

**RFP/UNDP/HDRO/001/2019**

RFP # 53314

**Questions and Answers (Round 6)**

**Question 1:**

We are not sure to understand your answer to explain the “Certified True Copy”. A certified true copy is a physical document. Does it mean that we need to send the documents by post? Is it sufficient to provide a copy by email in our offer and later provide a physical copy if we are selected? Is it sufficient to provide a link or access code to check online if the certificate is still valid?

**Answer 1:**

A certified true copy is a copy/ photocopy, that has on it an endorsement or certificate that is a stamped true copy of the primary document. You can send it along with your offer submission.

**Question 2:**

Could you please give more details about the Statement of Satisfactory Performance from the Top 3 clients? Are you expecting references with the contact details of the clients? Do you expect a detailed report on the quality provided? What type of information do you expect (turnover, languages, types of projects etc.)?

**Answer 2:**

This refers to a self-assessment from the Bidder on their Top 3 clients in terms of contract value in the past 5 years. References with the contact details of the clients would suffice. We do not expect a detailed report.