

RfP-19/01911 Amendment No. 1

Date: 06 June 2019

Ref. no. **RfP-19/01911**

Dear Sir / Madam:

Subject: **Development of the Electric Vehicle charging infrastructure in Moldova**

Dear Sir/Madam,

1. The amended RfP-19/01911 is attached. Changes are marked in red within the document.

Page	Reference	Section 3. Bid Data Sheet	Language of the Proposal
16	7.1		English or Romanian

Page	Reference	Section 3. Bid Data Sheet	Deadline for Submission
17	23		17 June 2019; 14:00 (GMT +2, Moldova Local Time)

Page	Reference	Section 3. Bid Data Sheet	Required Documents that must be Submitted to Establish Qualification of Proposers
18	27.36		<input checked="" type="checkbox"/> Company Profile, which should not exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods/services being procured; <input checked="" type="checkbox"/> Certificate of Registration of the business, including Articles of Incorporation, or equivalent document if Bidder is not a corporation; <input checked="" type="checkbox"/> Official Letter of Appointment as local representative, if Bidder is submitting a Bid in behalf of an entity located outside Moldova

			<input checked="" type="checkbox"/> A detailed description of the enterprise (experience, human resources, field-related managerial and technical capacities, etc.); <input checked="" type="checkbox"/> A Portfolio containing minimum 5 similar projects implemented; <input checked="" type="checkbox"/> Quality Certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any <input checked="" type="checkbox"/> Latest Financial Statement (Income Statement and Balance Sheet) for the last 2 (two) years; <input checked="" type="checkbox"/> Statement of Satisfactory Performance from the Top 3 Clients in terms of Contract Value the past 4 years <input checked="" type="checkbox"/> All information regarding any past and current litigation during the last three (3) years, in which the bidder is involved, indicating the parties concerned, the subject of the litigation, the amounts involved, and the final resolution if already concluded, if any <input checked="" type="checkbox"/> The proposed detailed Technical Offer, including the constraints of hardware functioning, estimation of activities and their duration; <input checked="" type="checkbox"/> Resumes of Key Personnel comprising information requested in the Terms of Reference (ToR) RfP Section 3, explicitly for the following key functions: <ul style="list-style-type: none"> ■ Project Manager; ■ Technical Coordinator; ■ Engineer <input checked="" type="checkbox"/> Warranty conditions (minimum 3 years of warranty for provided equipment) <input checked="" type="checkbox"/> IEC 61851-1 and IEC 61851-22 standards) certificates mandatory
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Page	Reference	Section 3. Bid Data Sheet	Expected date for commencement of Contract
18	27.36		July 11, 2019

Page	Reference	Section 3. Bid Data Sheet	Maximum expected duration of contract
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18	27.36		July 11, 2019 – 30 September
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Page	Reference		Financial Standing
21	Financial Standing	Section 4. Evaluation Criteria	<p>Minimum average annual turnover of USD 50,000 for the last 3 years.</p> <p>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</p> <p>Bidder must demonstrate the current soundness of its financial standing and indicate its prospective long-term profitability (Financial standing will be calculated/ analysed based on provided financial documents).</p> <p>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</p>

Page	Reference		Technical Qualification
21	Technical Qualification	Section 4. Evaluation Criteria	<p>-Mandatory CE certification mark and CB scheme certification mark (IEC 61851-1 and IEC 61851-22 standards)Any additional criteria if required</p> <p>-Minimum 3 years of warranty for provided equipment.</p>

Page	Reference		Age/size of the firm
22-23	1.1	Section 1. Bidder's qualification, capacity and experience	Reputation of Organization and Credibility / Reliability / Industry Standing qualitative manner (yes – 30 pts; no – 0 points)
	1.2		<p>General Organizational Capability which is likely to affect implementation</p> <ul style="list-style-type: none"> - Financial stability “Annual turnover over 50,000 USD” Yes - 20 pts, No - 0 Pts - Age/size of the firm under 5 years – 0 pts; 5- years - 10 pts; each additional year of experience 5 pts; maximum 20 pts; - A detailed estimated budget of works per 1 EV charger “Yes - 10 pts, No - 0 Pts - A detailed budget for the whole project “Yes - 10 pts, No - 0 Pts

	1.3		Extent to which any work would be subcontracted (subcontracting carries additional risks which may affect project implementation, but properly done it offers a chance to access specialized skills.) Certain development processes will be outsourced Yes-10 pts / No - 0 pts
	1.4		Detailed description of the methodology of work, collaboration between partners, opportunities and risks. "Yes - 30 pts, No - 0 Pts
	1.5		Proof of available locations for EV charger's installation (Contract, Partnership agreement, Intention letter, etc.). "Yes - 30 pts, No - 0 Pts
	1.6		Proof of all necessary licenses and authorizations for electric works or other authorizations related to area of interest /; "Yes - 20 pts, No - 0 Pts
	1.7		Technical description of the proposed equipment (including safety related equipment). "Yes - 20 pts, No - 0 Pts
	1.8		Quality assurance procedures, warranty Are there QA and Warranty procedures proposed, quality certificates of the proposed equipment Yes - 30 pts No -0 pts
	1.9		Description of the billing system operation. Responsible parties and distribution of responsibilities (e.g. if the billing system will be integrated in the existing billing system of any partners, then a proof of agreement between responsible party and location owner on integration of EV charger into its existing billing system (or similar) is requested). "Yes - 50 pts, No - 0 Pts
	1.10		Any other international certification related to charging technologies will be an advantage (if any) (no certifications – 0 pts; 1 certification 5-pts., each additional certification 5 pts., up to max 20 pts.)

	1.11		Changes in EV information board, station and parking lot design (if any). "Yes - 10 pts, No - 0 Pts
	1.12		<p>Relevance of:</p> <ul style="list-style-type: none"> - Proven experience (minimum of 5 years) in the electric equipment market, services in electric installations or providing services in this area of interest; (under 5 years – 0 pts; 5 years - 30 pts., each additional year 10 pts., up to max 50 pts.) - Proven experience (minimum of 5 projects) Implemented projects in the same area in past 3 years rendering an investment of at least 75,000 USD or equivalent; (5 projects 20- pts., each additional project 10 pts., up to max 40 pts.)
	1.13		<p>Installation of the required additional 10 EV charging stations(together with 20 EV charging stations)</p> <p>(10 EV charging stations – 60 pts each additional EV charging station extra 5 pts., up to maximum 80 pts</p>
	1.14		<p>Sustainable Criteria / Gender equality and diversity commitments:</p> <ul style="list-style-type: none"> - Appointment of women to managerial positions in the team (5 pts) - Overall gender balance in the team (5 pts) - Diversity within the team: people from minority, vulnerable or marginalized groups are part of the team (5 pts) - Demonstrated experience in applying the Human Rights Based Approach and Gender Mainstreaming in the area (if relevant) (5 pts)

Page	Reference	Please attach the following documents:	See the list of the requested documents in Section 3, Bid Data Sheet, pt. 17.
27-28	Form B: Bidder Information Form		<p>The technical proposal should meet the following conditions:</p> <p>Activities in the Technical Proposal should be stipulated clearly and be relevant for</p>

		<p>the achieving of the assignment objectives; the tasks are well understood and properly addressed (in sufficient detail);</p> <ul style="list-style-type: none"> ▪ Existence of quality assurance procedures; ▪ Cultural and gender sensitivity; ▪ Ability to deliver final products of required quality, on time and within budget; ▪ In case the Service Provider is a consortium of companies, the application should contain a clear distribution of tasks among the consortium members. ▪ Written assurance to UNDP that the responsible party will successfully operate and maintain the installed 20 charging stations (including 10 additional EV charging stations) during 5 years after project end. ▪ Any other international certification related to charging technologies will be an advantage (if any) ▪ Mandatory CE certification mark and CB scheme (IEC 61851-1 and IEC 61851-22 standards) Any additional criteria if required.
		<ul style="list-style-type: none"> ▪ The documents included in the proposal should prove the following qualifications of the company: ▪ Proven experience (minimum of 5 years) in the electric equipment market, services in electric installations or providing services in this area of interest; ▪ Proven experience (minimum of 5 projects) Implemented projects in the same area in past 3 years rendering an investment of at least 75,000 USD or equivalent; ▪ Proof of all necessary licenses and authorizations for electric works or related area of interest ; ▪ Proof of available locations for EV chargers installation (Contract,

			<p>Partnership agreement, Intention letter, etc.). Failure of provision of such documents will lead to applicant disqualification;</p> <ul style="list-style-type: none"> ▪ Installation of the required additional 10 EV charging stations(<i>together with 20 EV charging stations</i>); ▪ A detailed estimated budget of works per 1 EV charger ▪ A detailed budget for the whole project ▪ Detailed description of the methodology of work, collaboration between partners, opportunities and risks ▪ Proof of available locations for EV charger's installation ▪ Proof of all necessary licenses and authorizations for electric works; ▪ Technical description of the proposed equipment (including safety related equipment); ▪ Quality assurance procedures, warranty Are there QA and Warranty procedures proposed, quality certificates of the proposed equipment; ▪ Description of the billing system operation. Responsible parties and distribution of responsibilities (e.g. if the billing system will be integrated in the existing billing system of any partners, then a proof of agreement between responsible party and location owner on integration of EC charger into its existing billing system (or similar) is requested); ▪ A proposed business vision and plan that will ensure sustainability of the project for a minimum 5 years from the project end; ▪ Proven experience (minimum of 5 years) in the electric equipment market, services in electric installations or providing services in this area of interest; ▪ - Proven experience (minimum of 5 projects) Implemented projects in the same area in past 3 years rendering an investment of at least 75,000 USD or equivalent
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			Professional organizational skills and delivery in a timely and qualitative manner.
			<p>The documents included in the proposal should prove the following qualifications of the Project Manager:</p> <ul style="list-style-type: none"> - University degree Business administration, finance, accounting or other relevant technical studies -At least five years of work experience in managing of projects - Fluency in Romanian and English
			<p>The documents included in the proposal should prove the following qualifications of the Technical Specialist/ICT Specialist:</p> <ul style="list-style-type: none"> - University degree in engineering, IT other relevant fields - At least three years of work experience in providing engineering/IT solutions for integrated systems - Specific work experience (not less than 2 projects of same complexity and scope) as a Technical Specialist in ICT/Engineering projects proved by the work in coordinating positions, being involved in developing complex solutions similar to attached ToR or of higher complexity
			<p>The documents included in the proposal should prove the following qualifications of the Engineer:</p> <ul style="list-style-type: none"> - University degree in electrical engineering or other relevant fields - At least five (5) years of work experience in electrical engineering - license in civil/electrical engineering

Page	Reference	Abolished
40	From H: Form of Proposal Security	

2. Amended section 5 Terms of Reference is attached to the solicitation documents as ANNEX 1;

3. Amended section 6 Returnable Bidding Forms / Checklist is attached to solicitation documents as ANNEX 2;

4. All other terms and conditions of the solicitation documents, except as amended herein, shall remain unchanged and shall continue in full force and effect.