



UNITED NATIONS DEVELOPMENT PROGRAMME

CLARIFICATION #1

REFERENCE: 15430 RSC 2019 – Technical Expert for Information and Data Management

Date: February 28, 2019

The following inquiries have been received in relation to the above-mentioned process:

Question #1: Section H of the TOR (DUTY STATION) states: "The consultant will be homebased in Barbados, with duty travel". ¿Does this mean the Consultant will be required to take up residence in Barbados for the duration of the assignment?

Answer to question #1: Yes, the consultant must be available in Barbados and may have to travel for workshops, monitoring missions etc.

Question #2: The last line under Section I (QUALIFICATIONS OF THE SUCCESSFUL CONTRACTOR) states: "Required Languages: Fluency in English both verbally and written". However, item "F" in the Evaluation Matrix on page 23 states: "Interview: To confirm communication skills in Spanish and English and to obtain relevant details about professional experience".

Please confirm whether "communication skills in Spanish" is also required.

Answer to question #2: We confirm that Spanish is not required; an amendment to this statement will be issued.

Question #3: Section H also states: "All travel expenses will be paid separately" and outlines the relevant process that will apply "when travel is necessary". However, on page 12, sections II and III of the table for "BREAKDOWN OF COSTS SUPPORTING THE ALL - INCLUSIVE FINANCIAL PROPOSAL" seem to require the bidder to provide costings for travel and accommodation, even though the TOR has not detailed the specific travel that will be required.

Can you clarify what is expected in Sections II and III of this table? Also, will these travel costs be included in the bidder's financial evaluation?

Answer to question #3: Travel costs will be covered by the project; as sections II and III do not apply to this consultancy, a breakdown for them will not be necessary.

End of the clarification