level indicator. The financial strength indicator will be examined using a minimum average turnover of USD 300,000 for the last three financial year, i.e., 2015, 2016 and 2017 and a Current Ratio of not less than 1.0 in each of the three years. Applicants must submit audited financial statements (income statement and balance sheet) and management report prepared by a Certified Public Account																							
Technical capacity (Demonstrated ability to comply with the Scope of Work).	A team of experienced staff and managers with an understanding of provision of Architectural and civil works design for office and accommodation facilities, preferably including work in fragile and post conflict states. <ul style="list-style-type: none">Number of professional staff.Number of support staff.																							
Experience in Architectural and civil works design for accommodation and office buildings services	<p>Please list selected projects of similar nature undertaken in the past five years in the below format starting with your most recent projects and continue in reverse chronological order</p> <table><tr><td>Project Name & Country of assignment</td><td>Client & Reference contact details (please include contact person name, telephone No. & email address</td><td>Contract value (USD)</td><td>Period of activity</td><td>Types of activities undertaken</td><td>Status or Date completed</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>						Project Name & Country of assignment	Client & Reference contact details (please include contact person name, telephone No. & email address	Contract value (USD)	Period of activity	Types of activities undertaken	Status or Date completed												
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Quality Assurance Certification	(E.g. ISO 9001, etc) and/or other similar certificates, accreditations, awards and citations received by the Proposer (if any) .																							

Eligibility Criteria	Submission Details/Documents Required				
Declaration of Litigation	Litigation history on past and current over the last five (5) years, as summarized below (if any)				
	Other party(ies) involved	Brief description/nature of dispute	Status	Amounts involved (USD)	Final resolution if already concluded
Environment compliance	Certificates, accreditation, markings, labels and other evidence of the Applicant’s practices which contribute to the ecological sustainability and reduction of adverse environmental impact in business				
Screening against UN Sanctions Lists	The proposed company will be screened against the following list maintained by the UN Security Council Committee http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm				

Conditions for Submission of Joint Venture, Consortium or Association Applications

If the Applicant is a group of legal entities that will form or have formed a joint venture, consortium or association at the time of the submission of the EOI, they shall confirm in their Application that: (i) they have designated one Party to act as a lead entity, duly vested with authority to legally bind the members of the joint venture jointly and severally. This **can be evidenced by a Letter of Intent to enter into a Joint Venture agreement at the EOI submission stage and documented in a duly notarized Agreement among the legal entities at the RFP stage.** (ii) if they are short-listed to participate in the RFP and subsequently awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture.

After the EOI has been submitted to UNDP, the lead entity identified to represent the joint venture shall not be altered without the prior written consent of UNDP. Furthermore, neither the lead entity nor the member entities of the joint venture can:

- Submit another EOI, either in its own capacity; nor
- As a lead entity or a member entity for another joint venture submitting another EOI.

The description of the organization of the joint venture/consortium/association must clearly define the expected role of each of the entity in the joint venture in delivering the requirements of the EOI, both in the Application and the Joint Venture Agreement. **All entities that comprise the joint venture shall be subject to the eligibility and qualification assessment by UNDP.**

Where a joint venture is presenting its track record and experience in a similar undertaking as those required in the EOI, it should present such information in the following manner:

- Those that were undertaken together by the joint venture; and
- Those that were undertaken by the individual entities of the joint venture expected to be involved in the performance of the services resulting from the eventual RFP.

Previous contracts completed by individual experts working privately but who are permanently or were temporarily associated with any of the member firms cannot be claimed as the experience of the joint venture or those of its members but should only be claimed by the individual experts themselves in their presentation of their individual credentials.

If a joint venture's Proposal at the RFP stage is determined by UNDP as the most responsive Proposal that offers the best value for money, UNDP shall award the contract to the joint venture, in the name of its

designated lead entity. The lead entity shall sign the contract for and on behalf of all other member entities.

Submission details

This Expression of Interest and accompanying documents must be received no later than **February 7, 2019 at 13:00H East Africa Time (GMT+3)**.

ELECTRONIC SUBMISSION

- Please e-mail your Expression of Interest to the **mandatory designated** official submission email address: bids.so@undp.org
- Mandatory subject of the email: **"Ref: UNDP/SOM/EOI/2019/001 Design and Supervision of Office and Accommodation Facilities within the Mogadishu International Airport (MIA)"**
- Format: **PDF files only. ZIP, RAR AND JPEG files must not be used.** Proposers should check the attachment format prior to submissions. UNDP will not be responsible if attachments are in other formats that cannot be opened without additional software.
- Maximum file size per transmission is **30MB per transmission**. There is no restriction on the number of files sent but each transmission must be labeled, for example, 1 of 2.
- **Proposals submitted to personal UNDP email addresses will not be considered.**

Notes:

1. Interested Companies/Organizations must submit information demonstrating that they are qualified to perform the services (brochure, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc). Companies/organizations may associate to enhance their qualifications. However, in such instance, the criteria for eligibility of joint ventures, consortium or association above will apply).
2. EOI from applicants failing to provide the complete information to fulfill the basic eligibility criteria will be considered non-responsive.
3. EOI received after the above deadline will not be considered.
4. EOI from applicants failing to provide the request information will be disregarded. Requests for Proposals and any subsequent contract will be issued in accordance with the Rules and Procedures of UNDP.
5. This EOI does not entail any commitment on the part of UNDP, either financial or otherwise. UNDP reserves the right to accept or reject any or all EOI without incurring any obligation to inform the affected applicant(s) of the grounds.
6. Language of EOI is **English**. Documents submitted to support the EOI provided in any other language must be accompanied by a **notarized English translation**.

Interested companies may obtain further information on this EOI by sending a written enquiry via email to procurement.so@undp.org. This email address is provided for inquiries and is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was officially received. **Applicants are required to submit their queries in writing; telephone enquiries will not be accepted.**

For more information about UNDP Somalia, please consult the UNDP Somalia Country Office website at <http://www.so.undp.org/content/somalia/en/home.html>

PLEASE DO NOT SUBMIT FINANCIAL OFFERS AT THIS STAGE