

Terms of Reference

National Consultant on Preparation of a Green Climate Fund Proposal (Risk Assessment)

Project Title:	Support REDD+ implementation in Myanmar through GCF funding proposal
Type of Contract:	Individual Contract
Duration:	50 days over the period of 6 months starting in April 2019
Location:	Home based, with travel to Nay Pyi Taw and Mawlamyaing District
Application Deadline:	March 25 th , 2019

Background

UNDP was requested by the DG/ECD (Myanmar GCF Nationally Designated Authority, NDA) to prepare a submission to the GCF for a project to implement REDD+.

In late 2018 the GCF opened a new funding window for a pilot period: the “Simplified Approval Process” (SAP). SAP submissions can be for all-grant financing. Conditions to be satisfied for SAP submissions include a funding request to the GCF of less than USD 10 million; and a project with no social or environmental risks.

UNDP will therefore prepare a SAP submission with the following features:

- A “sustainable landscape” approach, working in a landscape with significant rubber production, in Mawlamyaing District, Mon State.
- As large-scale agribusiness concessions are not common in Mawlamyaing District, there will be a focus on community forests.

To ensure compliance with the “no social or environmental risks” condition, a major emphasis on Free Prior and Informed Consent (FPIC) will be required early in 2019.

Scope of Work

The consultant will form part of a team, working under the overall supervision of the UN-REDD Chief Technical Advisor and Chief Sustainable and Inclusive Growth Unit, and together with an International Consultant responsible for the overall development of the SAP submission. The team will also cooperate with a team of national consultants developing an FPIC and grievance

recourse mechanism for piloting in Mawlamyaing District. The team will also cooperate with the Climate and Forests team who will be responsible for quality oversight and formal internal UNDP clearance before the submission of the project to the GCF.

The role of the National Consultant will be as follows:

- Undertake the required **Environmental and Social Screening** and prepare Annexes 7 and 12 of the submission, including:
 - Actions leading to (a) evaluation of the environmental and social risks associated with a proposed activity; (b) establishment of the likely environmental and social risk category of the activities; (c) identification of opportunities to improve the environmental and social outcomes of the activities; (d) determination of the extent and depth of environmental and social due diligence that will be undertaken and the appropriate environmental and social safeguards instruments and requirements that will be prepared, disclosed and submitted to the GCF.
 - Assess potential risks and impacts that include direct and indirect, induced, long-term and cumulative impacts, and will take into account the activities' areas of influence including associated facilities and third-party impacts.
 - Assign the risk category of proposed activities through an integrated view of the combined environmental and social risks and impacts, as well as the nature, magnitude, and complexity of these risks and impacts and specific characteristics of the influence area that includes environmental, social and legal contexts.
 - If any activities have moderate to significant environmental and social risks and impacts, further environmental and social assessments in the form of impacts assessments, audits, management frameworks or systems, due diligence reports, and other appropriate assessment tools will be undertaken.

Expected Outputs/Deliverables

A complete SAP proposal for submission to the GCF, specifically Annexes 7, Risk assessment and management; and 12, Environmental and Social Action Plan.

Deliver and share a detailed PowerPoint presentation on how annexes 7 and 12 were developed and key issues to be aware of for the successful implementation of the project.

Institutional Arrangements

The study will be conducted as a partnership and under the co-supervision of UNDP in close collaboration with the Ministry of Natural Resources and Environmental Conservation (Forest Department). The UN-REDD National Programme will provide facilitation and technical backstopping, in connection with other related processes with support from the Sustainable and Inclusive Growth Unit, when required.

The UN-REDD Project Management Unit (PMU) will provide technical advice on the methodological approach throughout the study.

All data collected, results and outputs of the study will be transferred to UNDP by the Consultant.

Duration of the Assignment

The work will be undertaken over a period of up to 6 months, starting in April 2019. In accordance with expected outputs and deliverables, the Consultant submits reports to UN-REDD Chief Technical Advisor for reviewing outputs, comments, and certifying approval/acceptance of works afterwards. In case of any delays to achieve the expected outputs, the Consultant should notify the UN-REDD Chief Technical Advisor in advance to take necessary steps.

Duty Station

The duty station for this assignment is home-based with possible travel to Nay Pyi Taw, and Mawlamyaing District, as required.

Degree of Expertise and Qualifications

- Master's degree in natural resource management, economics, social science, or other closely related fields;
- At least 6 years of experience related to sustainable development;
- Demonstrated knowledge of climate change; inter-governmental climate change processes; and sustainable development environmental management issues, impacts of climate change and other related sustainable human development issues;
- Demonstrated experience on social and environmental risk assessment.
- Excellence in English language is required; knowledge of Mon is an asset.

Scope of Price Proposal and Schedule Of Payments

If duty travels are expected, UNDP will provide economy class air fares where feasible, or bus fares where necessary and the UN's Daily Subsistence Allowance (DSA) rates prevailing at the time of sourcing, for the duty station and all other cities indicated in the TOR as part of duty travel destinations.

Payments will be made only upon confirmation of UNDP on delivering on the contract obligations in a satisfactory manner.

Application Procedures

Qualified candidates are requested to apply by **March 25th, 2019** by sending their application packages to bids.mm@undp.org with the subject line "National Consultants for GCF Project Formulation (Risk Assessment)".

The application should contain:

- **Cover letter** explaining why you are the most suitable candidate for the advertised position. Please paste the letter into the "Resume and Motivation" section of the electronic application.
- **Filled P11 form** including experience in similar projects and contact details of referees, please upload the P11 instead of your CV.
- **Financial Proposal*** - specifying a total lump sum amount for the tasks specified in this announcement. The financial proposal shall include a breakdown of this lump sum amount (number of anticipated working days – in home office and on mission, travel –

international and local, per diems and any other possible costs). For more details, please see Section 8. "Scope of Price Proposal and Schedule of Payments".

Note: Incomplete applications will not be considered. Please make sure you have provided all requested materials.

Evaluation of Applicants

Applicants will be evaluated based upon the offer which gives the best value for money based on the Lump Sum proposal submitted, selected by the UNDP Myanmar Country Office in consultation with the UN-REDD Chief Technical Advisor.

The Technical and the Financial Proposal submitted to by the Consultants will be evaluated on the basis of the weight of the technical criteria [70] and of the financial proposal [30].

The evaluation will be performed in two stages:

Stage One (Technical Evaluation of Proposals). All Individual Contractors proposals comprising the information/documentation provided will be evaluated to ascertain the suitability of the individual contractors to carry out the assignment. Candidates who obtain the minimum of 49 points of the full mark (70 points) will be considered technically compliant and their financial evaluations will be evaluated thereafter.

Stage Two (Financial Evaluation). The financial proposals of all the individual contractors who pass stage one will be evaluated. The maximum 30 points will be allotted to the lowest financial bid, and all other bids shall receive points in inverse proportion to the lowest fee e.g. $[30 \text{ Points}] \times [\text{USD lowest}] / [\text{USD other}] = \text{points for other proposer's fees}$

The award of contract shall be based on the individual contractor who receives the highest cumulative score.

Technical criteria

The following criteria will be used to evaluate the individual contractors' technical proposals:

Education – 10 points



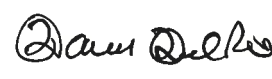
- Master's degree in natural resource management, economics, social science, or other closely related fields;

Experience – 50 points

- At least 6 years of experience related to sustainable development;
- Demonstrated knowledge of climate change; inter-governmental climate change processes; and sustainable development environmental management issues, impacts of climate change and other related sustainable human development issues;
- Demonstrated experience on social and environmental risk assessment.

Language Requirements – 10 points

- Fluency in written and spoken Burmese and English;
- Knowledge of Mon is an asset.

KHIN HNIN MYINT Programme Coordinator, UN-REDD		Date: 28 Feb 2019
BIPLOVE CHOUDHARY Chief, Sustainable and Inclusive Growth, UNDP CO		Date: 28/02/19
DAWN DEL RIO Deputy Country Director, UNDP CO		Date: 3-3-19

