

TOR

Safety & Security Requirements When Rental Vehicle Contracting

Duration and Duty Station:

AV

- The duration of the contract will be for 6 months for renting the Armored vehicle without fuel and driver.
- Duty station: Hodeida.

Soft Skin

- The duration of the contract will be for one Year for renting the Soft skin CAR without fuel and driver.
- Duty Station: Aden

Registration & Documentation:

1. The company must provide a renewed business registration, and updated Tax return record.
2. The company must be specialized, officially registered, in the business by solely providing Rental Vehicles service.
3. Statements of previous three year's financial performance sheets endorsed by external auditing office.
4. The company must provide a complete profile with references; along with service submission methodology.
5. Previous certificates of merit from the clients already served.
6. The company must provide contact details of its branches network throughout the country.
7. The company must have full medical & Life insurance covering the driver, passengers and any/all third parties.
8. The company must provide its personnel chart who will be responsible for rendering the service to --- with their full contact information.

Vehicles:

1. The company must directly and solely own all fleet vehicles whose models are not less than 2012. The company must provide supporting documents of vehicles ownership such as a list of the vehicles attached to a contracted insurance policy.
2. All Company's fleet vehicles must be covered under a full insurance policy.
3. The company must have its own maintenance workshop facility to guarantee a regular free maintenance of the rented vehicles.
4. The vehicles provided by the company must all be in a good shape & maintenance condition to serve, in the most challenging topographical environments, for no less than six months continuously without the need of replacement (unless encountered major road accidents).
5. All vehicles must have the tools and equipment as per --- standard checklist – See Annex I.

6. The company will provide Trauma First Aid Kit – ---- standards See Annex II- in all vehicles and the company's assigned driver will be responsible of keeping the kit and tracking its contents ; that In case of any shortage in quantities – for any reasons either using, missing , or perished items, the company will immediately refill/replace the needed items.
7. All vehicles must have tracking system devices.

Annex

VEHICLE EQUIPEMENT CHECKLIST

Details	PRESENT	ABSENT	Remark
Vehicle Condition			
Safety belts (front and rear)			
All lights working			
Functional Screen washers			
Functional horn			
All doors can be locked from Inside			
Good quality tires			
Basic Equipment			
2X Spare tires			
1 Crick/Vehicle Jack - Hi-lift			
1 Wheel spanner			
1 Hazard Warning Triangles			
1 Fire extinguisher			
1 Complete Trauma first-aid kit			SCI Standard – See Annex II
1 Flashlight/Torch			
Overalls			
Gloves			
Fuel jerrycan			
Water jerrycan			
Tool Box (Combinations Spanners set, Screw Driver set, Adjustable spanner, Pair of pliers, Stanley knife, Hammer)			
1 Towing rope			
1 Shovel			
1 Jumper Cable			
Wet season/off road kit			
Machete			
Axe			
Sand ladders			
Hand winch (turfor)			
Winch cable			
Remote field kit			
Air (tyre) pump			

D shackles for towing			
Towing cable (10mtrs)			
Starting cables (jump Leads)			
Tyre repair kit			
Tyre valve key			
Tyre levers			
Inner tube			
Plastic sheeting			
Other			
Assorted nuts/bolts/connectors/clips/fuses/bulbs/washers etc			
Engine oil			
Gearbox oil			
Brake fluid			
Oil filter			
Air filter			
Fan belt			
Hoses (assorted)			
Insulating tape			
Electrical wire			

Annex II

Vehicle Trauma Kit



Line Item	Description of Content	Unit / Form	Quantity
a	conforming bandage 7cm x 4.5m 3 x conforming bandage 10cm x 4.5m 2 x crepe bandage 10cm x 4.m	roll	3
b	non-sterile, non-woven triangular bandage 10 x ambulance dressing no 1	pce	6
c	ambulance dressing no 2	pce	5
d	ambulance dressing no 3	pce	3
e	ambulance dressing no 4 4 x eyepad dressing	pce	3
f	assorted adhesive dressing, 20 pcs 5 x adhesive dressing 9cm x 10cm	pce	2
g	adhesive dressing 8.6cm x 6cm	pce	5
h	highly absorbent dressing pad 10cm x 10cm 5 x highly absorbent dressing pad 10cm x 20cm 1 x micropore low allergy tape spool, 2.5cm x 5m 50 x sterile swab 7.5cm x 5.5cm	pce	5
i	Celox hemostatic gauze	pce	2
j	Maxiflex multi-trauma dressing	pce	2
k	T281 Red medical organiser bag	pce	1
l	burns first aid kit	pce	1
m	disposable instant cold pack	pce	4
n	Guedel disposable airway, size 3 1 x Guedel disposable airway, size 4	pce	1
o	disposable BVM resuscitator bag valve mask 1 x manual suction pump	pce	1
p	lister bandage scissor 1 x splinter forceps	pce	1
q	Tuf cut clothing shears	pce	1
r	SAM splint	pce	1
s	Mediwrap high protection blanket 2 x adjustable extraction collar	pce	1
t	Clinell hand sanitizer pump spray 60ml	pce	1
u	Clinell hand and surface disinfectant wipes 200 1 x sterile wound/eye wash 250ml	pce	1
v	disposable pen torch 6 x nitrile gloves, pair Packed for export	pce	1
w	Tourniquet	pce	2

