

United Nations Development Programme

Oslo Governance Centre



TERMS OF REFERENCE

Consultant: Governance Measurements and Advocacy Support

Location Oslo, Norway (Oslo Governance Centre)

Type of Contract: IC (Individual Contract)

Languages Required: English

Reporting to: Policy Advisor, Governance Assessments and Programme and Operations Manager

Duration of Contract: 1st August 2013- 31st December 2013

Background to BDP Democratic Governance Group (DGG)

UNDP's Bureau for Development Policy (BDP) is responsible for articulating UNDP's development policy, using evidence gathered through country applications, regional experiences and global interactions. BDP has a key role to play in helping country offices to accelerate human development by supporting the country offices in the design and implementation of programmes and projects that effectively contribute to the national-level policies and results.

UNDP's work in democratic governance is reinforced by its network of over 166 offices and its global partnerships with democratic governance institutions. Democratic Governance Group (DGG), which is part of BDP, tracks governance policy, promotes knowledge networks, and contributes to shaping the global dialogue on governance. The work of DGG focuses on fostering inclusive participation, strengthening responsive governing institutions, and promoting democratic principles. Driven by demand, and working through the Regional Bureauxs and the Regional Service Centres (RSC), DGG provides the tools, analysis and capacities that country offices need to make a real difference in UNDP's practice areas.

Background to UNDP Oslo Governance Centre (OGC)

The Oslo Governance Centre (OGC) works to position UNDP as a champion of democratic governance, both as an end in itself, and as a means to achieve the Millennium Development Goals. This is done through knowledge networking and multi-disciplinary team work, as well as through close partnerships with leading policy and research institutions in different parts of the world.

Our key areas of work include:

- Conducting systematic analysis and reviews of UNDPs governance work around the globe aimed at learning from experiences in the field;
- Based on the analysis and reviews, contributing to UNDP's programming and policy advisory services at the national, regional and global levels;
- Supporting countries to conduct nationally owned and driven democratic governance assessments that serve to strengthen democratic governance at the country level.
- Addressing new and emerging areas of democratic governance and building the capacity of UNDP's front-line staff to address these new challenges

Governance Measurement and Advocacy Support

The consultant will work within the Governance Assessment team, and will be primarily responsible for developing knowledge products in the area of governance data, information and measurements. OGC is supporting the improved measurement of results in the DG group. In 2012 OGC produced a draft manual, 'Guidance for Selecting Indicators for UNDP Democratic Governance Programming' which will assist UNDP country office staff with identifying and selecting indicators to monitor the results of democratic governance programs. OGC also supports the DG elements of corporate processes around results measurement, particularly in relation to the development of the next strategic plan, and its results framework.

Governance measurement will be linked to the work on governance assessments. Through the Global Programme on Governance Assessments, UNDP continues the work started on governance indicators in 2002. The Global Programme seeks to assist developing countries in producing governance indicators that enable national stakeholders to better monitor performance toward democratic governance reforms.

The aim of the Programme is to develop the capacities of governments, national statistical offices and civil society in the collection, maintenance and analysis of governance-related data and to assist development of an inclusive, consultative framework for systematic assessment and monitoring of democratic governance goals and targets expressed in national development plans.

A country-led democratic governance assessment is a key element of the organization's broader agenda on democratic governance: to foster inclusive participation, strengthen accountable and responsive governing institutions, and ground governance in international principles of human rights, gender equity and integrity. This approach to democratic governance and the role of assessment therein, is included in the current strategic plan of UNDP.

Duties and Responsibilities:

- Develop knowledge products on data, information, statistics (including gender related statistics and data in line with OGC workplan and in coordination with gender focal point) and governance measurements- by drawing on the experiences from different countries.
- Support the governance analysis and post-2015 process.
- Provide support to the OGC wide activities in the area of partnership development, advocacy and external communications.
- Provide research and editorial support to knowledge products in the area of governance assessments, political transitions and democratic governance.

Key Deliverables:

- Develop two discussion papers on governance data, information and measurements and governance results and measurement in relation to the programmes and priorities of UNDP.
- Organize two roundtables on governance measurements and assessments.
- Develop reports and papers that link work on transitions and democratic governance.
- Contribute to the effective implementation of the Annual work plan in the area of governance measurements, post-2015 process and governance assessments.
- Provide effective research and policy support to the OGC wide activities.

Competences:

- Demonstrates integrity by modelling the UN's values and ethical standards;
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability;
- Ability to implement new systems and effect behavioural or attitudinal change;
- Builds strong relationships with clients, focuses on impact and results for clients and respond positively to feedback.

Qualifications and Experience:

- Masters degree in Public Administration, Economics, social science or management
- Excellent knowledge and experience in the area of democratic governance.
- At least three years of relevant experience in knowledge management and communication
- Previous experience working with academia, development and/or research organizations. Experience working with UN/UNDP is an asset.
- Excellent drafting and communication skills.
- Experience supporting the organisation of events
- Excellent proficiency in English required. Knowledge of and/or another UN language is an asset.