

Minutes of the Pre-bid meeting held on February 20, 2019
RFP for Hiring a Hiring firm to develop Electronic Challan Management and Payment Platform
(eChallan)-A2i

Date: February 25, 2019

Members attended the meeting:

Name	Designation
Shamsun Nahar Airin	Procurement Associate, UNDP
Md. Fazle Munim	Technology Expert, a2i, UNDP

With reference to the subject RFP issued on February 14, 2019, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

SL	Queries	Answers
1	Is it possible to increase the proposal submission deadline?	Deadline has been extended till 7 March 2019
2	Is it mandatory to fulfil the minimum eligibility criteria?	Yes.
3	What type of auditing a2i is looking for?	Details is mentioned in Page 29 Clause 7 of the RFP.
4	Kindly provide exiting platform information.	Will be disclosed only to awarding bidder for system security. Bidders may flow the Technology Specification of page 29.
5	What are the institute currently using the platform?	Please check the http://echallan.gov.bd/ site for details.
6	Is the gateway already in the existing system?	This system is not a Payment Gateway.
7	Which party will be responsible for dispute resolution?	Dispute resolution will flow regulatory guideline and procedures.
8	Kindly provide detail about the training: <ul style="list-style-type: none">- How many participants?- Where will be the Venue?- How many batches?- How many days?	Vendor is requested to provide a suitable guideline for Training according to their development and necessary but not limited to the following information, <ul style="list-style-type: none">- Participants not exceeding 20 in Administration level- Venue should be proposed from vendor according to Logistics they required. It can be arranged by a2i if no unusual system and logistics required- Days should be proposed by bidders.

Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.