



GENERAL INFORMATION

Title: Senior Specialist on Papua Development Acceleration Program
Project Name: Papua Platform for the Acceleration of Sustainable Development
Reports to: Head of Democratic Governance and Poverty Reduction Unit (DGPRU)
Duty Station: Jakarta, Indonesia
Expected Places of Travel (if applicable): Refers to UNDP rules and regulations if there are unforeseen travels
Duration of Assignment: April – June 2019 (45 working days)

REQUIRED DOCUMENT FROM HIRING UNIT

4	TERMS OF REFERENCE CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select: (1) Junior Consultant (2) Support Consultant (3) Support Specialist (4) Senior Specialist (5) Expert/ Advisor CATEGORY OF INTERNATIONAL CONSULTANT, please select: (6) Junior Specialist (7) Specialist (8) Senior Specialist APPROVED e-requisition
---	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

REQUIRED DOCUMENTATION FROM CONSULTANT

X	P11
X	Copy of education certificate
X	Completed financial proposal
X	Completed technical proposal (if applicable)

Need for presence of IC consultant in office:

partial
 intermittent (explain)
 full time/office based

Provision of Support Services:

Office space: Yes No
 Equipment (laptop etc): Yes No
 Secretarial Services Yes No

If yes has been checked, indicate here who will be responsible for providing the support services:
 Head of Democratic Governance and Poverty Reduction Unit (DGPRU), Mr. Siprianus Bate Soro.

Name: Siprianus Bate Soro
 Title: Head of DGPRU

Signature: _____

I. BACKGROUND

In the last decades Hundreds of trillions of developments budget has been allocated to Papua Island, one of the richest natural resources islands in Indonesia, such as special autonomy funds, general allocation funds, special allocation funds and village funds. Although there are some progresses but compare to other provinces in Indonesia, Papua and West Papua Provinces scores in various development indicators such as Human Development Index and Gender Development Index are far below its counterparts and the national average score. Some of the key factors contribute to the low performances of the two provinces are ineffectiveness and inefficiency of programme planning, budgeting, implementation, as well as lack of monitoring and evaluation. Often, the programmes being developed and implemented are not relevant to the needs of the people as well as the island. Others such as low capacity of public officials and lack of coordination and synchronization between central and provincial governments also hinder the achievement of development targets.

Over the past few years, the government of Indonesia (GoI) has showed a greater commitment to accelerate the development in Papua and West Papua provinces by formulating a comprehensive development acceleration strategy for both provinces using a Presidential Instruction (Inpres) Number 9 of 2017 on the Acceleration of Welfare Development in Papua and West Papua Provinces. The Instruction is focused on:

1. Health and Education sector;
2. Local Economy and Development;
3. Basic Infrastructure;
4. Connectivity

To ensure effective implementation of the Inpres No. 9/2017, President Joko Widodo has instructed the Minister of National Development Planning (PPN) / Head of the National Development Planning Agency (BAPPENAS) through the Papua Desk to coordinate, synergize the drafting, establish an Annual Action Plan for the Welfare Development Acceleration Program in Papua and West Papua Provinces, and to coordinate the support of international development partners, communities, community organizations, the private sector and other stakeholders.

UNDP has worked together with the GoI to establish Papua Platform. The Papua Platform seats under the Papua desk in BAPPENAS, and with support from the United Kingdom Climate Change Unit (UKCCU), is expected to facilitate coordination and communication among the development actors and programmes in Papua and West Papua. The Papua Platform was agreed for the sustainable strategy across ministries and agencies. The primary objective of the Papua Platform is to ensure a single and aligned sustainable development strategy across ministries and agencies that can accurately advocate the needs of Papua and West Papua in a coordinated fashion from the national to the local level. This platform has prioritized a few strategic development areas including environment and climate action to ensure local policies and programmes work to conserve the biodiversity of the two provinces.

UNDP in Indonesia, with support from the United Kingdom Climate Change Unit (UKCCU), is working with government and non-government partners to strengthen existing measures and find new solutions for sustainable development in Papua and West Papua. This support would focus on one aspect of the overall outcome of this project. The objective of this assignment is to find suitable models to strengthen the capacity and skill of Papuan and West Papuan conservation leaders by providing quality learning opportunities to address the provinces' most compelling development

issues. Training and leadership development will focus on applied skill building and finding direct and enduring solutions to regional development challenges, and to identify appropriate, sustained institutional arrangements to support this work.

The provincial governments have already set forth bold visions. In Papua, the government has introduced the Papua 2100 Agenda, where they have identified ambitious targets to be met by the year 2100. In West Papua, the government introduced the 'Conservation Province' policy, which is an opportunity to set a sustainable development pathway that aims to seize opportunities and mitigate risks in building a province that looks to conserve and protect the region's biodiversity. However, to ensure the success of the provincial governments, the international community must also support both provinces by complementing ongoing efforts to develop green and sustainable economies.

UNDP is working with national and international partners to shape creative and innovative solutions through the International Conference on Biodiversity, Ecotourism, and Creative Economy (ICBE 2018) in Manokwari, West Papua last October 2018. ICBE works to garner international and national support and exchange best practices that can be a promising proposition to Papua's and West Papua's biodiversity management agenda. The conference was attended by more than 1,000 people from various background both locally and nationally. It has also garnered valuable inputs for both provinces to develop the agenda. As a follow up to ICBE results, several thematic discussions will be held this year focusing on green economy development, special autonomy status, inclusive growth and sustainable development in Tanah Papua.

In meeting this objective, UNDP is searching for Senior Specialist on Papua Development Acceleration who has local expertise and knowledge on Papua development including public policy, governance, capacity building, and policy advocacy. He/she will manage and oversee the projects implementation and report to the Head of the DGPRU. In performing his/her duties, the consultant will need to collaborate with Programme/Project Staff of DGPRU UNDP and stakeholders.

II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

Scope of Work

Under direct supervision of the Head of Democratic Governance and Poverty Reduction Unit (DGPRU), the Senior Specialist on Papua Development Acceleration will be carry out the following tasks and responsibilities:

1. Ensure planning and implementation of project focusing on achievement of the following results:
 - Management of project activities. Lead the preparation of annual workplans, establish priorities, timelines, and specific operational targets;
 - Works in close collaboration with other teams in the office including programmes, operations as well as other UN agencies, Government officials, multilateral and bi-lateral donors and civil society in ensuring successful project implementation;
2. Ensure timely and effective management of project delivery focusing on achievement of the following results:
 - Facilitate day-to-day functioning of the Team to ensure effective and transparent management of resources (both financial and human) for the delivery of activities and outputs specified in the project document;

- Provide proper oversight for project activities and results;
- Lead and supervise the project team and ensure that the activities of the project staff are in line with the project plan and budget;
- Works with CO to identify, manage and supervise consultants in support of the project;
- Prepare timely and regular progress reports for submission to CO management and external stakeholders.

3. Foster partnership building focusing on the achievement of the following results:

- Engages with external partners - including national government, local governments, other UN agencies, and other development partners – in pursuit of common objectives and with a view to enable the achievement of project results; and
- Advises on emerging working relations with new partners and on project partnership strategy

Expected Outputs and deliverables

The specific outputs/deliverables expected from the Senior Specialist on Papua Development Acceleration are the following:

Deliverables/ Outputs	Number of working days	Completion deadline	Review and Approvals Required <i>(Indicate designation of person who will review output and confirm acceptance)</i>
Submission of report on the review and inputs to all the project activity results.	15	30 April 2019	Head of Democratic Governance and Poverty Reduction Unit
Submission of update report on the Papua Platform Project.	15	31 May 2019	Head of Democratic Governance and Poverty Reduction Unit
Submission of the Draft Project Final Report.	15	28 June 2019	Head of Democratic Governance and Poverty Reduction Unit

III. WORKING ARRANGEMENTS

Institutional Arrangement

The IC will be reporting to the Head of DGPRU in seeking approval and acceptance of the abovementioned outputs. The IC is expected to be in regular contact with the Team Leader of DGPRU and update and report on his/her progress on a weekly basis.

Duration of the Work

Expected duration of work is from 1 April to 29 June 2019. The IC is expected to support the deliverables on a part-time basis.

Duty Station

The IC will be based on UNDP Office at Menara Thamrin.

Travel Plan

Travel will be arranged by Hiring Unit which refers to UNDP rules and regulations if Consultant is requested to travel outside Jakarta.

IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Academic Qualifications:

Master of Public Policy, Master of Arts, Master of Development Studies

Years of experience:

- Minimum 10 years of professional experience including at national and/or subnational levels, in the areas of policy making, democracy, development, coordination and community engagement;
- Experience working at UNDP on project development and management and an understanding of UNDP's standard operating procedures;
- Experience working with the National Development Planning Agency (Bappenas) in general and in particular with the Papua Desk;
- Experience working with the United Kingdom Climate Change Unit (UKCCU);
- Experience in producing high quality reports.

Language Requirements:

- Fluency in English with excellent written communication skills, and strong experience writing reports is required;

Competencies and special skills requirement:

- Strong leadership and good communication skills;
- Strong analytical, reporting and writing skills;
- Openness to change and ability to receive/integrate feedback;
- Ability to plan, organize, implement and report on work;
- Ability to work under pressure and tight deadlines;
- Proficiency in the use of office IT applications and internet in conducting research;
- Good presentation and facilitation skills;
- Demonstrates integrity and ethical standards;
- Positive, constructive attitude to work;
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.

V. EVALUATION METHOD AND CRITERIA

Individual consultants will be evaluated based on the following methodology:

Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and*
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.*

** Technical Criteria weight; 70%*

** Financial Criteria weight; 30%*

Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation

Criteria	Weight	Maximum Point
<u>Technical</u>		100
Criteria A: Qualification Requirements as per TOR:	70	
1. Criteria 1: Master of Public Policy, Master of Arts, Master of Development Studies.		20
2. Criteria 2: Minimum 10 years of professional experience including at national and/or subnational levels, in the areas of policy making, democracy, development, coordination and community engagement.		20
3. Criteria 3: Experience working at UNDP on project development and management and an understanding of UNDP's standard operating procedures.		10
4. Criteria 4: Experience working with Papua Desk Bappenas.		10
5. Criteria 5: Experience working with the United Kingdom Climate Change Unit (UKCCCU).		5
6. Criteria 6: Experience in producing high quality reports.		5
Criteria B: Brief Description of Approach to Assignment:	30	
1. Understand the task and applies a methodology appropriate for the task as well as strategy in a coherent manner.		10
2. Important aspects of the task addressed clearly and in sufficient detail.		10
3. Logical, realistic planning for efficient project implementation.		10