

## SECTION 3. BID DATA SHEET

The following data for the services to be procured shall complement, supplement, or amend the provisions in the Request for Proposals. In the case of a conflict between the Instructions to Bidders, the Data Sheet, and other annexes or references attached to the Data Sheet, the provisions in the Data Sheet shall prevail.

BDS No.	Ref. to Section.2	Data	Specific Instructions / Requirements
1	7	Language of the Proposal	English
2		Submitting Proposals for Parts or sub-parts of the TOR (partial bids)	Allowed [if yes, describe below how, and ensure that requirements properly define the sub-parts]  Lot 1 – Supply and Implementation of an On-Premise Enterprise Resource Planning System for the Utility Regulatory Authority (URA) Lot 2 – Design, Development and Hosting of a Website for the Utility Regulatory Authority (URA)
3	20	Alternative Proposals	Shall not be considered
4	21	Pre-proposal conference	Will be Conducted Time: 10:00 hrs Mauritius time Date: April 4, 2019 10:00 AM Venue: Conference Room, 5th Floor, Anglo Mauritius Building, Intendance St, Port Louis  The UNDP focal point for the arrangement is: Ms Ayesha Aumeeruddy Telephone: 5942 6962 E-mail: ayesha.aumeeruddy@undp.org
5	10	Proposal Validity Period	90 days
6	14	Bid Security	Not Required
7	41	Advanced Payment upon signing of contract	Not Allowed
8	42	Liquidated Damages	Will not be imposed

9	40	Performance Security	Not Required
10	18	Currency of Proposal	Local currency _MUR
11	31	Deadline for submitting requests for clarifications/ questions	05 April 2019
12	31	Contact Details for submitting clarifications/questions	Focal Person in UNDP: Kamini Beedasee copied to Ayesha Aumeeruddy Address: UNDP Office, 6th Floor Anglo Mauritius Building, Port Louis E-mail address: kamini.beedasee@undp.org; ayesha.aumeeruddy@undp.org
13	18, 19 and 21	Manner of Disseminating Supplemental Information to the RFP and responses/clarifications to queries	Direct communication to prospective Proposers by email and Posting on the website
14	23	Deadline for Submission	Wednesday 17 April 2019 at 16:00 hrs Mauritius Time
14	22	Allowable Manner of Submitting Proposals	Courier/Hand Delivery in the allocated tender box at UNDP Country Office, 6th Floor, Anglo Mauritius Building, Intendance Street, Port Louis  <b>Original: One (1) hard copy (Financial proposal and technical proposal envelopes must be completely separate and each must be sealed)</b>  <b>Copies: 1 USB/1 CD</b>
15	22	Proposal Submission Address	<u>UNDP Country Office, 6th Floor, Anglo Mauritius Building, Intendance Street, Port Louis</u>
16	22	Electronic submission (email or eTendering) requirements	▪ Not allowed

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17	27 36	Evaluation Method for the Award of Contract	<p>Combined Scoring Method, using the 70%-30% distribution for technical and financial proposals respectively</p> <p>The minimum technical score required to pass is 70%.</p>
18		Expected date for commencement of Contract	<i>May 10, 2019</i>
19		Maximum expected duration of contract	<p>Lot 1 – Supply and Implementation of an On-Premise Enterprise Resource Planning for the Utility Regulatory Authority (URA) – 100 person-days over a period of 6 months</p> <p>Lot 2 – Design, Development and Hosting of a Website for the Utility Regulatory Authority (URA) – 50 person-days over a period of 6 months</p>
20	35	UNDP will award the contract to:	<p>One or more Proposers, depending on the following factors :</p> <p>Bidders can submit offers for one or both lots. Each offer must comply with all the requirements under this Lot. Partially submitted offers will not be accepted and will be considered incomplete.</p> <p>For each Lot, the contract will be awarded according to the Combined Scoring Method, using the 70%-30% distribution for technical and financial proposals, where the minimum passing score in technical is 70%</p>
21	39	Type of Contract	<p>Purchase Order</p> <p>Fact Sheet for Goods and Services</p> <p><a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a></p>
22	39	UNDP Contract Terms and Conditions that will apply	<p>UNDP General Terms and Conditions for Professional Services</p> <p><a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a></p>
23		Other Information Related to the RFP	Not applicable

