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**BIDDER'S CONFERENCE – MINUTES OF MEETING, Q&A and Amendment-2**  
**RFP/UNDP/ISMIA-GOLD/71966/003/ 2019**

**Assignment Name:**

Introduction of BAT/BEP and Socially and Environmentally Sound ASGM Practices

**Date and Time:**

15 May 2019 at 1330 hrs (Nias meeting room, Menara Thamrin Building 7th floor)

**Closing Date:**

31 May 2019 at 1700hour (Jakarta Local Time, GMT+7)

**TO ALL INTERESTED BIDDERS**

|   |   | <b>Introduction and Guidance</b>   |
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| <b>Information</b>  |   | <p>Bid Conference was opened with following agenda:</p> <ol style="list-style-type: none"> <li>1. Explanation on RFP document – administrative issue (closing date, submission &amp; method, delivery method for submitting offer, contract award, etc.).</li> <li>2. Explanation on the Data Sheet</li> <li>3. Explanation on the Term of Reference (TOR).</li> <li>4. Explanation on the Submission Forms</li> <li>5. Q &amp; A (going through all sessions)</li> </ol> <p><i>*Bidders were encouraged to carefully read the RFP document before preparing the offer and to check regularly UNDP E-tendering &amp; UNDP website for any update/amendment to this tender document</i></p> |
| <b>Q&amp;A session is incorporated into the below minutes</b> |   |  |
| 1   | Q | Section 6: Technical Proposal Form; page 41 – 41; section 1, 2 & 3. Is there limitation of pages for bidder can submit the technical proposal?   |
|   | A | No. we provided the form in Words version to enable you modify the form and to provide sufficient information  |
| 2   | Q | Only Technical proposal passed minimum score 49 point will be evaluated further for Financial proposal, how do you get the 49 point?   |
|   | A | Technically qualified is considered a proposal that scores minimum 70% of the total technical points = 70*70% = 49 point (minimum)   |
| 3   | Q | DATA SHEET; page 21; no. 14 – Performance security.  |

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|   |   | <ul style="list-style-type: none"> <li>a. Do you require performance bond or bid bond?</li> <li>b. For bank guarantee, do you have bank preference?</li> </ul>   |
|   | A | <ul style="list-style-type: none"> <li>a. The required bond will be performance bond as specified in Data Sheet, point 14</li> <li>b. Should be reliable bank</li> </ul>   |
| 4 | Q | Section 3 – Term of Reference; Page 29; IV – Scope of Work.<br>Have you done before and got the result from all scope of work?   |
|   | A | No. UNDP has not done all of the scope of works.   |
| 5 | Q | Scope of work 2 – page 30: b) conduct mercury inventory, why do you request for free design if the international standard must refer to UNEP method and tools?   |
|   | A | The UNEP methods and tools is only for reference conducting mercury inventory.   |
| 6 | Q | Scope of work 3 – page 28: <ul style="list-style-type: none"> <li>a. Do we have to develop separate modules for different participant?</li> <li>b. What is the arrangement training for 30 trainers?</li> <li>c. Should we invite all miners?</li> <li>d. The use of equipment at ore processing plants. Is there any requirement for the equipment e.g. to use local content?</li> </ul>  |
|   | A | <ul style="list-style-type: none"> <li>a. Only one module</li> <li>b. Training 5 trainers per location, from government &amp; miners, the training can be done in Balai Desa or at existing gold processing plant.</li> <li>c. Only the miners for Training of trainers.</li> <li>d. No, there are no requirement on the use of equipment application &amp; formalities aspects, but in this RFP bidders are only listing equipment to check if it is locally available.</li> </ul>  |
| 7 | Q | Scope of work 4 – page 31: <ul style="list-style-type: none"> <li>a. Permit. Do we need to consult with the government to produce the document &amp; only conduct training on mercury-free ore processing?</li> <li>b. Permit requirement identification for long-term installation</li> <li>c. Please explain ‘obtain the permit’</li> </ul>  |
|   | A | <ul style="list-style-type: none"> <li>a. Yes for both questions, Permits must refer to the local regulations &amp; Yes, training must be conducted in the mercury free ore processing</li> <li>b. Bidder is free to use their own concept, the objective is to identify the steps in getting required permits for long term installation.</li> <li>c. Refer to amendment RFP 2 Section 3 – Terms of Reference; Scope of Work 4; revised into “ <b>Identification of permit requirement for long term installation of the one mercury-free ore processing plant and 5 small mobile plants</b>”.</li> </ul> |
| 8 | Q | Scope of work 5 – page 31: <ul style="list-style-type: none"> <li>a. Detailed Engineering Design (DED). What kind of equipment do you suggested?</li> <li>b. Izin Mendirikan Bangunan (IMB)? Is there a MoU for the site location?</li> <li>c. As the project is only for 12 months period, the request for IMB until submission?</li> </ul>   |
|   | A | <ul style="list-style-type: none"> <li>a. The DED equipment &amp; process is entirely decided by the bidders.</li> <li>b. There are no MoU on the site location, Designated companies must communicate and contact with the local government at designated project sites.</li> </ul>   |

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|                        |   | <p>c. Refer to amendment RFP 2 Section 3 – Terms of Reference; Scope of Work 4; Revised into “<b>Identification of permit requirement for long term installation of the one mercury-free ore processing plant and 5 small mobile plants</b>”.</p> <p>Bidders only submit the documents permit list,</p>  |
| 9                      | Q | If we are consortium, can we participate in this tender?   |
|                        | A | <p>Yes, you can. You must inform in the technical proposal. Explain whether any work would be subcontracted, to whom, how much percentage of the work, the rationale for such, and the roles of the proposed sub-contractors. Special attention should be given to providing a clear picture of the role of each entity and how everyone will function as a team. Also, a “Joint venture Partner Information Form” should be filled out and submit as part of technical proposal</p>   |
| 10                     | Q | Section 3 – Terms of Reference; VI Location. From those six project locations, do you have specific districts or bidder can choose any districts?  |
|                        | A | <p>You have to refer to Wilayah Pertambangan Rakyat (WPR- Community Mining Area) stated on the TOR :</p> <ol style="list-style-type: none"> <li>1. Yogyakarta is in Kulon Progo District ;</li> <li>2. Nusa Tenggara Barat is in Sekotong District, Kecamatan</li> <li>3. Gorontalo is in North Gorontalo Utara Kabupaten ; Sumalata Timur District.</li> <li>4. Sulawesi Utara is in Dimembe District;</li> <li>5. Maluku Utara is in Pulau Obi ; Halmahera Selatan District;</li> <li>6. Riau is in Kuantan Sangi District.</li> </ol> |
| Amendment 2 to the RFP | 1 | <p>Section 3 – Terms of Reference; Scope of Work 4; Permit requirement identification for long-term installation of the one mercury-free ore processing plant and 5 small mobile plants and <b>obtain the permits</b>. The wording <b>Obtain the permits</b> is revised into “<b>Identification of permit requirement for long term installation of the one mercury-free ore processing plant and 5 small mobile plants</b>”.</p>  |

Jakarta, 21 May 2019