

PRE-PROPOSAL CONFERENCE MINUTES

Agenda of the meeting

1. Opening remarks by the Chairperson
2. Introductions and Registration of all presented
3. Project description (Review of the document)
4. Response to bidders' Questions and request for clarifications
5. A.O.B. & closure

RFP-020/19-ICRRP Final Project Evaluation		Date of Pre-bid Meeting	28 January 2019
Location of Pre-Bid Meeting:			
Date/Time		Name(s) and job title of UNDP Rep.	
Start	End		
11:00 am	11:15 am	Amanthi Wickramasinghe Ni Komang Widiani Mehdi Khalili	Programme Management Specialist Monitoring and Evaluation Specialist Procurement Specialist

QUESTIONS AND ANSWERS

(No Question)

RECORD OF ATTENDANCE

Names of companies attended	Rep. name	Mobile/Email	Signature
Bojeen	Ahmad M. Habeeb	-	-
OXCON	Maxime Weigert	-	-

Record of Pre-Proposal Conference to be posted on the websites.