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Programme of Assistance to the Palestinian People
برنامج الأمم المتحدة الإنمائي/ برنامج مساعدة الشعب الفلسطيني

United Nations Development Programme

Addendum No. 1 dated 24 March 2019

[RFQ_-_PAL-0000062888]

Pre-bid Meeting Minutes – Addendum No 1

Establishment of Recreational area in Khan Younis

Issue Date: 24 March 2019

Closing Date & time: 28 March 2019 @ 12.00 P.M.

Dear Bidders,

This correspondence pertaining to the above-mentioned project should be considered as an integral part of the tender documents. Below please find the UNDP/PAPP clarifications and an official reply to all inquiries raised by participant bidders following the pre-bid meeting/site visit which was held on **24 March 2019**.

The following clarifications are considered as Addendum No. 1 to the Request for Quotation, which shall be deemed to form and be read as part of the tender:

1. All participating Bidders shall provide all Evaluation Criteria Requirements as shown in the Request for Quotation furnish actual price analysis for all items in the Bill of Quantities, cash flow and time schedule.
2. The Winning Contractor shall be responsible for supplying, installing and fixing one (1) colored signboard, of size 150x150cm to be located on places indicated by UNDP Engineer. At the end of project, the contractor will supply and install one Karara marble board, of size 60*40*3 cm including all logos and necessary engraved text to be installed on the site.
3. In case UNDP imposes suspension longer than one (1) month on the project at one incidence at a time, only the following will be paid for:
 - Security guard for the project if needed.
 - Cost of extension of insurance policy and bank guarantees.
 - Salary of the project manager.All project equipment will not be compensated for, as well as any incurring costs related to staff or subcontractors. The maximum period of suspension will not be more than 60 days at maximum. When suspension is released, the Contractor will be allowed seven (7) days for re-mobilization and the period of contract will be extended accordingly.
4. UNDP has the right to exclude any bidder who has current work load that may put the implementation of the project under risk.
5. The contractor shall take his precautions during the excavation, there is existing infrastructure and facilities (pavements with all layers, sewer, electrical or water networks etc.) he should remove them safely without affecting the service and reinstall them as specified and as per engineer instruction. In case any damage occurred to the infrastructure and facilities, the contractor should remedy this damage on his own expense.
6. **The contractor should take into his consideration the local market price for all needed materials (cement, aggregate, steel reinforcement, carpentry, electrical, etc.) with the same specification mentioned within the contract. And the winning contractor must secure all construction materials from the local markets within the mobilization period and during the implementation of the project and store them in his stores or in stores at site.**
7. The contractor is responsible to secure all materials needed for the work (cement, aggregate, steel reinforcement, carpentry, electrical, ... etc.) as per contract documents. UNDP will not consider any financial obligations resulting from any change in the market prices as stated in the tender documents.



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8. In case there is any conflict in tender documents. It will be explained according to the employer view.
9. Contractor's previous and/or current performance with UNDP and any other organization one of the main criteria in the evaluation of the contractors and can be a strong basis for refusing the bid.
10. Any debris and unused materials resulted from activities should be transferred to dump site or any location is directed by the engineer.
11. The contractors must coordinate and arrange with all responsible parties such as Municipalities, GEDCO, Authorities, ministries, Pal Tel, etc. regarding to the daily work activities, the contractor is responsible to perform the required tasks and must abide to local rules and norms at his expenses. UNDP will not bear any responsibility to such arrangements.
12. The Contractor must provide work plan explaining all the work activities (supplying & installation) in parallel so that he can finish in the specified time frame of the project.
13. The Contractor shall take the written approval from the supervisor engineer for commencement any activity in the project., the Engineer has the right to reject all the works implemented without his prior approval.
14. Contractor shall take into consideration that all – direct and indirect Works and their relevant expenses required for proper implementation of the project including temporary facilities, fencing, securing utilities (water, wastewater, telephone and electricity systems) as well as making access to project implementation. The contractor will be accountable for all necessary equipment, materials and activities to assure the safety of people within the spectator buildings and vicinity, where an approved safety plan will be prerequisite to initiating activities along with installing all required components and materials necessary for safety of workers, project. All relevant costs are deemed to be included in the unit price in addition to the required re-instatement Works needed to bring the original facilities to its original status before addition of temporary Works.
15. The site supervision shall be in cooperation between the Khan Younis municipality and UNDP, as the site Engineer will be from Khan Younis municipality.
16. UNDP confirms that the liquidated damages, a sum equivalent to Fifty USD (\$50) per calendar day. Once the delay reaches to the maximum limit (10%), UNDP may consider termination of the Contract.
17. Instead of the requested Bid Security, UNDP PAPP requests that the Bidder Complete Annex E – Bid Security Declaration and return with the quotation (pages 11 &12).
18. Bidders are requested to submit their quotations on or before 12:00 noon (Jerusalem time)
19. (6:00EST) on 28 March 2019.
20. Maximum allowable time for completion of contract is 45 Calendar Days, starting as of the date of receiving the "notice to proceed. The contractor is responsible for any delay or obstacles may occur in the project that will be considered as unjustified delay.
21. Wooden Pallets shall be secured and handed over to the contractor inside Khan Younis municipality stores, whereas the contractor is responsible for dismantle all planks, cleaning, smoothing, and painting according to the items' description within Bill of Quantities.
22. Khan Younis municipality shall only secure the wooden pallets, electrical wooden poles; steel pipes 3"and 6", and car's tires to be used by the contractor in the project according to the items' description within Bill of Quantities.
23. For Items # 14 and 15 of Games works (Game No,5 and 6), the tires shall be fixed in the ground using 10 mm steel bars have U shape with length of 50 cm inside the ground.

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24. For concrete casting mentioned in item #1, it is only for the external boundary wall. Additionally, the cost of supplying and casting any other concrete for other items is included within the items related cost as per item specification and drawings.
25. The dimensions and numbers of toys foundations are as per drawings and items' description within Bill of Quantities.
26. For electrical works, the electrical poles shall be handed to the contractor in the municipality stores. Additionally, the galvanized steel of the cable guard is 3m height and 2mm thickness.
27. The electrical lighting projector item price includes supply one-meter hot galvanized steel arm profile 40*40*2 mm with clamps and bolts and screws to fix the LED flood light above the pole.
28. Installation of electrical cables for lighting works shall be under the boundary wall inside the specified PVC conduit and according to the item description without any manholes.
29. The electrical distribution panel shall be installed inside concrete box with 10 cm concrete cover for the sides and based on 1-meter foundation height, where 60 cm is hidden in the ground with lockable hot painted galvanized steel door 2mm thick.
30. For item # 4, the steel pipe for pergola shall be 6 inches.
31. For items # 5 and 6, the concrete foundation for chairs and tables is foundations with 20*20*20cm dimensions for each leg.
32. For item # 10, the concrete foundation for Game# 1 is 50*50*70 cm depth.
33. The concrete testing shall be conducted for item # 1 as per specifications.
34. The painting for all items shall be oil painting as per specifications. Colours will be selected by the Engineer.

Interested bidders shall acknowledge receipt of this addendum/pre-bid minutes by returning/including it, signed and stamped, with their bids.

For your kind attention and reference,

Sincerely Yours,



Shehadeh Habash
Head of Procurement Unit
UNDP/PAPP