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Terms of Reference (TOR) For Revision and Improvement of the UNESCO Peace Education Manual

Country: Ethiopia

Description of the assignment: Revision and improvement of the UNESCO Peace Education Manual

Post title: National consultant

Project name: Peace Building Fund (PBF)

Duty station: Addis Ababa

Duration of Assignment: 35 working days

Start date: Immediately after concluding the contract agreement

1. Introduction

Since 2016 the Ethiopian political, social and economic landscapes have experienced major shifts. These protests, which began in 2015 over issues of minority rights, more space in democratic processes, land rights due to government proposed expansion of the Addis Ababa Integrated Development Master Plan but later metamorphosed into demands for socio-economic and political reforms. In response to protests the government instituted a string of measures aimed at quelling and controlling the protest including declaration of two state of emergencies. As protests continued the ruling Ethiopian People's Revolutionary Democratic Front gradually made a series of significant changes in the country which culminated into the resignation of Hailemariam Desalegn and the appointment of Dr. Abiy Ahmed as Prime Minister.

Under the leadership of Dr. Abiy Ahmed, the government is engaging in comprehensive reforms including the lifting of the long-standing state of emergency, allowing exiled dissidents to return home and releasing of political prisoners. Despite the enthusiasm that greeted the new leadership especially in view of his bold and open-minded reform agenda, violence and conflict continued. The new-found freedom and drive for change did not however resonate across all social fabrics of Ethiopia. Some elements have used it as an opportunity to rekindle old grudges, while some communities have used the same opportunity to go against each other over boundary or politically related disputes. Emerging tensions have meant that current reforms aimed at democratization and national reconciliation have been undermined by violent conflicts driven by ethnic, social and political motives. These conflicts have affected different parts of the country but have been felt more in the Oromo, Somali and Southern regions of Ethiopia with reported cases of sectarian and ethnic related conflicts across these two regions leading to deaths, destruction of property and displacement of families with women and youths mostly affected.

In recognition of all these challenges the Government of Ethiopia (GoE) in collaboration with UNDP, IOM and UN-Women is implementing a PBF funded project that seeks to improve the level of inclusiveness in governance and conflict management systems in Ethiopia through support to state and community actors. Specifically, the project seeks to deliver two key outcomes: Outcome 1, the GoE develops and adopts a national peacebuilding strategy through an inclusive and evidence-based process and Outcome 2, Regional and community-level mechanisms peacefully resolve conflicts contributing to and resulting from displacement and thus reduce violence in 2 conflict-prone clusters.

One of the outputs under outcome one is the development of a peace education training manual for training of peace education across school, communities and offices in Ethiopia. UNDP is therefore seeking the services of a consultant to work coordinate the process of reviewing and translating the Peace Education Manual from English to into 4 national languages of Ethiopia (Amharic, Oromo, Somali and Gedeo) as well be discussed and determined by the relevant ministry of the GoE. UNESCO-IICBA has been working on peacebuilding through teacher development in Africa. Its training manual for peace education: Transformative Pedagogy for Peacebuilding was used for teacher trainings in the Horn of Africa including Ethiopia. The project intends to review this manual and incorporate issues such as conflict and displacement, youth (both female and male) and gender equality that are relevant to peacebuilding in Ethiopia.

2. Purpose of the Consultancy

The overall purpose of this consultancy is to review and contextualize the Peace Education Manual for peacebuilding in Ethiopia, in collaboration with the international consultant, Ministry of Education, IGC-MSP team, partners and relevant UN Agencies. The consultant is expected to ensure the quality, inclusiveness and relevance of the updated Peace Education Manual.

3. Scope of the review

Currently, the Peace Education Manual is focused on teacher training and peacebuilding activities in the classroom. The review will incorporate below target groups and issues:

1) Target groups

- Youth (female and male)
- Women leaders
- Community members
- Conflict-affected and displaced individuals
- Government employees and officials
- Traditional and religious leaders
- University students

2) Issues

- Gender equality/women peace and security
- Community initiatives for conflict and displacement resolution

4. Expected tasks for the Consultant

- Prepare and present an inception report that shows methodology
- Participate in an inception meeting with international consultant, UNDP, IOM, UN Women, UNESCO IICBA, Ministry of Peace, Ministry of Women Children and Youth Affairs and Ministry of Education to agree on the guidelines for the review of the Peace Education Manual
- Review and update the Peace Education Manual based on the agreed guidelines
- Participate in a consultation and validation workshop with international consultant, UNDP, IOM, UN Women, UNESCO IICBA, Ministry of Peace, Ministry of Women Children and Youth Affairs and Ministry of Education to validate the updated Peace Education Manual
- Finalize the updated Peace Education Manual

5. Key Deliverables:

- Inception report
- Draft updated Peace Education Manual
- Finalized Peace Education Manual

6. Timelines:

This exercise should be completed in no more than 35 working days commencing immediately.

Task	Key deliverable submitted for approval	Indicative days
Preliminary review and propose methodology for the review and update of the Peace Education Manual	Inception report	3 day
Present the inception report at the inception meeting	Outline of the to be updated Peace Education Manual based on the guidelines agreed by the inception meeting	1 day
Review and update the Peace Education Manual	1 st draft of the updated Peace Education Manual which will be shared with PBF technical working group	25 days
Collect and incorporate feedbacks on the 1 st draft manual from PBF technical working group	2 nd draft of the updated Peace Education Manual which will be presented at the consultation and validation workshop	2 day
Present the 2 nd draft manual at the consultation and validation workshop	Summary of inputs from stakeholders	1 day
Incorporate comments from the validation workshop and finalize the Peace Education Manual	Finalized Peace Education Manual	3 days
Total number of Working Days		35 days

7. Profile of the Consultant:

The candidate is expected to have the following qualifications and skills:

- Advanced academic degree in a related field preferably in conflict and peacebuilding, education, International Development, Political Science, Sociology, International Relations, Law or related Social Sciences field
- Extensive professional knowledge and at least 10 years' experience in the field of peace education
- Demonstrated knowledge of gender equality issues in peace building and conflict resolution context
- Demonstrated knowledge on topics related to peacebuilding in a displacement-related setting
- Demonstrated experience in conducting regional and international research in peace education with very good writing and communication skills in English
- Prior experience with UNESCO, UNDP or other UN Agencies would be an asset

8. Reporting:

The Consultant will perform her/his responsibilities in close coordination with the Peace Building Advisor in UNDP and the concerned staff in UNESCO and reports directly to UNDP Team Leader for Governance and Capacity Development.

9. Expression of Interest:

Interested consultants should submit cover letter expressing their interest, outlining their qualification and motivation for the consultancy together with CV and brief proposal on the methodology and approach for the assignment as well as a financial proposal to the UNDP.

10. CRITERIA FOR SELECTING THE BEST OFFER

The consultant will be recruited using the following selection criteria. Only the applicants who hold these qualifications will be shortlisted and contacted. Qualified Individual Consultant (IC) is expected to submit both the Technical and Financial Proposals. Consultants will be evaluated based on cumulative analysis as per the following scenario:

- Responsive/compliant/acceptable; and
- Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation. In this regard, the respective weight of the proposals is:
 - a. Technical Criteria weight is 70%;
 - b. Financial Criteria weight is 30%;

Evaluation Criteria:

Criteria	Weight	Max. Point
Technical Competence (based on CV, Proposal and interview (as required))	70%	100
Criteria (a): Educational relevance: close fit to post <ul style="list-style-type: none"> • Advanced university degree (Master’s Degree or above), in conflict and peacebuilding, education, International Development, Political Science, Sociology, International Relations, Law or related Social Sciences field 		20
Criteria (b): Understanding the scope of work and organization of the proposal <ul style="list-style-type: none"> • In-depth understanding the Scope of Work (SoW); comprehensiveness and appropriateness of the methodology/approach, organization & completeness of the proposal 		40
Criteria (c): Experience in similar assignments <ul style="list-style-type: none"> • Extensive professional knowledge and at least 10 years’ experience in the field of peace education • Demonstrated knowledge of gender equality issues in peace building and conflict resolution context • Demonstrated knowledge on topics related to peacebuilding in a displacement-related setting • Demonstrated experience in conducting regional and international research in peace education with very good writing and communication skills in English • Prior experience with UNESCO, UNDP or other UN Agencies would be an asset 		40
Financial (Lower Offer/Offer*100)	30%	30
Total Score	Technical Score * 70% + Financial Score * 30%	

Evaluation Legend:

Weight per Technical Competence	
Weak: below 70%	The individual consultant/contractor has demonstrated a WEAK capacity for the analyzed competence
Satisfactory: 70-75%	The individual consultant/contractor has demonstrated a SATISFACTORY capacity for the analyzed competence
Good: 76-85%	The individual consultant/contractor has demonstrated a GOOD capacity for the analyzed competence
Very Good: 86-95%	The individual consultant/contractor has demonstrated a VERY GOOD capacity for the analyzed competence
Outstanding: 96 - 100%	The individual consultant/contractor has demonstrated an OUTSTANDING capacity for the analyzed competence.

11. PAYMENT MILESTONES AND AUTHORITY

The qualified consultant shall receive his/her payments upon certification of the completed tasks satisfactorily, as per the following schedule:

Payment schedule	Deliverables	Approval required	Portion
1st tranche	<ul style="list-style-type: none"> Inception report and consultation with stakeholders 	DGCD	20%
2nd tranche	<ul style="list-style-type: none"> Draft updated Peace Education Manual 	DGCD	30%
3rd tranche	<ul style="list-style-type: none"> Finalized Peace Education Manual 	DGCD	50%