



UNITED NATIONS DEVELOPMENT PROGRAMME

AMENDMENT #1

REFERENCE: 15486 RSC 2019 – UNDP-GEF Midterm Review (MTR)

Date: March 27, 2019

We notify all interested bidders the following changes in the bidding documents:

1. On the Introduction Letter, page 1 of 44, the deadline to submit proposals:

CHANGES FROM:

Proposal should be submitted no later than April 4, 2019 at 15:00 (UTC /GMT -5), time of the Republic of Panama.

CHANGES TO:

Proposal should be submitted no later than **April 9, 2019 at 15:00 (UTC /GMT -5), time of the Republic of Panama.**

2. On Annex 1 - Description of Requirements, page 7 of 44, the required documents that must be submitted to establish qualification of proposers:

CHANGES FROM:

- Financial capacity: provide the latest Audited Financial Statement (Income Statement and Balance Sheet) duly certified by a Public Accountant, and with authentication of receiving by the Government's Internal Revenue Authority. Include any indication of credit rating, industry rating, etc.

CHANGES TO:

- Financial capacity: provide either the latest Audited Financial Statement (Income Statement and Balance Sheet) duly certified by a Public Accountant, and with authentication of receiving by the Government's Internal Revenue Authority (include any indication of credit rating, industry rating, etc.) or a bank letter confirming a low five figure range monthly balance.

3. On Annex 4 - Terms of Reference, page 27 of 44, the timeframe and duration of the consultancy:

CHANGES FROM:

The total duration of the MTR will be approximately 100 days over a time period of 31 weeks starting May 20, 2019 and shall not exceed seven months from when the consultant(s) are hired. The tentative MTR timeframe is as follows:

<i>TIMEFRAME</i>	<i>ACTIVITY</i>
<i>29 March</i>	<i>Application closes</i>
<i>3 May</i>	<i>Contract MTR Team</i>
<i>7 May (1 Day)</i>	<i>Prep the MTR Team (handover of Project Documents)</i>
<i>14-18 May</i>	<i>MTR Team member attends Good Growth Conference in Peru as part of their preparation work</i>
<i>14 May-28 June</i>	<i>A&L: Conduct of interviews</i>
<i>31 May (8 days)</i>	<i>A&L and Production: Document review and preparing MTR Inception Reports</i>
<i>14 June (3 days)</i>	<i>A&L and Production: Finalization and Validation of MTR Inception Report</i>
<i>28 June (10 days)</i>	<i>A&L: Preparing draft report</i> <i>Production: Latest start of MTR mission</i>
<i>9 Aug (2 days)</i>	<i>A&L: Incorporating audit trail from feedback on draft report/Finalization of MTR report</i>
<i>6 Sep (1 day)</i>	<i>A&L: Preparation & Issue of Management Response</i>
<i>20 Sep (3 days)</i>	<i>A&L: Expected date of full MTR completion</i>
<i>2 Aug (35 days)</i>	<i>Production: MTR missions (stakeholder meetings, interviews, field visits) – Missions to happen in June (Paraguay) and July (Indonesia and Liberia) - earliest end of MTR mission</i>
<i>9 Aug (1 days)</i>	<i>Production: Mission wrap-up meeting & presentation of initial findings</i>
<i>26 Aug (10 days)</i>	<i>Production: Preparing draft report</i>
<i>27 Sep (2 days)</i>	<i>Production: Incorporating audit trail from feedback on draft report/Finalization of MTR report</i>
<i>18 Oct (1 day)</i>	<i>Production: Preparation & Issue of Management Response</i>
<i>31 Oct (3 days)</i>	<i>Production: Expected date of full MTR completion</i>

CHANGES TO:

The total duration of the MTR will be approximately 100 days over a time period of 31 weeks starting May 20, 2019 and shall not exceed seven months from when the consultant(s) are hired. The tentative MTR timeframe is as follows:

TIMEFRAME	ACTIVITY
April 9	Application closes
May 13	Contract MTR Team
13 May (1 Day)	Prep the MTR Team (handover of Project Documents)
14-18 May	MTR Team member attends Good Growth Conference in Peru as part of their preparation work
14 May-28 June	A&L: Conduct of interviews
31 May (8 days)	A&L and Production: Document review and preparing MTR Inception Reports
14 June (3 days)	A&L and Production: Finalization and Validation of MTR Inception Report
28 June (10 days)	A&L: Preparing draft report Production: Latest start of MTR mission
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End of Amendment