



REQUEST FOR QUOTATION (RFQ) (Goods)

To: Interested bidders	DATE: April 4, 2019
	REF: RFQ/UNDP/ISMIA-65293/023/2019 – ICT Equipment for UNDP Operations and ISMIA Project

Dear Sir / Madam:

We kindly request you to submit your quotation for **RFQ/UNDP/ISMIA-65293/023/2019 – ICT Equipment for UNDP Operations and ISMIA Project**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **April 15, 2019 at 15.00hours** (Jakarta Local Time) via email to the address below:

United Nations Development Programme
Menara Thamrin Building, 7th Floor
Jl. M.H. Thamrin, Kav. 3, Jakarta 10250
bids.id@undp.org

And should be marked / titled: **RFQ/UNDP/ISMIA-65293/023/2019 – ICT Equipment for UNDP Operations and ISMIA Project**

Attn: Agneta Reny Silvia and Abriliany Lintang Kirana

Quotations submitted by email must be limited to a maximum of 8MB, virus-free and no more than four (4) email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s: *[check the condition that applies to this RFQ, delete the entire row if condition is not applicable to the goods being procured]*

Delivery Terms [INCOTERMS 2010]	DAP
Customs clearance ¹ , if needed, shall be done by:	Supplier/offeror
Exact Address/es of Delivery Location/s (identify all, if multiple)	UNDP Office Menara Thamrin – Jakarta, 7 th floor,
UNDP Preferred Freight Forwarder, if any ²	NA
Distribution of shipping documents <i>(if using freight forwarder)</i>	NA
Latest Expected Delivery Date and Time <i>(if delivery time exceeds this, quote may be rejected by UNDP)</i>	DELIVERY TIME from the issuance of the Purchase Order (PO) is mandatory: Maximum below: <ul style="list-style-type: none"> • For LOT 1: 2 (two) weeks • For LOT 2: 4 (four) weeks for all item • For LOT 3: 4 (four) weeks for all item
Delivery Schedule	Required
Packing Requirements	NA
Mode of Transport	<input type="checkbox"/> AIR <input type="checkbox"/> LAND
	<input type="checkbox"/> SEA <input checked="" type="checkbox"/> OTHER as proposed by the bidders
Preferred Currency of Quotation ³	Local Currency : IDR
Value Added Tax on Price Quotation ⁴	Must be exclusive of VAT and other applicable indirect taxes

¹ Must be linked to INCO Terms chosen.

² Depends on INCO Terms. The suggestion to use a UNDP preferred courier is only for purposes of familiarity with procedures and documentary requirements applicable to the UNDP when clearing with customs.

³ Local vendors must comply with any applicable laws regarding doing business in other currencies. Conversion of currency into the UNDP preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of UNDP's issuance of Purchase Order.

⁴ This must be reconciled with the INCO Terms required by the RFQ. Furthermore, VAT exemption status varies from one country to another. Pls. tick whatever is applicable to the UNDP CO/BU requiring the goods.

After-sales services required	<input checked="" type="checkbox"/> Warranty on Parts and Labor for minimum period of 1 year for all Item <input type="checkbox"/> <input type="checkbox"/>
Deadline for the Submission of Quotation	<i>Monday, April 15, 2019 and (1000hrs Jakarta Local Time)</i>
All documentations, including catalogs, instructions and operating manuals, shall be in this language	English
Documents to be submitted ⁵	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 30 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	Permitted for each Lot [Delivery time is part of the requirement]
Payment Terms ⁶	<input checked="" type="checkbox"/> 100% upon complete delivery of goods
Liquidated Damages	NA
Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price ⁷ Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions [this is a mandatory criteria and cannot be deleted regardless of the nature of services required] <input checked="" type="checkbox"/> Earliest Delivery / Shortest Lead Time ⁸
UNDP will award to:	<input checked="" type="checkbox"/> One or more supplier on LOT Basis

⁵ First 2 items in this list are mandatory for the supply of imported goods

⁶ UNDP preference is not to pay advanced amount upon signing of contract. If vendor strictly requires advanced payment, it will be limited only up to 20% of the total price quoted. For any higher percentage, or advanced payment of \$30,000 or higher, UNDP shall require the vendor to submit a bank guarantee or bank cheque payable to UNDP, in the same amount as the advanced payment made by UNDP to the vendor.

⁷ UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

⁸ This shall be used for time-critical and/or exigent requirements (e.g., post-crisis emergencies, elections, etc.).

Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order
General Terms and Conditions	<input checked="" type="checkbox"/> General Terms and Conditions for contracts (goods and/or services) Applicable Terms and Conditions are available at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements
Annexes to this RFQ ⁹	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3). Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only) ¹⁰	Agneta Reny Silvia/Abriliany Lintang Kirana agneta.silvia@undp.org / abriliany.kirana@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is

⁹ Where the information is available in the web, a URL for the information may simply be provided.

¹⁰ This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,



Martin Stephanus Kurnia
April 4, 2019

Annex 1

Specifications of the Goods Required

LOT 1

No	Minimum Requirement Specification of goods	Quantity	Delivery place
1.	<p>HP All-in-One 27-R074D or Equivalent to detail description</p> <p>Processor Onboard: Intel® Core™ i7-7700T Processor (8M Cache, 2.90 GHz) Optical: Drive DVD-RW Warranty : 12 Months Antarmuka / Interface: 2x USB2.0, 1x USB3.0, 1x USB 3.0 with support fast charging, 1xUSB Type C,HDMI-Out Monitor: 27 inch Memory/RAM: Standar 16GB DDR4 Capacity: Harddisk 2000 GB HDD Touch Screen: Yes Type: Prosesor Intel Core i7 Audio: Integrated Hard Drive: 2 TB HDD Others: Wifi + Bluetooth Keyboard: Wireless Keyboard Accessories Input: Device Wireless Mouse Memory / RAM: 16 GB Operation System: Microsoft Windows 10 Platform: Desktop All in One Operation system: Windows 10 Professional 64 bit - Kaspersky Internet Security/user/year - Microsoft Office 2019 Professional</p>	2	<p>UNDP Menara Thamrin</p>
2	<p>LENOVO ThinkPad L380 or Equivalent to detail description</p> <p>Platform: Notebook Processor Type: Intel Core i7 Processor Onboard: Intel® Core™ i7-8550U Processor (1.80 GHz up to 4.00 GHz, 8M Cache) Hard disk Capacity: 512 GB SSD Standar Memory: 8GB DDR4 Graphics type: Intel UHD Graphics Screen: 13.3 Inch Screen Resolution: 1920 x 1080</p>	6	<p>UNDP Menara Thamrin</p>

	<p>Screen Type: Anti-Glare Display Touch Screen: No Networking: Integrated Wireless Network Type: Integrated Wireless Network Protocol: 802.11 ac Wireless Bluetooth: Integrated Antarmuka / Interface: * 2 x USB 3.1 Gen 1 (one Always On) * 2 x USB 3.1 Gen 1 Type-C (Power Delivery, DisplayPort, Data transfer) * HDMI 1.4 * Mini RJ-45 Gigabit Ethernet * Headphone/Microphone combination jack Keyboard: Standard Keyboard Various Input Device: Touch Pad Audio: Integrated Speaker: Integrated Camera: HD 720p Operation System: Microsoft Windows 10 Pro Battery: 3 Cell Power: External AC Adapter Dimension (PTL): 322 mm x 224.2 mm x 18.8 mm Weight: 1.4 Kg Others: Fingerprint Antivirus: Kaspersky Internet Security /user/year. Operation System: Microsoft Office 2019 Professional</p>		
3.	<p>HP LaserJet Pro M203dn or Equivalent to detail description</p> <p>Platform: Mono Laser Print Method: Laser Print Technology: Monochrome Laser Max. Paper Print: A4 Max. Resolution: 1200 Print Speed B/W: 28 Monthly Usage Volume: Up to 30,000 pages Processor: 800 MHz Standard Memory: 256 MB Max. Memory 256 MB Warranty: 12 Months</p>	1	UNDP Menara Thamrin
4	<p>HP LaserJet Pro MFP M426fdn or Equivalent to detail description</p> <p>Platform: Multifunction Print Method: Laser</p>	1	UNDP Menara Thamrin

	Print Technology: Laser Max. Paper Print: A4 Max. Resolution: 1200 Effective Print Resolution: 600 x 600 dpi Print Speed B/W: 40 Connectivity: USB Standar Memory: 256 MB Network Device Input Tray #1" 250 sheets Warranty: 12 Months		
5	CAMERA CANON EOS 700D Kit EF-S 18-135mm f/3.5-5.6 IS STM or Equivalent to detail description APS-C Digital SLR 18.0 Megapixel Full HD 3.0" Vari-Angle Touchscreen LCD SD/SDHC/SDXC Card Slot Multi Shot Noise Reduction DIGIC 5 Include EF-S 18-135mm f/3.5-5.6 IS STM Lens	1	UNDP Menara Thamrin

LOT 2

No	Specification of goods	Quantity	Delivery place
1.	Laptop ASUS ZenBook PRO 15 UX580GD i7-8750H or Equivalent to detail description Laptop 15.6" (tipis) + MS Office + Antivirus Intel® Core™ i7-8750H processor 2.2GHz hexa-core with 9MB cache 16GB 2400MHz DDR4 onboard NVIDIA® GeForce® GTX 1050 4GB GDDR5 VRAM Intel HM175 Express Chipset 1TB PCIe® SSD Bluetooth SD Card Wifi 133" FHD Touchscreen Win 10 Professional	2	UNDP Menara Thamrin

	Antivirus (kaspersky Internet Security /user/year), Microsoft Office 2019 Professional		
2	Samsung Galaxy Tab S4 - 64GB 4GB RAM With S-Pen or Equivalent to detail description Network 4G / GSM / HSPA / LTE Body 249.3 x 164.3 x 7.1 mm (9.81 x 6.47 x 0.28 in) SIM Nano-SIM - Stylus Display Type Super AMOLED capacitive touchscreen, 16M colors Size 10.5 inches, 321.9 cm ² (~78.6% screen-to-body ratio) Resolution 1600 x 2560 pixels, 16:10 ratio (~287 ppi density) Multitouch Yes Platform OS Android 8.1 (Oreo) Chipset Qualcomm MSM8998 Snapdragon 835 CPU Octa-core (4x2.35 GHz Kryo & 4x1.9 GHz Kryo) GPU Adreno 540 Memory microSD, up to 512 GB (dedicated slot) Internal 64, 4 GB RAM Main Camera Single 13 MP, AF Features LED flash, HDR, panorama Video 2160p@30fps Selfie camera Single 8 MP Video 1080p@30fps Sound Alert Vibration; MP3, WAV ringtones Loudspeaker Yes, with stereo speakers (4 speakers) 3.5mm jack Yes - Speakers tuned by AKG/HARMAN - Dolby Atmos sound Comms WLAN Wi-Fi 802.11 a/b/g/n/ac, dual-band, Wi-Fi Direct, hotspot Bluetooth 5.0, A2DP, LE GPS Yes, with A-GPS, GLONASS, BDS, GALILEO	4	UNDP Menara Thamrin

3	SONY Voice Recorder ICD-UX560F – Black or Equivalent to detail description Digital Voice Recorder 4 GB Built-in Memory Recording Format : Linear PCM/MP3 Playback Format : LPCM/MP3/AAC/WMA Digital Pitch Control Built-in Microphone Built-In Lithium Battery	2	UNDP Menara Thamrin
4	Epson L850 Photo All-in-One Ink Tank Printer or equivalent to detail description Print Method: On-demand inkjet (Piezoelectric) Maximum Print Resolution: 5760 x 1440 dpi (with Variable-Sized Droplet Technology) Minimum Ink Droplet Volume: 1.5 pl Automatic Duplex Printing: No Control Panel: 2.7" TFT Colour LCD Print Direction: Bi-directional printing, Uni-directional printing Nozzle Configuration: 90 nozzles, each colour (Cyan, Light Cyan, Magenta, Light Magenta, Yellow, Black) Scanner Type: Flatbed colour image scanner, Sensor Type: CIS, Optical, Resolution: 1200 X 2400 dpi	1	UNDP Menara Thamrin
5	SAMSUNG Galaxy S9+ (6GB/128GB) or equivalent to detail description Processor: Exynos 9810 Octa-Core (2.7GHz Quad + 1.7GHz Quad) Ukuran Layar: 6.2 inch Technology: GSM / HSPA / LTE ROM: 128GB RAM: 6GB Kamera Belakang: 12MP + 12MP Kamera Depan: 8MP	4	UNDP Menara Thamrin

	Battery: 3500 mAh Sistem Operasi: Android 8.0 (Oreo)		
6	Vetto V2815 Kabel Roll 10m or equivalent to detail description Kabel Roll 4 Lubang stop kontak Panjang kabel: 10 meter Saklar On/Off Bersertifikat SNI	2	UNDP Menara Thamrin
7	External Hard Disk or equivalent to detail description Brand: Seagate Hard Disk Eksternal Mudah digunakan (Plug n Play) Transfer file cepat dengan USB 3.0 Desain simple dan kokoh, mudah dibawa kemana-mana Kapasitas : 4 TB	1	UNDP Menara Thamrin
8	TARGUS Presenter Remote With Laser AMP13AP or equivalent to detail description Presenter Remote With Laser Garansi: 1 Year (Local Official Distributor Warranty)	5	UNDP Menara Thamrin
9	Camera CANON EOS 77D Kit1 or equivalent	1	UNDP Menara Thamrin

LOT 3

No	Specification of goods	Quantity	Delivery place
1	MACBOOK PRO 2018 MR9V2 TOUCH 13"INCH SILVER or equivalent to detail description • OS: Mac OS • Processor: 2.3GHz quad-core Intel Core i5, Turbo Boost up to 3.8GHz, with 128MB of eDRAM.	1	UNDP Menara Thamrin

	<ul style="list-style-type: none"> • Layar: Retina display 13.3-inch (diagonal) LED-backlit display with IPS technology; 2560-by-1600 native resolution at 227 pixels per inch with support for millions of colors. • RAM: 8GB of 2133MHz LPDDR3. • Storage: 512GB SSD. • GPU: Intel Iris Plus Graphics 655. • Touch Bar with integrated Touch ID sensor. • Four Thunderbolt 3 Ports. • Warna: silver –Kaspersky Internet Security Antivirus /user /year - Microsoft Office 2019 Home and Business 		
2	<p>Laptop Asus 14 inchi, Type ZenBook 14 UX433FN or equivalent to detail description</p> <ul style="list-style-type: none"> * OS: Windows 10 Professional • Processor: Intel® Core™ i7-8565U Processor (1.80 GHz. up to 4.60 GHz. 8M Cache) • Layar: 14 Inch FHD (1920 x 1080) • RAM: 16 GB memory DDR3; • Storage: 512 GB SSD • GPU: NVIDIA® GeForce® MX150 (2 GB GDDR5 dedicated) • Kamera: HD IR/RGB Combo Camera • Audio by Harman Kardon • Backlit keyboard • Warna: Silver. - Kaspersky Internet Security /user/year -Microsoft Office 2019 Professional 	2	UNDP Menara Thamrin
3.	<p>Smartphone Apple, Type iPhone 7 Plus 128 GB Jet Black or equivalent to detail description</p> <ul style="list-style-type: none"> • Apple A10 Quad-core 2.34 GHz * 4.7 inch * 128GB Storage * 2GB RAM * Camera 12MP+7MP * Fingerprint 	1	UNDP Menara Thamrin

	<ul style="list-style-type: none"> * Battery 1960 mAh * LTE * iOS 10 		
4	<p>Printer Epson, Type L1300 A3 Ink Tank System or equivalent to detail description</p> <ul style="list-style-type: none"> • Max paper: A3+ • ink tank system • High-yield ink bottles • Print resolution up to 5760 x 1440 dpi 	1	UNDP Menara Thamrin
5	<p>Projector Epson, Type EB-X400 or equivalent to detail description</p> <ul style="list-style-type: none"> • White and Colour Brightness at 3,300 lumens • XGA resolution • High contrast ratio of 15,000:1 • Horizontal keystone slider 	1	UNDP Menara Thamrin
6	<p>Camera Sony, Type Alpha A6000 Mirrorless or equivalent to detail description</p> <ul style="list-style-type: none"> • 15-50 mm lens. • 24MP - APS-C CMOS Sensor • ISO 100 – 25600 (expands to 51200) • 3" Tilting Screen • 1440k dot Electronic viewfinder • 11 fps continuous shooting • 1920 x 1080 video resolution • Built-in Wireless • 344g. 120 x 67 x 45 mm • Memory SD Card: Sandisk SDXC Extreme Pro 64 GB <p>Package):</p> <ul style="list-style-type: none"> *Camera: body and 15-50 mm lens *Memory SD Card: Sandisk SDXC Extreme Pro 64 GB *Batere cadangan: Sony NP-FW50 *Tas kamera: Sony carrying case LCS-BBK *Screen Protector 	1	UNDP Menara Thamrin
7	<p>Drone DJI, Type Mavic Pro Platinum (Paket Combo) or equivalent to detail description</p>	1	UNDP Menara Thamrin

<ul style="list-style-type: none"> • 1 buah DJI MAVIC PRO • 3 buah Intelligence Flight Battery • 1 Buah Remote Controller • 1 Buah Charger • 1 Buah Power Cable • 2 Buah Gold Tip Propellers • 2 Buah Platinum Tip Propellers • 1 Buah Charging Hub • 1 Buah Car Charger • 1 Buah Battery Power Bank Adaptor • 1 Buah Shoulder Bag • 1 RC Cable Connector (USB, Type C, Lightning) • 1 Buah Micro SD 16GB 		
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A. WARRANTY SCHEME

For Lot 1, 2 & 3:

- Manufacture standard warranty for each item & if different will be rejected
- Immediately replace with supplier own cost for the new one if newly procured item is mal-functioning on test run
- Immediately replace with supplier own cost for the new one if newly procured item is mal-functioning on test run
- Unit to be provided when the purchase unit is under repair

B. DELIVERY TIME from the issuance of the Purchase Order (PO) is mandatory:

ALL ITEM SHOULD BE DELIVERED TO UNDP Office Menara Thamrin for hardware check and software installation according to UNDP standard procedure (for LOT 1, LOT2 & LOT3)

- **For LOT 1:**
Other items: 2 (two) weeks
- **For LOT 2:**
4 (four) weeks for all item
- **For LOT 3:**
4 (four) weeks for all item

C. LOCAL SERVICE

The Supplier should describe the after-sales service that is available locally, technical support and availability of spare part in Indonesia.

Annex 2

FORM FOR SUBMITTING SUPPLIER'S QUOTATION¹¹

(This Form must be submitted only using the Supplier's Official Letterhead/Stationery¹²)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. RFQ/UNDP/ISMIA-65293/023/2019 – ICT Equipment for UNDP Operations and ISMIA Project :

LOT 1 – For UNDP Office in Menara Thamrin

No	Minimum Requirement Specification of goods	Quantity	Remarks	Unit Price per item (IDR)	Total Price (IDR)
1.	<p>HP All-in-One 27-R074D or Equivalent to detail description</p> <p>Processor Onboard: Intel® Core™ i7-7700T Processor (8M Cache, 2.90 GHz) Optical: Drive DVD-RW Warranty : 12 Months Antarmuka / Interface: 2x USB2.0, 1x USB3.0, 1x USB 3.0 with support fast charging, 1xUSB Type C,HDMI-Out Monitor: 27 inch Memory/RAM: Standar 16GB DDR4 Capacity: Harddisk 2000 GB HDD Touch Screen: Yes Type: Prosesor Intel Core i7 Audio: Integrated Hard Drive: 2 TB HDD Others: Wifi + Bluetooth Keyboard: Wireless Keyboard Accessories Input: Device Wireless Mouse Memory / RAM: 16 GB Operation System: Microsoft Windows 10 Platform: Desktop All in One Operation system: Windows 10 Professional 64 bit - Kaspersky Internet</p>	2			

¹¹ This serves as a guide to the Supplier in preparing the quotation and price schedule.

¹² Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

	Security/user/year - Microsoft Office 2019 Professional				
2	LENOVO ThinkPad L380 or Equivalent to detail description Platform: Notebook Processor Type: Intel Core i7 Processor Onboard: Intel® Core™ i7-8550U Processor (1.80 GHz up to 4.00 GHz, 8M Cache) Hard disk Capacity: 512 GB SSD Standar Memory: 8GB DDR4 Graphics type: Intel UHD Graphics Screen: 13.3 Inch Screen Resolution: 1920 x 1080 Scren Type: Anti-Glare Display Touch Screen: No Networking: Integrated Wireless Network Type: Integrated Wireless Network Protocol: 802.11 ac Wireless Bluetooth: Integrated Antarmuka / Interface: * 2 x USB 3.1 Gen 1 (one Always On) * 2 x USB 3.1 Gen 1 Type-C (Power Delivery, DisplayPort, Data transfer) * HDMI 1.4 * Mini RJ-45 Gigabit Ethernet * Headphone/Microphone combination jack Keyboard: Standard Keyboard Various Input Device: Touch Pad Audio: Integrated Speaker: Integrated Camera: HD 720p Operation System: Microsoft Windows 10 Pro Batery: 3 Cell Power: External AC Adapter Dimention (PTL): 322 mm x 224.2 mm x 18.8 mm Weight: 1.4 Kg Others: Fingerprint Antivirus: Kaspersky Internet Security /user/year. Operation System: Microsoft Office 2019 Professional	6			

3.	HP LaserJet Pro M203dn or Equivalent to detail description Platform: Mono Laser Print Method: Laser Print Technology: Monochrome Laser Max. Paper Print: A4 Max. Resolution: 1200 Print Speed B/W: 28 Monthly Usage Volume: Up to 30,000 pages Processor: 800 MHz Standar Memory: 256 MB Max. Memory 256 MB Warranty : 12 Months	1			
4	HP LaserJet Pro MFP M426fdn or Equivalent to detail description Platform: Multifunction Print Method: Laser Print Technology: Laser Max. Paper Print: A4 Max. Resolution: 1200 Effective Print Resolution: 600 x 600 dpi Print Speed B/W: 40 Connectivity: USB Standar Memory: 256 MB Network Device Input Tray #1" 250 sheets Warranty: 12 Months	1			
5	CAMERA CANON EOS 700D Kit EF-S 18-135mm f/3.5-5.6 IS STM or Equivalent to detail description APS-C Digital SLR 18.0 Megapixel Full HD 3.0" Vari-Angle Touchscreen LCD SD/SDHC/SDXC Card Slot Multi Shot Noise Reduction DIGIC 5 Include EF-S 18-135mm f/3.5-5.6 IS STM Lens	1			
Total Prices of Goods¹³					

	Add : Cost of Transportation	
	Add : Cost of Insurance	
	Add : Other Charges (pls. specify)	
	Total Final and All-Inclusive Price Quotation	

LOT 2 – For UNDP Office in Menara Thamrin

No	Specification of goods	Quantity	Remarks	Unit Price per item (IDR)	Total Price (IDR)
1.	Laptop ASUS ZenBook PRO 15 UX580GD i7-8750H or Equivalent to detail description Laptop 15.6" (tipis) + MS Office + Antivirus Intel® Core™ i7-8750H processor 2.2GHz hexa-core with 9MB cache 16GB 2400MHz DDR4 onboard NVIDIA® GeForce® GTX 1050 4GB GDDR5 VRAM Intel HM175 Express Chipset 1TB PCIe® SSD Bluetooth SD Card Wifi 133" FHD Touchscreen Win 10 Professional Antivirus (kaspersky Internet Security /user/year), Microsoft Office 2019 Professional	2			
2	Samsung Galaxy Tab S4 - 64GB 4GB RAM With S-Pen or Equivalent to detail description Network 4G / GSM / HSPA / LTE Body 249.3 x 164.3 x 7.1 mm (9.81 x 6.47 x 0.28 in) SIM Nano-SIM - Stylus Display Type Super AMOLED capacitive touchscreen, 16M colors Size 10.5 inches, 321.9 cm2 (~78.6% screen-to-body ratio)	4			

	Resolution 1600 x 2560 pixels, 16:10 ratio (~287 ppi density) Multitouch Yes Platform OS Android 8.1 (Oreo) Chipset Qualcomm MSM8998 Snapdragon 835 CPU Octa-core (4x2.35 GHz Kryo & 4x1.9 GHz Kryo) GPU Adreno 540 Memory microSD, up to 512 GB (dedicated slot) Internal 64, 4 GB RAM Main Camera Single 13 MP, AF Features LED flash, HDR, panorama Video 2160p@30fps Selfie camera Single 8 MP Video 1080p@30fps Sound Alert Vibration; MP3, WAV ringtones Loudspeaker Yes, with stereo speakers (4 speakers) 3.5mm jack Yes - Speakers tuned by AKG/HARMAN - Dolby Atmos sound Comms WLAN Wi-Fi 802.11 a/b/g/n/ac, dual-band, Wi-Fi Direct, hotspot Bluetooth 5.0, A2DP, LE GPS Yes, with A-GPS, GLONASS, BDS, GALILEO				
3	SONY Voice Recorder ICD-UX560F – Black or Equivalent to detail description Digital Voice Recorder 4 GB Built-in Memory Recording Format : Linear PCM/MP3 Playback Format : LPCM/MP3/AAC/WMA Digital Pitch Control Built-in Microphone Built-In Lithium Battery	2			

4	Epson L850 Photo All-in-One Ink Tank Printer or Equivalent to detail description Print Method: On-demand inkjet (Piezoelectric) Maximum Print Resolution: 5760 x 1440 dpi (with Variable-Sized Droplet Technology) Minimum Ink Droplet Volume: 1.5 pl Automatic Duplex Printing: No Control Panel: 2.7" TFT Colour LCD Print Direction: Bi-directional printing, Uni-directional printing Nozzle Configuration: 90 nozzles, each colour (Cyan, Light Cyan, Magenta, Light Magenta, Yellow, Black) Scanner Type: Flatbed colour image scanner, Sensor Type: CIS, Optical, Resolution: 1200 X 2400 dpi	1			
5	SAMSUNG Galaxy S9+ (6GB/128GB) or Equivalent to detail description Processor: Exynos 9810 Octa-Core (2.7GHz Quad + 1.7GHz Quad) Ukuran Layar: 6.2 inch Technology: GSM / HSPA / LTE ROM: 128GB RAM: 6GB Kamera Belakang: 12MP + 12MP Kamera Depan: 8MP Battery: 3500 mAh Sistem Operasi: Android 8.0 (Oreo)	4			
6	Vetto V2815 Kabel Roll 10m or Equivalent to detail description Kabel Roll 4 Lubang stop kontak Panjang kabel: 10 meter Saklar On/Off Bersertifikat SNI	2			
7	External Hard Disk	1			

	Brand: Seagate or Equivalent to detail description Hard Disk Eksternal Mudah digunakan (Plug n Play) Transfer file cepat dengan USB 3.0 Desain simple dan kokoh, mudah dibawa kemana-mana Kapasitas : 4 TB				
8	TARGUS Presenter Remote With Laser AMP13AP Presenter Remote With Laser Garansi: 1 Year (Local Official Distributor Warranty)	5			
9	Camera CANON EOS 77D Kit1 or Equivalent	1			
Total Prices of Goods¹⁴					
Add : Cost of Transportation					
Add : Cost of Insurance					
Add : Other Charges (pls. specify)					
Total Final and All-Inclusive Price Quotation					

LOT 3 – For UNDP Office in Menara Thamrin

No	Specification of goods	Quantity	Remarks	Unit Price per item (IDR)	Total Price (IDR)
1	MACBOOK PRO 2018 MR9V2 TOUCH 13”INCH SILVER or Equivalent to detail description <ul style="list-style-type: none"> • OS: Mac OS • Processor: 2.3GHz quad-core Intel Core i5, Turbo Boost up to 3.8GHz, with 128MB of eDRAM. • Layar: Retina display 13.3-inch (diagonal) LED-backlit display with IPS technology; 2560-by-1600 native 	1			

	<p>resolution at 227 pixels per inch with support for millions of colors.</p> <ul style="list-style-type: none"> • RAM: 8GB of 2133MHz LPDDR3. • Storage: 512GB SSD. • GPU: Intel Iris Plus Graphics 655. • Touch Bar with integrated Touch ID sensor. • Four Thunderbolt 3 Ports. • Warna: silver –Kaspersky Internet Security Antivirus /user /year - Microsoft Office 2019 Home and Business 				
2	<p>Laptop Asus 14 inchi, Type ZenBook 14 UX433FN or Equivalent to detail description</p> <ul style="list-style-type: none"> * OS: Windows 10 Professional • Processor: Intel® Core™ i7-8565U Processor (1.80 GHz. up to 4.60 GHz. 8M Cache) • Layar: 14 Inch FHD (1920 x 1080) • RAM: 16 GB memory DDR3; • Storage: 512 GB SSD • GPU: NVIDIA® GeForce® MX150 (2 GB GDDR5 dedicated) • Kamera: HD IR/RGB Combo Camera • Audio by Harman Kardon • Backlit keyboard • Warna: Silver. - Kaspersky Internet Security /user/year -Microsoft Office 2019 Professional 	2			
3.	<p>Smartphone Apple, Type iPhone 7 Plus 128 GB Jet Black or Equivalent to detail description</p> <ul style="list-style-type: none"> • Apple A10 Quad-core 2.34 GHz * 4.7 inch * 128GB Storage * 2GB RAM * Camera 12MP+7MP * Fingerprint * Battery 1960 mAh * LTE * iOS 10 	1			

4	<p>Printer Epson, Type L1300 A3 Ink Tank System or Equivalent to detail description</p> <ul style="list-style-type: none"> • Max paper: A3+ • ink tank system • High-yield ink bottles • Print resolution up to 5760 x 1440 dpi 	1			
5	<p>Projector Epson, Type EB-X400 or Equivalent to detail description</p> <ul style="list-style-type: none"> • White and Colour Brightness at 3,300 lumens • XGA resolution • High contrast ratio of 15,000:1 • Horizontal keystone slider 	1			
6	<p>Camera Sony, Type Alpha A6000 Mirrorless or Equivalent to detail description</p> <ul style="list-style-type: none"> • 15-50 mm lens. • 24MP - APS-C CMOS Sensor • ISO 100 – 25600 (expands to 51200) • 3" Tilting Screen • 1440k dot Electronic viewfinder • 11 fps continuous shooting • 1920 x 1080 video resolution • Built-in Wireless • 344g. 120 x 67 x 45 mm • Memory SD Card: Sandisk SDXC Extreme Pro 64 GB <p>Package):</p> <ul style="list-style-type: none"> *Camera: body and 15-50 mm lens *Memory SD Card: Sandisk SDXC Extreme Pro 64 GB *Batere cadangan: Sony NP-FW50 *Tas kamera: Sony carrying case LCS-BBK *Screen Protector 	1			

7	Drone DJI, Type Mavic Pro Platinum (Paket Combo) or Equivalent to detail description <ul style="list-style-type: none"> • 1 buah DJI MAVIC PRO • 3 buah Intelligence Flight Battery • 1 Buah Remote Controller • 1 Buah Charger • 1 Buah Power Cable • 2 Buah Gold Tip Propellers • 2 Buah Platinum Tip Propellers • 1 Buah Charging Hub • 1 Buah Car Charger • 1 Buah Battery Power Bank Adaptor • 1 Buah Shoulder Bag • 1 RC Cable Connector (USB, Type C, Lightning) • 1 Buah Micro SD 16GB 	1			
	Total Prices of Goods¹⁵				
	Add : Cost of Transportation				
	Add : Cost of Insurance				
	Add : Other Charges (pls. specify)				
	Total Final and All-Inclusive Price Quotation				

TABLE 2 : Offer to Supply Goods Compliant with Technical Specifications and Requirements

Other Information pertaining to our Quotation are as follows:	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal (IF YOU CAN NOT COMPLY, YOU WILL BE AUTOMATICALLY REJECTED).</i>
Compliance to all required specification specified in Annex 1 or Equivalent to detail description			
Delivery Lead Time from the issuance of the Purchase Order (PO) is mandatory: ✓ For LOT 1: 2 (two) weeks ✓ For LOT 2: 4 (four) weeks ✓ For LOT 3: 4 (four) weeks			
Warranty and After-Sales Requirements: As specified in Annex 1 – Warranty Scheme			
Validity of Quotation: 30 days			
All quoted software should be original software			
All Provisions of the UNDP General Terms and Conditions			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]

General Terms and Conditions

1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

2. PAYMENT

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

3. TAX EXEMPTION

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

5. EXPORT LICENCES

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

7. INSPECTION

7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.

7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.

9.2 Refuse to accept delivery of all or part of the goods.

9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

11. ASSIGNMENT AND INSOLVENCY

11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.

11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

13. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

14. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

15. MINES

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

16. SETTLEMENT OF DISPUTES

16.1 Amicable Settlement. The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

16.2 Arbitration. Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

17. PRIVILEGES AND IMMUNITIES

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

18. SEXUAL EXPLOITATION:

18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract

immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

19.0 OFFICIALS NOT TO BENEFIT:

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

20. AUTHORITY TO MODIFY:

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.