

PROJECT:
**MODERNIZATION OF THE VOCATIONAL EDUCATION AND TRAINING AND EXTENSION
 SYSTEMS RELATED TO AGRICULTURE IN GEORGIA**

RFP - Conducting a feasibility study on the new VET system coordination setup

Pre-Bid Conference Minutes
 8 February 2019
 14:00 – 16:00
 Project Office, 7 Mtskheta Str., Tbilisi, Georgia

Attendees Present:

	Name:	Organization
1	George Nanobashvili	UNDP
2	Tamar Kitiashvili	UNDP
3	Gvantsa Tvaltchrelidze	UNDP
4	Eric Livny	Tbilinomics
5	Revaz Surguladze	Tbilinomics
6	Lesley Rogers	Tbilinomics
7	Tamta Beroshvili	BDO in Georgia
8	David Paghava	BDO in Georgia
9	Paul Clark	TBSC/PSDI
11	Ani Chipashvili	TBSC/PSDI
12	Nino Esakia	EY Georgia LLC
13	Keti Kiknanelidze	ISET-PI
14	Tamta Maridashvili	ISET-PI
15	Ani Kitiashvili	MCA
16	Mariam Chachua	PMO
17	Ana Tekturmanidze	Deloitte

Ms. Tamar Kitiashvili, UNDP, introduced the project to the audience and discussed the Terms of Reference in detail: the new VET reform has challenged the system and introduced new functions – would it be better to add those functions to the existing agencies or reorganize the system? How will the functions be accommodated? Ms. Kitiashvili emphasized the importance of budget analysis – can the current state budget be used more efficiently? Is there space for PPP?

The role of the private sector is weak, how can we strengthen it? UNDP is requesting for proposals regarding the development of new models which will tackle those topics. She also added that there will be no involvement in the operations of MoESCS agencies. The companies are encouraged to focus on the sector of agriculture when designing models.

Questions and Answers Session

1. **Can several companies merge their experience and apply as one consortium?**
No, they can't.
2. **Can an international holding apply?**
Yes, it can.
3. **Can two individuals combine their experience to meet the minimum requirements?**
No, they can't.
4. **What is the formula to calculate the financial offer score?**
Lowest Price Offer/Your Company's Offer X 300 = Your Score in Financial Offer
5. **Who will make the list of the Week 5 workshop participants?**
The contracted company in consultation with the Task Force consisting of UNDP, Ministry of Education, Science, Culture and Sport of Georgia, SDC.
6. **Who will cover the workshop costs?**
UNDP
7. **The RfP document states "At least 5-year experience in conducting research and analysis". Is this experience required in education?**
Not necessarily.
8. **The RfP document states "Experience in conducting at least 3 projects of similar profile". What does "similar profile" incorporate?**
Feasibility Studies
9. **The RfP document states "Experience in conducting at least 2 projects related to policy and/or institutional systems and partnerships". Should these institutional systems be related to education only?**
Not necessarily. Other fields include economic policy, finances, etc.
10. **What is the working language of the task?**
Fluency in English is mandatory for all the personnel involved. However, UNDP will provide simultaneous translation for the Presentation of new models in Week 4 as the audience will be of mixed nationalities. The final report should be submitted in the Georgian and English languages, as the RfP states.
11. **Is it possible to access the Project Document online?**
Yes. <http://www.ge.undp.org/content/georgia/en/home/projects/vocational-education-and-training-in-agriculture.html>
12. **How will the new model be validated?**
 1. Conducting of the workshop; 2. Involvement of the Task force
13. **Can a company hire an international expert?**
Yes, it can.
14. **What are the shares of financial and technical offers?**
As the RfP states, 30% and 70%, respectively.
15. **What is the form of situation analysis? And how long will it take for The Task Force to review it?**
Narrative report. The Task Force will review the analysis in a timely manner in order not to disrupt the timeline of deliverables.