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Call for expression of Interest from local NGOs/CBOs in Timor-Leste

DEADLINE for submissions: 28 February 2019

DURATION: twelve months from March 2019

Building Shoreline Resilience of Timor-Leste to Protect Local Communities and their Livelihoods

UNDP-TL in partnership with the Ministry of Agriculture and Fisheries is seeking Expression of Interest (EOI) from qualified duly registered local (Timor-Leste) Nonprofit Organizations (CBOs/NGOs) for pre-qualification and possible implementation of specific activities in the following areas:

- Mangrove/wetlands conservation and restoration
- Sustainable land management and soil bioengineering,
- Forest conservation and management
- Horticulture, agriculture and aquaculture
- Livelihood development
- Water supply and irrigation

Project Background

The Coastal Resilience Building project, funded by the GEF, is being implemented in close collaboration with the Government of Timor-Leste (GoTL) through the Ministry of Agriculture and Fisheries (MAF), the Secretary of State for Environment, Ministry of Public Works, Ministry of Social Solidarities, UNTL, NGOs and private enterprises.

The project objective is to strengthen resilience of coastal communities by the introduction of nature-based approaches to coastal protection. The project is supporting inter- and intra-ministerial coordination for collaborative development planning ensuring protection of coastal areas, as well as identify and research potential revenue streams for long term sustainability.

Mangroves are vital natural defense to the impacts of climate change, extensive mangrove protection and restoration will be supported while addressing community pressures (i.e. felling for fuelwood) and introduce alternative mangrove-supportive livelihoods, as well as improve public awareness about the important role of coastal ecosystems in shoreline protection and climate change adaptation and mitigation.

Since Timor-Leste's landscape is generally steep, therefore, where relevant, the project looks at upland sustainable land management (SLM) activities to reduce impacts of sedimentation, increased runoff and flash floods, and availability of groundwater of the coastal areas.

Selected municipalities:

The following seven (7) municipalities have been selected for implementation of the project activities:

No	Municipality	Sucos (47 Sucos)
1	Dili	Hera, Sabuli, Wenunuk, Manetelolao
2	Liquiça	Tibar, Ulmera, Motalun, Vatovou
3	Covalima	Beseuk, Maudemuk, Casabauk, Suai Loro, Beco, Raimea, Suco Salele, Suco Wetaba
4	Bobonaro	Sanirin, Leolima, Batugade, Aidabaleten
5	Manufahi	Clacuc, Fatukah, Mahaquidan, Dotik, Betano, Babulo, Letefoho, Tutoloro
6	Manatuto	Aubeon, Ailili, Sau, Maabad, Aitias, Barique
7	Viqueque	Irabin de Baixo, Uaniuma, Vessoru, Makadiki, Matahoi, Uaitame, Afaloikai, Fatudere, Umauain Leten, Maluaru, Umauain Kraik, Luca

Duration

Proposals for project interventions should be no more than twelve months from April 2019 to March 2020.

Budget:

The maximum amount of each grant to be awarded does not exceed \$40,000 USD for 1 year

To be eligible for funding interested organizations must meet the minimum criteria.

Requirements to submit the Expression of Interest (EOI)

The Expression of Interest (EOI) from interested registered local Non-Governmental Organizations/Community Based Organizations (CBOs) should submit an Expression of Interest letter on official letterheaded paper containing the following:

1. A Concept Note comprising a detailed background, objectives and approach, to implementation of the project and the selected locations (municipality, suco, aldeia). The concept should specify also the expected number of beneficiaries, breakdown of activities, budget and timelines for delivery (not more than 10 pages max).
2. A portfolio of the organization (showed by brochure or website), a description of the projects within the scope of the EOI detailing experience of the organization in implementing similar projects (max 10 pages);
3. A copy of the Certificate of Registration/ Incorporation and copy of constitution and/or by-laws of the organization.
4. A detailed list of completed projects including project description, donors/partners, amount of award, implementation period;
5. The CVs of the professional team to implement the project;
6. Copies of statement of annual financial and technical reports of the previous 3 years;
7. Copies of the latest audited reports;
8. Organizational structure and proof of non-profit nature of the organization.

The EOI submissions that are not in compliance with the requested information as outlined above will be not be considered eligible to be included in the next stage in this process.

Assessment of the Financial and Management Capacity of the Organization

The Capacity Assessment Consultant/Project Coordinator and Finance and Operations Officer of CRP Project will visit each selected organization for the technical, financial and management capacity assessment. This assessment will determine if the organization is "responsible" and capable of implementing the proposed project before awarding a grant.

EVALUATION CRITERIA

The following are the evaluation criteria against which all applications will be measured. A committee comprised of UNDP, DG-MAFF and observer will participate in the selection process.

A. Technical Approach:

(35 points)

- Preparing a responsive proposal that conforms with the objectives of the project and demonstrates tangible and measurable results from proposed activities.
- Demonstrating a clear understanding of how activities directly contribute to the objective of this EOI.

B. Institutional Capacity:

(25 points)

- Demonstrated capacity to manage (technically, administratively and financially) a project of similar size, type and complexity and to deliver the required results.
- Evidence of managing grants of a similar size and demonstrated experience in delivering similar activities to those proposed in the project.
- Evidence of capacity and personnel capable of implementing the activities proposed under the grant application.

C. Cost Evaluation

(40 points)

- The application demonstrates that proposed results will be achieved with the most efficient use of available resources.
- Proposed activities and budget conform with the deliverables required and achievement of the objectives of the project

SUBMISSION DETAILS:

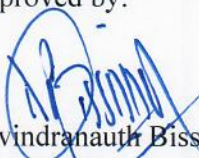
Expressions of Interest (EOIs) and supporting documents must be received not later than February 28 2019 by 3:00 PM (local time) and must be delivered to the address below in a sealed envelope clearly labeled **“Coastal Resilience Building Project - Expression of Interest for NGOs in Timor-Leste”** or emailed to soft copy in .pdf format crbproject@undp.org

For further information please contact:

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***Disclaimer:** Please note that this notice does not constitute a commitment on the part of UNDP, either financial or otherwise. UNDP reserves the right to accept or reject any or all EOIs without any obligation to inform the affected applicants of the grounds for acceptance or rejection. UNDP reserves the right to change or cancel the project any time in the process. Submitting a reply to an EOI does not guarantee that the submitting organization will be selected to carry out the implementation of the project.*

Approved by:


Devindranauth Bissoon
Chief Technical Advisor, Coastal Resilience Project
Sustainable Development Unit, UNDP Timor Leste

Date: 14/02/2019